

April 4, 2003

**TO:** Board of Selectmen, Sewer Commissioners

**FROM:** Trey Shupert, Chairman

**SUBJECT:** Selectmen and Sewer Commissioners Report

**April 7, 2003**

**NOTE: MEETING BEGINS AT 6:00 P.M. IN A-B HIGH SCHOOL  
TEACHERS' LOUNGE – OFF COMMON C**

**I. CITIZEN'S CONCERNS**

**II SEWER COMMISSIONER'S BUSINESS**

**III. PUBLIC HEARINGS & APPOINTMENTS**

1. **6:00 SITE PLAN SPECIAL PERMIT #12/20/02-387, CONCORD CONNECTION, 136 MAIN STREET (Continued from March 24 meeting) – Enclosed please find materials in the subject regard.**

**IV. SELECTMEN'S BUSINESS**

2. **SENIOR TAX RELIEF – Chairman Shupert will address the Board regarding the enclosed materials.**
3. **SITE PLAN SPECIAL PERMIT #02/19/03-388, AUTOPLEX REALTY, LLC – Enclosed please find an agreement to extend the time for the hearing for this Site Plan, for Board consideration. The available dates for Selectmen's meetings did not provide adequate time for the required advertisement.**
4. **SITE PLAN SPECIAL PERMIT #12/13/02-386, PALMER FAMILY TRUST, 350 GREAT ROAD – Enclosed please find a draft decision for Board consideration. The Building Commissioner notes that Board members Shupert, Ashton, Hunter and Harting-Barrat must vote.**
5. **TOWN MEETING DISCUSSION – Enclosed please find various presentation materials and backup information.**
6. **OTHER BUSINESS**

**V CONSENT AGENDA**

7. **SELECTMEN'S MINUTES, MARCH 3, 2003 – Enclosed please find Minutes for March 3, for Board approval.**

8. **ACCEPT GIFT** – Enclosed please find a request from the West Acton Citizens' Library for acceptance of a gift from the Acton Arts League, for Board consideration.
9. **ACCEPT GIFT** – Enclosed please find a request from the Police Chief for acceptance of a gift from Quick Cuts, Inc., for Board consideration.

## **VI. TOWN MANAGER'S REPORT**

## **VII EXECUTIVE SESSION**

### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

### **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

#### **April 8, Town Meeting Continues**

#### **GOALS 2002-2003**

1. Labor Negotiations & Improve Labor Relations environment (Peter/Trey)
2. Improve Communication with Town Boards (Peter/Trey)  
Implement Chairman Round Table - (Trey) *(for Dec/Jan)*  
Revisit 2020 Planning Process for direction to make this process more beneficial towards  
Implementation of long-term vision (Trey).
3. Towne Building Reuse (Walter/Dore'/Peter)
4. ALG process be used for purpose of Budget Planning for FY04 (Walter/Trey)
5. Residential and Commercial Growth (Walter/Pam) *(PCRC EDC – Continuing to meet)*
6. Open Space and Recreation Plan (Peter/Walter) Completed
7. Health Insurance Trust Agreement (Peter) *(Peter still working on getting comments from Water District.)*
8. Decision on Pentamation Accounting System (Dore'/Peter) *(Proposals are being looked at by staff)*
9. Process Planning for "Life after NESWC" (Pam/Peter) *(John Murray is looking at this)*
10. Joint IT process-organizational change (Walter/Dore') (
11. Implement an on-going Public Relations campaign regarding budgetary situation (Trey/Walter) *(ALG put plan in place A/B)*
12. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter) *(Need to look at budget)*  
Based upon results of Salary Survey, conduct a through review of current salary levels (Trey/Peter) *(Need to look at budget override for Operating budget)*
13. Broader community interface with Emerson Hosp.- Board of Health to take elder issues on (Pam)
14. Recreational field lack of space, prison land etc. (Walter)
15. Middlesex Pension alternatives (Walter)

#### **GOALS carried forward**

16. Public Safety Facility (Dore'/Trey)
17. Determine future of Vaillancourt House - 17 Woodbury Lane. (Pam) *(No dialogue thus far as budgets have had the bottom fallout, Historical Commission issue and seek suggestions)*

#### **Goals 2003-Selectmen folder**