

**BOARD OF SELECTMEN
ANNUAL GOAL SETTING MEETING
JUNE 13, 2016
CHIEF'S CONFERENCE ROOM
PUBLIC SAFETY FACILITY**

Present: Peter J. Berry, Janet K. Adachi, Franny Osman, Katie Green, Chingsung Chang, Town Manager
Steven L. Ledoux, Mark Hald, Assistant Town Manager, and Lisa Tomyl, Recording Secretary

The Board of Selectmen met to set annual goals, utilizing the Nominal Group Technique on June 13, 2016.

Goals were divided into Short and Long Term. Short Term being defined as something that can be accomplished within the year and Long Term defined as taking more than one year to accomplish.

SHORT TERM GOALS

1. Complete the Master Plan for 348 – 364 Main Street (9 Points, 3 members voting)
2. Create a West Acton Development Committee, including Sewer (9 points, 2 members voting)
3. South Acton Train Station Parking and Commuter Solutions (8 Points, 2 members voting)
4. **(tie)**
Develop Implementation Plan for new Storm Water Permit (5 Points, 1 member voting)

Work with Finance Committee and School Committee to enhance Communications with the Public (5 points, 1 member voting)

Please see attached spreadsheet for all items proposed by individual Selectmen.

LONG TERM GOALS

1. Develop Comprehensive Capital Plan (16 points, 4 members voting)
2. Analyze Fire and EMS Service delivery (13 points, 5 members voting)
3. Build More Affordable Housing (9.9 points, 3 members voting)

4. Development of Targeted economic development Plan for Business Districts (9.2 points, 4 members voting)
5. Develop Plan for Sewer expansion (8.1 points, 3 members voting)

Please see attached spreadsheet for all items proposed by individual Selectmen

Short Term Goals FY17

<u># of Votes</u>	<u>Average</u>	<u>Points</u>	<u>Description</u>
3	3	9	Master Plan 348-364 Main Street
2	4.5	9	Create a West Acton Development Committee including sewer
2	4	8	South Acton Train Station parking and commuter solutions
1	5	5	Develop implementation plan for new stormwater permit
1	5	5	Work with Finance Committee and School Committee to enhance communication with the public
1	4	4	Get District approval for Minuteman Building Project
1	4	4	Marketing strategy and education for transportation
1	4	4	Improve communication between town committees, town employees and boards
1	4	4	Improve bike safety in town; create bike master plan including connection of rail trails; and assess impact of BFRT on town properties
2	2	4	Get control of the Kmart property
1	3	3	Implementation of Advance Life Support Service
1	3	3	Complete locational study for Fire/EMS service
1	3	3	Create task force to develop guide for public outreach
1	2	2	Kelley's Corner zoning bylaw amendments - revisit and take back to Town Meeting
1	2	2	Re-create the employee health insurance working group
1	2	2	Work with Police Department and schools to provide education and resources related to the opioid crisis

Short Term Goals FY17

1	1	1	Lease and build out a senior center
1	1	1	Implement goals of housing production plan
1	1	1	Implement Town Center traffic improvements
1	1	1	Move forward Kelley's Corner infrastructure design
0	0	0	Codify general by laws
0	0	0	Resolve Morrison Farmhouse
0	0	0	Create guidance for 40B projects involving historical properties
0	0	0	Create a voluntary email list used for surveys and general information
0	0	0	Develop guidelines for Town Committees to store and archive items
0	0	0	Implement the community aggregation plan
0	0	0	Clean up the the BOS Policy and Procedures and have the current ones posted on town website
0	0	0	Improve Town Meeting attendance and pilot electronic voting
0	0	0	Work with Acton Boxborough United Way and others to address issues identified in the community needs assessment
0	0	0	Volunteer recognition program
0	0	0	Update Town Committee Handbook and finalize Acton Board of Selectmen Handbook
0	0	0	Continue implementing the complete streets policy

Long Term Goals FY 17

# of Votes	Average	Points	Description
4	4	16	Develop comprehensive capital plan
5	2.6	13	Look at Fire and EMS service delivery
3	3.3	9.9	Build more affordable housing in town
4	2.3	9.2	Development of a Targeted Economic Development Plan for Business Districts
3	2.7	8.1	Develop plan for sewer expansion
2	3	6	Increase Town's renewable energy sources
1	4	4	Fully funded OPEB liability
1	3	3	Devlop long range comprehensive plan regarding water resources
1	3	3	Implement Morrison Farm plan
1	3	3	Make all town sponsored transportation vehicles accessible
0	0	0	Investigate remote participation for Town Meeting (out of meeting)
0	0	0	Resolve the Asa Parlin house