

ACTON COMMUNITY HOUSING CORPORATION
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9/27
(15)

COPY

September 8, 2004

Ms. Marilyn Contreas
Private Housing
Department of Housing & Community Development
100 Cambridge Street
Boston, MA 02114

Dear Ms. Contreas:

The Town of Acton is in the process of preparing a LIP Unit Application for a rehabilitated three bedroom single family home that will be distributed by lottery with an attached Deed Rider.

The Town would like to market this home to Local applicants only. We are asking for local preference approval prior to submitting the LIP Unit Only Application. This approval would allow us to move forward with the lottery process. A caveat would be included in the lottery application stating the unit would not be released for closing until the LIP Only Application has been approved by the State.

There are several reasons why we are asking for local preference only for this unit. They are:

- 1). There is only one lottery home available
- 2). All lotteries held in Acton in the past have been open and have followed the 70% local preference guidelines.
- 3). We have a number of units coming on line this year or early next year that will be distributed in an open lottery.

The mailing list we will be using is current based on the most recent lottery conducted January 8, 2004. The following is a history of past lotteries and upcoming lotteries that demonstrates Acton's commitment to providing affordable housing to all eligible applicants.

Past Lotteries;

15 Minuteman Road Lottery- 1995 (1 unit)	Westside Village & Harris Village
3 West Street Road Lottery- 1996 (1 unit)	2000- (8 units)
Bellows Farm Outreach Lottery-1998 (6 units)	

Upcoming Lotteries:

Franklin Place- (2 units)

Fort Pond Brook Place- (2 units)

Thank you for taking our request under consideration. We look forward to hearing from you so we can move forward with this lottery to provide a qualified family with their own home.

Sincerely,

**Naomi E. McManus
Clerk, ACHC**

**cc: Acton Selectmen
MCO & Associates, Inc.**