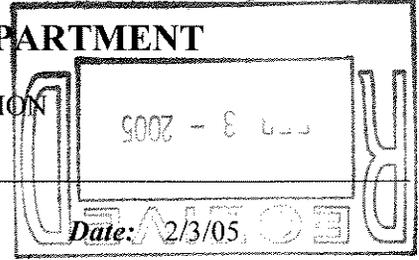


BOS 2/7 (12)

**ACTON MUNICIPAL PROPERTIES DEPARTMENT**

INTERDEPARTMENTAL COMMUNICATION



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**To:** Don P. Johnson, Town Manager

**From:** Dean A. Charter, Municipal Properties Director (12)

**Subject:** Acton Family Network request to use Town Hall parking lot

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Attached please find a request from the Acton Family Network to use the Town Hall parking lot on two dates. I have reviewed this request, and do not believe that it will create any problems. I recommend approval.

Attach.



February 3, 2005

TO Dean Charter

RE AFN Kid's Stuff Tag Sale proposed dates – Spring and Fall 2005

Thank you taking the time to review our proposed 2005 sale dates for scheduling conflicts. AFN began holding the Fall Kid's Stuff tag sale in the fall of 2000. For the last two years, we held a sale in the spring also. Because both the spring and fall sales were so well attended, it allowed AFN to donate the incremental profits to a local charity, Danny's Place. As a result, we are planning to again hold both a spring and fall sale in 2005, and the profits will be donated to Danny's Place. This letter proposes some dates, to be approved at the next Board of Selectmen meeting.

Specific Details

Event: AFN's **Spring** Kid's Stuff Tag Sale  
Proposed date: Sat, May 14, 2005  
Rain date: Sun, May 15, 2005  
Hours: 8am – noon  
Location: Town Hall parking lot  
Purpose: sale of new and gently-worn infant, children, and maternity clothing, baby equipment and toys  
Setup/Clean up: As we have done for all previous tag sales, AFN will set up / clean up the area of the sale.

Event: AFN's **Fall** Kid's Stuff Tag Sale  
Proposed date: Sat, Sept 24, 2005  
Rain date: Sun, Sept 25, 2005  
Hours: 8am – noon  
Location: Town Hall parking lot  
Purpose: same as above  
Setup/Clean up: same as above

For reference, some other Acton-oriented events include:  
Sept 17, 2005 Acton Day (held in the afternoon)

About Acton Family Network (AFN)

AFN is a group of local parents working together to increase and improve Acton's resources for families with young children. AFN members share the goal of connecting with other parents and families in order to develop social, recreational, and cultural opportunities for Acton families and their young children.

Thank you in advance for your consideration. If you have any questions, please feel free to contact me at 978-263-9269 or eds@gis.net.

Sincerely,

Ellen Schemerhorn, AFN tag sale committee chairperson  
[www.actonfamily.org](http://www.actonfamily.org)