

December 10, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners' Report

DECEMBER 13, 2004

7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. 7:05 – **UPDATE MINUTE** – The Town Manager will give the Board a brief update on various topics.
2. 7:30 **FAULKNER MILL SITE PLAN SPECIAL PERMIT #09/24/04-399, 4 HIGH STREET – (continued from 11/15/04)** – Enclosed please find materials in the subject regard, for Board consideration.
3. 7:45 **ACTON JAZZ CAFÉ LIQUOR LICENSE VIOLATION REVIEW** – Enclosed please find materials in the subject regard, for Board consideration.
4. 8:00 **DANIELA'S TACORITO, LIQUOR LICENSE VIOLATION REVIEW-** Enclosed please find materials in the subject regard, for Board consideration.
5. 8:15 **MAKAHA RESTAURANT, LIQUOR LICENSE VIOLATION REVIEW** – Enclosed please find materials in the subject regard, for Board consideration.
6. 8:45 **JESSE LIBERTY- ACTON 2005 TOWN MEETING NON-BINDING RESOLUTION, SAME SEX MARRIAGES** – Enclosed please find materials in the subject regard, for Board consideration.
7. 9:15 **FY06 BUDGET PRESENTATION**

IV SELECTMEN'S BUSINESS

8. **2005 LICENSE RENEWAL PROCESS** – Enclosed please find the 2005 renewal motions, for Board consideration.
9. **COMMUNITY PRESERVATION ACT (CPA)** – Enclosed please find materials regarding MAPC actions with respect to the CPA, for Board consideration.
10. **MMA CREDENTIAL VOTE FORM** – Enclosed please find the subject form for Board consideration.

- 11. **MIIA NOMINATING FORM AND VOTING DELEGATE FORM** – Enclosed please find the subject regards, forms for Board consideration.
- 12. **TOWN E- MAIL SHELLS** – Enclosed please find confidential materials related to the Town's E-Mail shells, for Board consideration.

13. **OTHER BUSINESS**

V CONSENT AGENDA

- 14. **ACCEPT MINUTES** – Enclosed please find Minutes of the November 15 and 29, 2004 Selectmen's meetings, for Board consideration.
- 15. **ACCEPT GIFT**– Enclosed please find a request for acceptance of gifts for Winterfest 2005 at NARA Park, for Board consideration.
- 16. **ACCEPT GIFT**– Enclosed please find a request for acceptance of a donation to the West Acton Citizens' Library, for Board consideration.
- 17. **ACCEPT GIFT** – Enclosed please find a request from the Town Planner for the acceptance of a gift payment of maintenance work on Davis Road, for Board consideration.
- 18. **ACCEPT GIFT** – Enclosed please find a request from the Director of Public Works for the acceptance of payments/gifts for the Private Way Plowing 2004-2005 season, for Board consideration.
- 19. **DRAFT LEGISLATION** – Enclosed Please find materials in the subject regard, for Board consideration.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

- 20. There will be a need for Executive Session

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

- Jan 3
- Jan. 24
- Feb 7
- Feb 28
- March 14/28
- April 4

GOALS 2004-2005

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Inter Board Communication (Dore')

GOALS carried forward

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)
5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')
9. Middlesex Pension Alternatives (Walter/Trey)