

**TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION
TOWN MANAGER'S OFFICE**

DATE: December 16, 2005

TO: Board of Selectmen

FROM: Don P. Johnson

SUBJECT: 2006 License Renewals

As Board members will see from the attached reports, there are still several outstanding issues to be resolved for some of the license renewals. For the most part, these issues can be resolved if the particular business is cooperative. If the Board is comfortable in doing so, I would request that you approve those that are questionable, subject to satisfactory resolution of the outstanding problems on or before December 29. That would give us time to react on December 30 and withdraw any licenses, if necessary. I would also request that you assign the determination as to whether a satisfactory resolution has been reached to the discretion of the Town Manager and, further, authorize the exercise of any reasonable discretion or compromise, if such is necessary and appropriate to carry out the intent of these approvals.

Selectman Magee requested a distillation of the pertinent issues related to these renewals. It had been my intention to compose such but we have been consumed by the budget preparation. The only remaining comments that the Board needs to consider are those of the Building Commissioner and the Collector's Office. As I write this memo (4:00 PM Friday), I have staff trying to pull these summary comments together to respond to Selectman Magee's request. If those do not come together in time for tonight's packet, we will try to get them out via e-mail early Monday.

