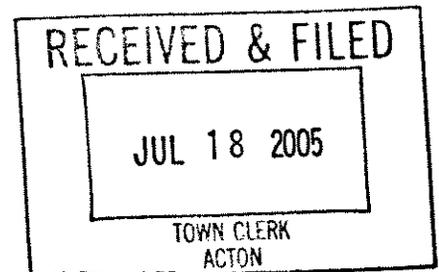


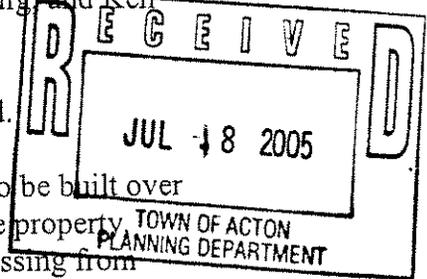
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Historic District Commission
Minutes for meeting 6/6/05

Anne Forbes, Bonnie Geithner, Hong An, Michaela Moran, Brian Bendig, and Ken Guditz in attendance, Tom Peterman absent.

Abutters notice for ACC playground application returned. AF to resend.



#0508 69 School St. – Karen Drake, Deck application-Proposed deck to be built over shed roof which is substantially at grade from the School St. side of the property. Railings will be necessary due to the height of the deck at the back. Missing from application: trim design for door casing, rail design, door specs. KD was called for more information. The application will be taken up again at 7:30 or 8:15PM on 6/20/05. AF will hold off stamping this application until further information is submitted. KD will be directed to previously-approved designs for the railings. BB will email the applicant to invite her to talk to us before our review.

#0510--Carolyn Malloy –fencing 10 Newtown Road., fencing replacement. AF moves to approve the application based on the submittals, BB seconded. Motion carried unanimously. Abutter notices run out later this week, the COA will be issued thereafter.

#0516-Karen LaRoche—Moodz Application for sign. Application is for a clear anodized -finish aluminum monument sign with an MDO circle inset with a new logo and lettering which is raised above the surface of the sign. Design is nice but not for the district. Aluminum material is inappropriate for the district. KL shall return 6/20/05 at 8:15PM.

#0509--Jerry Gonzales, sign maker for 586 Mass. Ave, brought bracket and ½” omega board for West Acton Market. Sign to be mounted over the window divider so that bottom of sign is 9’ over the sidewalk. 2’X3’ is the size of the proposed sign. KG suggested that the sign be 1” thick. BB moves that the application be approved as submitted with the additional materials provided, with the condition that the sign be 1” thick, the sign is to be mounted on bracket using eye bolts, Hong An seconded, and motion passed unanimously.

AF left the meeting at 8:30PM and rejoined the meeting at 9:20PM.

Correspondence and Communicatons:

498 Main St.- Tollivers, BB confirmed that the windows are TDL with an energy panel, and that they will come at 8PM on the 20th for approval of the brick sample for the chimney (which has been rebuilt), and with an application for the storage shed.

W. Acton Pharmacy fence violation has been postponed to later this summer due to the owner's health issues.

12 School St. – David Hale request for CNA for replacing louvered windows on a rear porch. Commission members felt he must respond to the violation letter before we can issue any other certificates

BYF

24 School St.-Dave Dacosta claims the sheds in question have been on the property since 1985. He intends to come in to discuss the reconstruction of the barn which was hit by lightening recently.

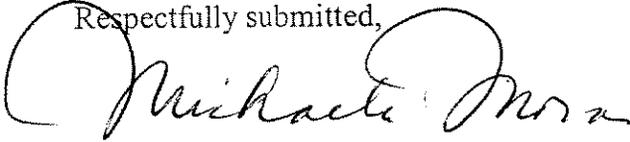
433 Main St.-White/Regan home, driveway light. Mary Beth Regan said they intend to replace the light and will come in with an application at an unspecified time.

505 Main St.- P.O.D. will be removed within the next 30 days. The owner intends to sell.

TP' spoke with Dean Charter about the RFP process for the district signs.

