

October 29, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners' Report

NOVEMBER 1, 2004

7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. 7:45 **COMMON VICTUALLER'S LICENSE, SUBWAY, 134 GREAT ROAD –**
Enclosed please find materials in the subject regard, for Board consideration.
2. 7:50 **BRUCE FREEMAN RAIL TRAIL DISCUSSION-** Enclosed please find material regarding the proposed application to the CPC, for Board consideration.
3. 9:00 **SITE PLAN SPECIAL PERMIT #04/03/04-397, RAILROAD REALTY TRUST, 19 RAILROAD STREET (Continued from October 27, 2004.) –** Enclosed please find materials in the subject regard, for Board consideration.

IV SELECTMEN'S BUSINESS

4. **WOODLANDS AT LAUREL HILL (40b) –** Enclosed please find materials in the subject regard, for Board consideration.
5. **COMMUNITY PRESERVATION ACT FUNDING APPLICATIONS --** Enclosed please find materials related to potential CPA funding applications, for Board consideration.
6. **MORRISON MASTER PLAN COMMITTEE –** Selectmen Foster and Johnson will update the Board on the status of this committee
7. **QUARRY LAND DISCUSSION –**Selectman Foster will report to the Board in this regard.
8. **STATE OF THE TOWN –**General update and discussion.
9. **MIDDLESEX WEST CHAMBER OF COMMERCE –** Enclosed please find a request to appoint Mr. Chris Papathanasiou as the Chamber's Representative to the Acton Economic Development Committee, for Board consideration.
10. **UPPER BLACKSTONE SEPTAGE CHARGES –** Enclosed please find a request from the Board of Health to accept the proposed fee schedule, effective December 1, 2004, for Board consideration.

11. **OTHER BUSINESS**

V CONSENT AGENDA

12. **K.T REALTY TRUST, 55 KNOX TRAIL, #01/03/01-375** – Enclosed please find a request for approval of a minor amendment to the approved plan, for Board consideration.

13. **ACCEPT GIFT** – Enclosed please find a request from the Commission on Disability for Board acceptance of a donation to the Commission, for Board consideration.

14. **ACCEPT GIFT** – Enclosed please find a request from the W.A. Citizen' Library for Board acceptance of a donation to the Library, Board consideration.

15. **ACTON 40B- MAIN STREET,(FRANKLIN PLACE)** – Enclosed please find materials in the subject regard for Board signature

16. **ETHICS DISCLOSURE** – Enclosed please find materials from Town Counsel in the subject regard.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

17. There will be a need for Executive Session

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Nov. 15, Faulkner Mill Realty SPSP, High Street, Sylvia St. 40B

Nov. 29.

Dec. 13

Jan. 24

GOALS 2004-2005

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Intra Board Communication (Dore')

GOALS carried forward

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)
5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')

9. Middlesex Pension Alternatives (Walter/Trey)