

cc: BOS

CHRIS - PUT IN 8/6 MAIL  
AND ON 8/16 AGENDA

8/16

(11)

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INTEROFFICE MEMO

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**DATE:** 8/2/2004  
**TO:** THE BOARD OF SELECTMEN  
**CC:** DON JOHNSON  
**FROM:** JOHN MURRAY *John*  
**RE:** UNION NEGOTIATIONS

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Union contracts for all three bargaining units expire on June 30, 2005. By agreement, negotiations for a subsequent agreement are to open at the beginning of November 2004. The Board of Selectmen has led the last two negotiation rounds and it is our expectation that the Board will take the lead again this year.

We respectfully ask the Board (1) formally determine that it will take the lead in negotiations and (2) appoint up to two Board members as those individuals assign to this task (a majority of the Board and Don should not be in attendance at negotiation sessions because such attendance would constitute formal acceptance of any tentative proposal agreed to) at your August meeting.

Prompt action by the Board in this regard will allow the Board members to familiarize themselves with each contract and to participate in developing Town proposals with Don and the department heads involved.