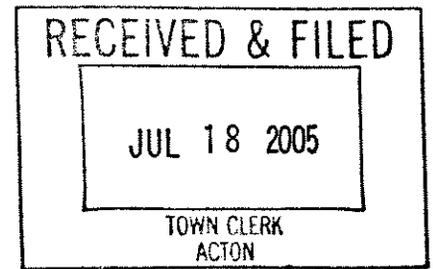
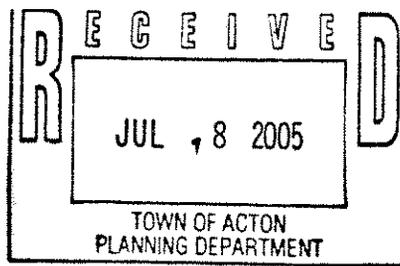
HA suggested that we formalize the division of labor for the commission in the revision of the policies and procedures. The topic will be taken up later this summer.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michaela Moran". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Michaela Moran, Secretary

FYI



Historic District Commission
6/20/05 Meeting

Meeting called to order at 7:35PM. Bonnie Geithner, Hong An, Anne Forbes, and Michaela Moran, and Brian Bendig were in attendance. Ken Guditz and Tom Peterman were absent.

#0508-69 School St. deck application, Karen Drake, brought elevations of the deck, door specs, Andersen sliding doors-Fwg5061L, balusters proposed are either the post drawn or a porch post by Outwater millwork, wood rails and ballisters to be painted or stained. AF reported that the building inspector is away on vacation, our decision can be made pending notes from the building inspector. BB moves app. #0508 be approved as augmented by drawings and production information excluding the door (pending more information), and on the conditions that: the wood rail and posts be painted or solid body stained, door shall be painted white or from the manufacturer, that the deck comply with building code, BG seconded. Finding that door hardware is minimally visible from the street, alternative designs for the ballisters are both acceptable. PP6x96 design scaled to 3'6" height between rail and deck and the other is as shown in the drawing. Motion carried, AF dissented.

#0512—3 lattices and garden gates to the side of the house, 430 Main St., Elizabeth Harrington presenting. Lattices to be applied to the side of the garage on the west side of the building, the gate to be placed east-west along the line of the plantings behind the drive, both the lattice and the gates will be stained to match the trim on the house. AF moved to approve #0512 with the additional submittal of the gate design, finding that the hardware will be unobtrusive and the lattice stained to match the trim, BB seconded. Motion carries unanimously.

Dave and Tony Dacosta, 26 School St., claims sheds were there since 1986, BB asked about grandfathering the shed. Applicant brought drawings of the current conditions,

Judy Peterson, submitted drawing for the door at 556 Mass Ave., Moodz application will be taken up for review on 7/5/05 at 8:30PM.

#0511, **Public Hearing** for ACC playground redesign, 20 Concord Rd., Kevin Dietly-presenting. ACC is proposing to relocate playground to west of addition. AF pointed out to KD that the preschool should make an application to take down the old playground equipment at 481 Main St., if they intend to remove it, as the HDC previously approved the installation. Swings and climbing structure are tan enamel-coated steel, the roof of the play structure is plastic. AF moves to approve the application for the playground as submitted, with the findings that the climbing structure and split rail fencing will be minimally visible from the public way, and in general compatible with the property and district... demolition of the existing playground at 481 Main St. is not included in the approval. Recommended that the ACC contact the Nashoba Valley Children's Center to inform them of the need for approval to remove their structures. BB seconded. the motion carried unanimously.

#0513- Scott Kutil, 43 Windsor Ave., demolition of 1-car garage and building of a 2 car garage. Public hearing set for July 18, 2005 8:00PM. Manufacturer's information on lights, roofing, windows, and doors would be helpful.

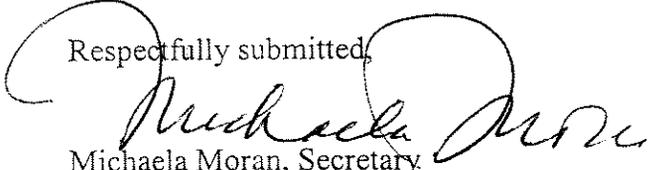
2006 CPC Preservation Plan draft discussion: BB gave AF some edits on comments submitted by HDC. AF made some suggestions. AF will attend the CPC meeting on Thursday.

Finances: some discrepancy re the Beacon bill.

New applications: 12 School St., and 556 Mass. Ave. for next meeting.

Meeting adjourned 10:15Pm.

