

November 12, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners' Report

NOVEMBER 29, 2004

7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. 7:15 **JUNIOR'S PIZZA, 481 GREAT ROAD, BEER AND WINE ALCOHOL LICENSE AS A COMMON VICTUALLER**— Enclosed please find materials in the subject regard, for Board consideration.
2. 7:25 **TOBIKO JAPANESE FUSION, INC., 103 NAGOG PARK, LICENSE AS A COMMON VICTUALLER** – Enclosed please find materials in the subject regard, for Board consideration.
3. 7:30 **TOBIKO JAPANESE FUSION, INC., 103 NAGOG PARK, TRANSFER OF FULL LIQUOR LICENSE AS A COMMON VICTUALLER** — Enclosed please find materials in the subject regard for the transfer of a full liquor license from Sichuan Pavilion to Tobiko Japanese Fusion, Inc., for Board consideration.
4. 7:45 **PLANNING BOARD OVERSIGHT MEETING-** Enclosed please find materials in the subject regard, for Board consideration.
5. 8:15 **CLASSIFICATION HEARING** - Enclosed please find materials in the subject regard, for Board consideration.
6. 9:15 **PIZZA HUT REQUEST FOR CHANGE OF MANAGER (Continued from 11/15/04)**-Enclosed please find materials in the subject regard, for Board consideration.

IV SELECTMEN'S BUSINESS

7. **STATE OF THE TOWN** –Enclosed please find materials in the subject regard, for Board consideration.
8. **INTER-GOVERNMENTAL AGREEMENT** – Selectman Foster will report regarding progress made on the Inter-Municipal Agreement with respect to Leary Field.
9. **CPA FUND APPLICATIONS** — Enclosed please find materials in the subject regard, for Board consideration.

10. **COMMUTER RAIL PARKING ISSUES** – Enclosed please find materials in the subject regard, for Board consideration.
11. **TRAIN WHISTLE QUIET ZONE** - Enclosed please find materials in the subject regard, for Board consideration.
12. **CHANGE IN LAW PROPOSALS** – Enclosed please find materials in the subject regard, for Board consideration.
13. **OTHER BUSINESS**

V CONSENT AGENDA

14. **ACCEPT MINUTES** – Enclosed please find Minutes of the September 13, 2004 Selectmen's meeting, for Board consideration.
15. **BOARD OF ASSESSOR'S APPOINTMENT, DAVID BROWN** – Enclosed please find correspondence from the Board of Assessors recommending the elevation of David Brown from Alternate to Full Member, with a term to expire June 30, 2007, for Board consideration.
16. **SITE PLAN SPECIAL PERMIT #10/09/03-394, 1 & 19 MAPLE STREET** - Enclosed please find a draft Decision in the subject regard, for Board consideration.
17. **SITE PLAN SPECIAL PERMIT #04/30/04-398, 19 RAILROAD STREET**- Enclosed please find a draft Decision in the subject regard, for Board consideration.
18. **ONE DAY LIQUOR LICENSE** – Enclosed please find a request from the Friends of the Arboretum for a One Day Liquor License, for Board consideration.
19. **ONE DAY LIQUOR LICENSE** – Enclosed please find a request from the Recreation Director for a One Day Liquor License, for Board consideration.
20. **ACCEPT GIFT** – Enclosed please find a request for acceptance of a donation from the Lions Club to be used toward the flag pole project at the Public Safety Facility, for Board consideration.
21. **ACCEPT GIFTS** – Enclosed please find a request for acceptance of numerous gifts for Winterfest 2005 at Nara Park, for Board consideration.
22. **ACCEPT GIFT** – Enclosed please find a request from the West Acton Citizens' Library for acceptance of a gift from the Library Auxiliary, for Board consideration.
23. **ELIZABETH WHITE FUND GRANTS** - Enclosed please find a confidential request from the Trustees of the Elizabeth White Fund regarding the 2004 distribution of the Elizabeth White Fund Grants, for Board consideration.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

24. There will be a need for Executive Session

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Dec. 13 Faulkner Mill (Continuation from 11/15/04), Liquor License Violations, Sylvia Street (continued from 11/15)

Jan. 24

Feb 7

Feb 28

March 14/28

April 4

GOALS 2004-2005

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Intra Board Communication (Dore')

GOALS carried forward

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)
5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')
9. Middlesex Pension Alternatives (Walter/Trey)