The RETEC Group, Inc.
300 Baker Avenue, Suite 302
Concord, MA 01742

4/26

RETEC

(21)

(978) 371-1422 Phone
(978) 369-9279 Fax
www.retec.com

April 1, 2004

Board of Selectman
Town of Acton
472 Main St.
Acton, MA 01720

To Whom It May Concern:

We are requesting a permit to serve beer and wine only, at a company/family social function we are holding on June 26,2004, at NARA Park in Acton, from approximately 3:00 p.m. – 7:00 p.m.

We have applied for the use of this facility through the Acton Recreation Department and pending the receipt of our check, will be approved. Enclosed is the twenty-five dollar fee to cover the cost of the permit requested. We would appreciate your consideration of our request.

Sincerely,

The RETEC Group, Inc.

Michael D. Knupp
President

Town of Acton
License or Permit Application

4/20/04 (21)

For Town Use Only

$25.00

To the Licensing Authorities of Acton:

The undersigned hereby makes application for the following described license, in accordance with the provisions of the General Laws, and amendments thereto.

April 9 2004

Please indicate the License or Permit for which application is being made

Auction Entertainment (One Day Liquor) Common Victualler Class 1 or 11

Automated Amusement 24 Hour Permit Fair or Sale Concert Other_____

Name of Organization/Applicant The RETEC Group, Inc.

Location of Event N.A.R.A. Park, Acton, MA

Name of Owner of Premises Town of Acton(?)

DESCRIPTION OF EVENT (i.e.; Fee or donation charged?, Name of operators of event? Purpose of event? Parking availability?)

Company Summer Picnic

Date of Event: 6/25/04 Hours of Event or Operation 3:00 p.m. - 7:00 p.m.

Name of person making application Joyce A. Philbrook

Occupation

Residential Address

Business Address 300 Baker Ave, Suite 302, Concord, MA 01742

Telephone: Home Business (978) 371-1422 x 126

Date of Naturalization, if not born in U.S._____

Male or female_____
Date of Birth_____
Place of Birth_____
Father's Name_____
Mother's Maiden Name_____
Height_____ft. _____Inches
Weight_____
Complexion_____
Hair_____
Eyes_____

Have you ever been arrested for any law violation?
If so, when_____
Where_____
State Briefly_____

References (names and addresses)

Signature of Applicant Joyce A. Philbrook