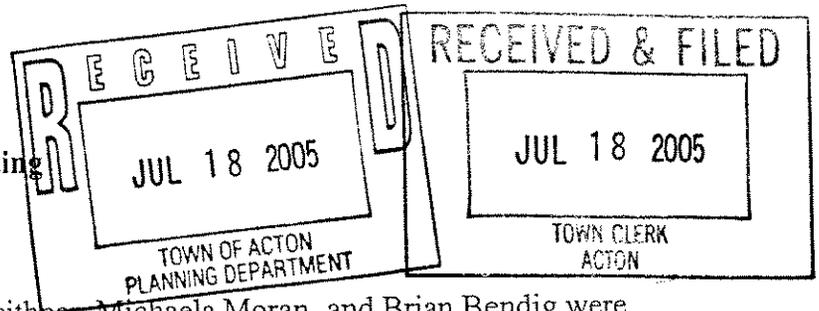
Respectfully submitted,


Michaela Moran, Secretary

FYI

Historic District Commission Meeting

Mar. 7, 2005



Hong An, Tom Peterman, Bonnie Geithner, Michaela Moran, and Brian Bendig were present when the meeting was called to order. Anne Forbes and Ken Guditz were absent.

Mr. Christo did not come for his appointment.

#0504 --It was determined that IWF application for chimney rebuilding, stabilization, and caps will require a public hearing. Public Hearing is to be set for 8:00PM 4/11/05.

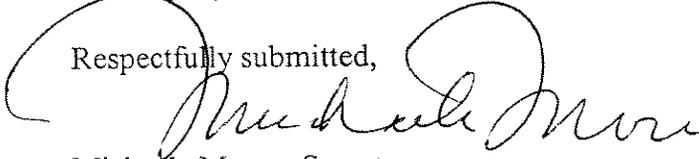
#0502—Kim Amaral and Joan E. Turner appeared for the Acton Cooperative school. BB informed the applicant of the memo from the building department dated today. It indicated some of the restrictions for this type of sign. BB noted that bylaw 9.1.10 may be applicable here -- non-traditional material which is not easily distinguished from the natural material. TP made a motion to approve application on condition that the height be reduced to no more than 5', that the sign face is of painted wood, that the lettering and face be reduced proportionally to produce a sign of no more than 8 SF. The applicant shall place the sign no closer to the right of way than 5' and will verify same with the town. The sign shall be hung on the painted posts using the countersunk bolts. If applicant should wish to substitute a carved sign the applicant shall return for an amendment to the certificate. Hong An seconded, and the motion was unanimously approved.

District boundary signs Dean Charter offered us his assistance for the bid package, the installation phase, and the construction phase. An attempt to get three bids for the sign project is expected. Dave Brown of the highway department can pin point the placement in the right of way. Officer Cowlin, safety officer, will also be consulted.

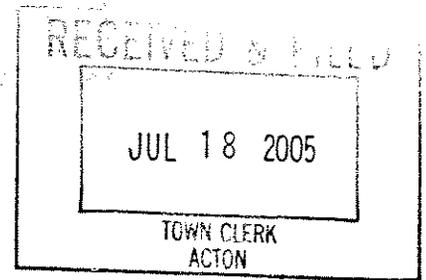
Next meeting—ACC returns for playground. Christo Driving school sign, first hour of meeting will be used to attend to violations.

Meeting adjourned at 9:10PM

Respectfully submitted,


Michaela Moran, Secretary

Historic District Commission
5-16-05 Meeting



Meeting called to order at 7:45PM. Ken Guditz, Tom Peterman, Bonnie Geithner, Hong An, Anne Forbes, Brian Bendig, and Michaela Moran were in attendance.

Minutes for the 4/11/05 meeting and the 5/2/05 meeting were approved as corrected.

Communications: Call from Karen Laroche. Calls to Dean Charter Re: procedure for district signs, and temporary storage unit at 505 Main St. Municipal property director indicated that the structure is on the common. Normally, such a use of the common would require approval of the Selectmen per Dean Charter.

8:00PM #0509—Jerry Gonzales for West Acton Market sign, 568 Massachusetts Ave. Applicant did not appear.

#0510--Carolyn Malloy, 10 Newtown Rd. fence replacement. Preapplication meeting. CM shall return at 8PM 6/6/05 with her application. AF will distribute abutter's notices.

BB will place a discussion of 'temporary structure', certificate compliance and antennae on the agenda for next meeting with an eye toward a change in policy.

9 School St. AF believes that the use of the empty lot as a parking area is in our jurisdiction. KG mentioned that perhaps the town is also in violation since cars are parking in the town owned lot at 13-23 School St. AF will look into the issue with town official.

violations: The notification letters for 2 School St., 491 Main St., 563 Massachusetts Ave., 555 Massachusetts Ave., 433 Main St., 26 School St., 24 River St., 12 School St., and 576 Massachusetts Ave. will go out tonight.

Meeting adjourned at 9:05 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michaela Moran".

Michaela Moran, Secretary