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**ACTON MUNICIPAL PROPERTIES DEPARTMENT**

INTERDEPARTMENTAL COMMUNICATION

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**To:** Don P. Johnson, Town Manager *Date:* 4/2/04  
**From:** Dean A. Charter, Municipal Properties Director *(DAC)*  
**Subject:** Acton Garden Club donation and event

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Attached please find correspondence from the Acton Garden Club detailing their proposed gift of \$784 to cover the cost of new plantings for the front of the Memorial Library, and an invitation for an "unveiling" of the new plantings on June 1.

I have been working closely with the Garden Club on this project, and I fully endorse it. I recommend that the Board accept the donation and, if possible, send a delegation to the ceremony.

*Acton Garden Club, Inc.*  
*PO Box 2137*  
*Acton, MA 01720*

March 26, 2004

Dean Charter and Selectmen  
Town Hall  
Main Street  
Acton, MA 01720

Dear Dean and Selectmen,

Dean, the Acton Garden Club thanks you very much for your assistance in getting the quote so quickly from Weston Nurseries.

We are very pleased with the quote of \$784 and wish to make this as a donation from the Acton Garden Club in honor of our 70<sup>th</sup> anniversary to the Town of Acton. We hope that the town accepts this planting as our way of celebrating our 70<sup>th</sup> anniversary.

Again, we would also like to request to have a celebration on June 1<sup>st</sup>, Tuesday, from approx. 12:30 –2 pm to recognize this milestone on the lawn in front of the library with cake and juice (weather permitting). We will invite the town officials and residents to help us celebrate our 70th and to view the new planting.

Very truly yours,



Jane Olesin, President  
Acton Garden Club

*The Acton Garden Club, Inc.*

P. O. Box 2137  
Acton, MA 01720-6137

March 18, 2004

Dean Charter and Selectmen  
Town Hall  
Main Street  
Acton, MA 01720

Dear Dean and Selectmen,

The Acton Garden Club is happy to be celebrating its 70 anniversary this year. In recognition of this event, the Council of Past Presidents proposed a foundation planting at the Acton Memorial Library (Main St.) as a gift to the town. We are pleased to let you know that this proposal has been approved by our Board. The Acton Garden Club developed a landscape design and has reviewed it with Dean and the Library Board. We wish to thank Dean for his support and his offer for his team to assist us with this planting. Therefore, we are now pleased to be able to present this planting as a gift to the town. We hope that the town accepts this planting as our way of celebrating our 70<sup>th</sup> anniversary.

We would also like to request to have a celebration on June 1<sup>st</sup>, Tuesday, from approx. 12:30 -2 pm to recognize this milestone on the lawn in front of the library with cake and juice (weather permitting). We will invite the town officials and residents to help us celebrate our 70th and view the new planting.

Very truly yours,



Jane Olesin, President  
Acton Garden Club