

8/16  
①

**TOWN OF ACTON  
INTERDEPARTMENTAL COMMUNICATION  
TOWN MANAGER'S OFFICE**

\*\*\*\*\*

**DATE:** August 13, 2004

**TO:** Board of Selectmen

**FROM:** Don P. Johnson

**SUBJECT:** Final Sewer Betterments

\*\*\*\*\*

Staff has been working closely with Town Counsel for the last several weeks to prepare all of the materials necessary for the issuance of Final betterments for the sewer project. This has proven to be extraordinarily complex. It is also extraordinarily important that we get these out as soon as possible in order to make the cash flows for our debt service.

We had originally hoped to be able to put one or more of a series of votes before the Board at your August meeting, but the critical need to be as accurate and correct as possible when these Betterments are finally issued, combined with the legal complexities, has prevented us from doing so. Time is now of the essence as we must have some very specific votes and actions of the Board by the close of your next meeting on September 13.

In order to facilitate the Board's September 13 votes, I expect to send a series of communications to you over the next few weeks, with the goal of outlining the myriad complexities and detailing the necessary actions/votes that must be taken that evening. The form of these votes has been/is being prepared by Counsel. The backup has been/is being prepared by staff. One of the primary staff support documents is a spreadsheet that is literally 22 columns wide and 1020 lines long! It is essentially complete and being double-checked for accuracy at this time but it is simply too much to give the Board this weekend, along with the other pertinent materials, and then seek your votes on Monday. Rather, Counsel and I have determined that we can do the educational part over the next several weeks, answer any questions that individual Board members may have, and then seek your final votes on the 13<sup>th</sup>.

