

**TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE**

DATE: September 24, 2004

TO: Board of Selectmen

FROM: Don P. Johnson

SUBJECT: Special Town Meeting Warrant

As you will note in tonight's packet, the Articles for the Special Town Meeting have been resolved but we have not, as yet, prepared the Warrant in the normal format. In particular, we need to construct Summaries for the Yin Peet Articles. The timing is such that we need to send the Warrant to the printer shortly after the Selectmen's meeting Monday evening. As a consequence and due to the complexity of these Articles, I would request that the Board authorize staff to work with the Chairman, Selectman Foster (the Selectman involved throughout this project) and Town Counsel to prepare appropriate Summaries.

