

May 22, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

May 24, 2004
MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

II SEWER COMMISSIONERS' BUSINESS

1. **FINANCE DEPT. O&M REPORT FOR MAY 2004** – Enclosed please find materials in the subject regard.

III ALG REPORT

IV. PUBLIC HEARINGS & APPOINTMENTS

2. **7:10 LESLIE GERHARDT, CEMETERY COMMISSIONER INTERVIEW-** Enclosed Please find Mr. Gerhardt's VCC Application and comment from VCC for Appointment as a full member to serve the unexpired term of Stanly Wray, to June 30, 2005, for Board consideration.
3. **7:15 JONATHAN AVERY, EDIC BOARD OF DIRECTORS INTERVIEW** -Enclosed please find Mr. Avery's letter of interest and resume' and Josh Chernin's request to have Mr. Avery appointed to EDIC, for Board consideration.
4. **7:30 STORM WATER POLLUTION CONTROL PERMIT** – Doug Halley will provide a brief presentation regarding the Town's annual permit submitted to EPA, for consideration.

V. SELECTMEN'S BUSINESS

5. **TOWNE BUILDING DISCUSSION**

6. **OTHER BUSINESS**

VI CONSENT AGENDA

7. **ACCEPT MINUTES** – Enclosed please find copies of the March 8, March 22 and April 26 Minutes for Board consideration.

8. **SUSAN M. BROZAK, ACTON'S REPRESENTATIVE TO MINUTEMAN HOME CARE** – Enclosed please find Ms. Brozak's VCC Application and VCC comment for appointment to this position with a term to end June 30, 2007, for Board consideration.

9. **MICHAEL W. GEIS, REGULAR MEMBER OF THE CABLE TV COMMITTEE –**
Enclosed please find Mr. Geis's VCC Application and VCC comment regarding appointment to this position with a term to expire June 30, 2007
10. **THERESA M. LANDERS, REGULAR MEMBER OF THE CABLE TV COMMITTEE –**
Enclosed please find Ms. Landers VCC Application and VCC comment regarding appointment to this position with a term to expire June 30, 2007
11. **MARK H. EISENBERG, REGULAR MEMBER OF THE CABLE TV COMMITTEE –**
Enclosed please find Mr. Eisenberg's VCC Application and VCC comment regarding appointment to this position with a term to expire June 30, 2007
12. **BRIAN COSTELLO, REGULAR MEMBER OF THE CABLE TV COMMITTEE –**
Enclosed please find Mr. Costello's VCC Application and VCC comment regarding appointment to this position with a term to expire June 30, 2007
13. **ERNIE LANG, REGULAR MEMBER OF THE CABLE TV COMMITTEE –** Enclosed please find Mr. Lang's VCC Application and VCC comment regarding appointment to this position with a term to expire June 30, 2007
14. **CONFIDENTIAL REQUEST FOR REDUCED FEES AT NARA PARK ACTIVITIES –**
Enclosed please find a request for reduced fees for this upcoming season for Board consideration.
15. **REQUEST TO PLACE AN AWNING 20 X 30 WITHIN THE PUBLIC RIGHT OF WAY AT NORTH ACTON WOODS–** Enclosed please find a request from Kathleen Richard for permission to place an awning in the Cul-de-sac at the end of Alexandra Way. Police and Fire have been notified of this party.

VII TOWN MANAGER'S REPORT

VIII EXECUTIVE SESSION

16. **There will be a need for Executive Session, enclosed please find materials in the subject regard.**

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

June 7 special meeting Capital

June 14 – Acton Indoor Sports Liquor License and Common Victualler License Hearings
Special Permit Acton Indoor Sports, ROLE Corp. Liquor Transfer, Nazzaro Site Plan
Continuance, Railroad Realty Trust, Site Plan, Interview for appointment to VCC, Giorgio Bruschi and Planning Board, William King.

July 12 – Commission on Disability (Transportation Issues) Annual Committee Reappointments
August 16
Sept. 13, 27
Oct. 18

GOALS 2004-2005

1. Establish Protocol for Manager and Supt. of Schools to confer weekly to improve liaison (Dore')
2. Produce Morrison Farm Development Master Plan (Bob/Walter)
3. Improving Intra Board Communication (Dore')

GOALS carried forward

4. Monitor Labor Negotiations (Peter/Trey)
5. Improve Communication with Town Boards (ALL)
6. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
7. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
8. Process Planning for "Life after NESWC" (Bob)
9. Joint IT process-organizational change (Walter/Dore')
10. Middlesex Pension Alternatives (Walter/Trey)