

ACTON MUNICIPAL PROPERTIES DEPARTMENT

INTERDEPARTMENTAL COMMUNICATION

BOS
4/28
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To: Don P. Johnson, Town Manager

Date: 4/22/03

From: Dean A. Charter, Municipal Properties Director



Subject: AFN Tag Sale request

I am in receipt of the attached request from the Acton Family Network for permission to hold a tag sale in the Town Hall parking lot on May 31 or June 1. I see no conflicts with this date, and recommend approval.

April 22, 2003

To: Dean Charter
Re: Acton Family Network (AFN) Spring Tag Sale

Thank you for taking the time to speak with me on the phone this morning. As I mentioned, AFN has held 3 very successful fall Tag Sales (2000, 2001, 2002) behind the Library/Town Hall location, and we are formulating plans to test out a Spring sale. We still anticipate holding the annual sale again in the fall (date TBD). We appreciate you bringing our request up for discussion and approval at the Board of Selectmen meeting on April 28th.

Specific Details

Event: AFN's Spring Kid's Stuff Tag Sale
Proposed date: Sat, May 31, 2003
Rain date: Sun, June 1, 2003
Hours: 8am – noon

Requested location: Location will depend on the weather conditions 2-3 days preceding the sale (if the grass is too wet, we would opt for the parking lot location)
Lawn behind the Acton Center library, adjacent to the playground
- OR -
Town Hall parking lot

Purpose: sale of new and gently-worn infant, children, and maternity clothing, as well as baby equipment and toys
Setup/Clean up: As we have done for all previous tag sales, AFN will set up / clean up the area of the sale.

About Acton Family Network (AFN)

AFN is a group of local parents working together to increase and improve Acton's resources for families with young children. AFN members share the goal of connecting with other parents and families in order to develop social, recreational, and cultural opportunities for Acton families and their young children.

Thank you in advance for your consideration. If you have any questions, you may contact Pam Nelson at 978-337-3153 (nelson.pamela@verizon.net) or Cheryl Witty 978-266-0177 (ckwitty@earthlink.net).

Sincerely,

Pamela Nelson, AFN tag sale committee chairperson
Cheryl Witty, AFN President