

October 15, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners' Report

OCTOBER 19, 2004
7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. 7:02 **SPECIAL FLAG PRESENTATION** – Skip Kennedy and Beth Petr will be in to present the flag flown over Iraq to the Board.
2. 7:10 **ACTON CITIZENS FOR ENVIRONMENTAL SAFETY (ACES)** – Enclosed please find materials in the subject regard, for Board consideration.
3. 7:15 **SITE PLAN SPECIAL PERMIT #04/03/04-397, RAIL ROAD REALTY TRUST, 19 RAIL ROAD STREET (Continued from Sept. 27, 2004.)** - Enclosed please materials in the subject regard, for Board consideration.
4. 7:30 **ENTERPRISE RENT A CAR COMPANY CLASS II CAR DEALER'S LICENSE, 20 MAIN STREET** – Enclosed please find materials in the subject regard, for Board consideration.
5. 7:45 **BRUCE FREEMAN RAIL TRAIL**
6. 8:00 **FIRE CHIEF CRAIG** – The Fire Chief will be in to seek the Board's support and approval of a CPA Application per the enclosed materials.

IV SELECTMEN'S BUSINESS

7. **STATE OF THE TOWN** – Enclosed please find a memo from the Chairman for Board discussion.
8. **COMMUTER PARKING LOT DISCUSSION.** Enclosed please find materials in the subject regard, for Board consideration.
9. **OTHER BUSINESS**

V CONSENT AGENDA

10. **ACCEPT MINUTES** – Enclosed please find Minutes from the September 27, 2004 meeting for Board consideration.

11. **COMMITTEE APPOINTMENT** – Enclosed please find a recommendation from the VCC for appointment of Oleg Volinsky to an Associate position on the Cable TV Advisory Committee with a term to expire 6/30/05, for Board consideration.

12. **SITE PLAN SPECIAL PERMIT #03/09/04-396, MARGARET NAZZARO, 253 ARLINGTON STREET-** . Enclosed please find a draft decision from the Building Commissioner, for Board consideration.

13. **ACCEPT GIFT** – Enclosed please find a notice of a seminar ticket provided to the Chairman of the Board of Appeals, for Board of Selectmen acceptance.

14. **APPROVAL OF ADVISORY SPEED SIGN** – Enclosed please find materials in the subject regard, for Board consideration.

15. **FIRST HOMEBUYERS REFINACE REQUEST** – Enclosed please find materials in the subject regard, for Board consideration.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Nov. 1, Syliva's Place LIP

Nov. 15, Faulkner Mill Realty SPSP, High Street

Nov. 29.

Dec. 13

Jan. 24

GOALS 2004-2005

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Intra Board Communication (Dore')

GOALS carried forward

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)
5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')
9. Middlesex Pension Alternatives (Walter/Trey)