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COUNSELORS AT LAW

Ten Post Office Square, Boston, Massachusetts 02109

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SARAH E. WEBER
VALERIE CHRISTOPHILOS
MAYA L. SETHI

November 17, 2006

**VIA HAND DELIVERY**

Eva K. Taylor, Town Clerk
472 Main Street
Acton, MA 01720

NOV 17 2006

Edmund Starzec, Clerk
Planning Board
472 Main Street
Acton, MA 01720

RE: Application of Citizens Bank for
Special Permit for Sign, 270 Great Road, Acton

Dear Ms. Taylor and Mr. Starzec:

Please find enclosed eighteen (18) sets of the following materials in support of the application of Citizens Bank for a sign special permit at the above-mentioned location:

1. Application form for sign special permit;
2. Landlord approval letter;
3. Certified abutters list;
4. One color rendering of proposed channel letter sign;
5. Three shop drawings of proposed channel letter sign;
6. Locus Plan;
7. Sign location plan; and
8. Photos of neighboring signs.

As required, the above-referenced plans included in the application packages are no larger than 11" x 17" in size. At the suggestion of Assistant Town Planner Kristen Alexander, I also have included three copies of the locus plan and sign location plan in their original sizes which are more legible than the reduced versions.

Also enclosed is a check in the amount of $250.00 for payment of the application fee.

Please notify me of the date of the hearing scheduled for Citizens Bank's sign special permit application at your earliest convenience.

Thank you for your assistance with this matter. Please contact me with any questions.

Very truly yours,

Amy C. Stewart

ACS/el:1896-36
Enclosures
cc: Kristen Alexander, Assistant Town Planner (via hand delivery, w/o enc.)
Michelle Starett (via e-mail, w/o enc.)
James Gray Wagner, Esq. (w/o enc.)
Maya Sethi, Esq. (w/o enc.)

267817.1

TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9632
Fax (978) 264-9630

**Building Department**

August 15, 2005

## SIGN LICENSE # 2784

Carolyn A. Parker is hereby authorized under provisions of the Sign Bylaw of the Town of Acton to erect a wall over Night Deposit sign, Citizen's Bank, on property at 270 Great Road, Acton, Massachusetts. Said sign to be 37" by 12"; to be of Plastic and to conform in every way to the description thereof contained in the application.

If illuminated the sign shall be equipped with an automatic timer, or other device, which shall effectively operate to extinguish the sign illumination not later than thirty (30) minutes after the closing time of the business on the premises which has the latest closing time.

If at any time during the life of the license the business or use is terminated, this license shall expire and the sign shall be removed within thirty (30) days.

This license will expire August 15, 2008. It will be necessary for you to apply for a renewal prior to that date.

Garry A. Rhodes
Building Commissioner

Fee - $35, paid.

SIGN N-04

Date Received: 8/15
Fee Paid: 35.
Permit #: 2784

TOWN OF ACTON
APPLICATION FOR SIGN LICENSE

Each applicant must be accompanied by the following: a scale drawing or photograph showing the proposed sign; dimensions; colors; location on site; building elevation; and any other pertinent information necessary to accurately depict the proposed sign and its location.

SIGNS IN THE HISTORIC DISTRICT MUST HAVE PRIOR APPROVAL FROM THE HISTORIC DISTRICT COMMISSION.

1. GENERAL INFORMATION:
Street Address of Sign: 270 GREAT ROAD
Name on Sign: CITIZEN'S BANK
Applicant: CAROLYN A. PARKER Phone: (508) 853-1167
Mailing Address: 3 LORDN AVE, WORCESTER, MA 01606
Does this sign replace an existing licensed sign? NO
Material of Sign: PLASTIC
Is Sign Illuminated? YES Type: NIGHT DEPOSIT SURROUND
Width 37 5/8 " Height 51 1/2 " Thickness _____ Area of Sign 13.5 sq. ft.

2.__ WALL SIGN
Building Frontage _____ ft. Business occupies 1st fl. ___ 2nd fl. ___
If more than one business in your building, frontage of your business _____

3.__ PROJECTING SIGN
Projection from wall _____ Does Sign project over sidewalk? _____

4.__ SECONDARY SIGN

5.__ FREESTANDING SIGN
Height above Grade _____ Are there other signs on the lot?

6.__ SPECIAL EVENT SIGN
Dates _____

Carolyn A Parker — Signature of Applicant
8/11/05 — Date

MARVIN GOULD TRUSTEE — Name of Property Owner
SEE ATTACHED — Signature of Property Owner

| | |
|---|---|
| Approved by | Date |

6/6

TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9632
Fax (978) 264-9630

**Building Department**

August 15, 2005

## SIGN LICENSE # 2786

Carolyn A. Parker is hereby authorized under provisions of the Sign Bylaw of the Town of Acton to erect a wall sign to replace existing sign sign, Citizen's Bank, on property at 270 Great Road, Acton, Massachusetts. Said sign to be 13' 3" by 2'; to be of Plastic and to conform in every way to the description thereof contained in the application.

If illuminated the sign shall be equipped with an automatic timer, or other device, which shall effectively operate to extinguish the sign illumination not later than thirty (30) minutes after the closing time of the business on the premises which has the latest closing time.

If at any time during the life of the license the business or use is terminated, this license shall expire and the sign shall be removed within thirty (30) days.

This license will expire August 15, 2008. It will be necessary for you to apply for a renewal prior to that date.

Garry A. Rhodes
Building Commissioner

Fee - $35, paid.

SIGN E-01

Date Received: 8/15
Fee Paid: 35
Permit #: 2786

TOWN OF ACTON
APPLICATION FOR SIGN LICENSE

Each applicant must be accompanied by the following: a scale drawing or photograph showing the proposed sign; dimensions; colors; location on site; building elevation; and any other pertinent information necessary to accurately depict the proposed sign and its location.

SIGNS IN THE HISTORIC DISTRICT MUST HAVE PRIOR APPROVAL FROM THE HISTORIC DISTRICT COMMISSION.

1. GENERAL INFORMATION:
Street Address of Sign: 270 GREAT ROAD
Name on Sign: CITIZEN'S BANK
Applicant: CAROLYN A. PARKER Phone: (508) 853-7467
Mailing Address: 3 LORDON AVE, WORCESTER, MA 01606
Does this sign replace an existing licensed sign? YES
Material of Sign: PLASTIC
Is Sign Illuminated? YES Type: WALL
Width 13'-3 1/4" Height 2'-0 1/4" Thickness _____ Area of Sign 26 sq. ft.

2.__ WALL SIGN
Building Frontage 31.0 ft. Business occupies 1st fl. ✓ 2nd fl. ___
If more than one business in your building, frontage of your business _____

3.__ PROJECTING SIGN
Projection from wall _____ Does Sign project over sidewalk? _____

4.__ SECONDARY SIGN

5.__ FREESTANDING SIGN
Height above Grade _____ Are there other signs on the lot?

6.__ SPECIAL EVENT SIGN
Dates _____

Carolyn A Parker — Signature of Applicant
8/11/05 — Date

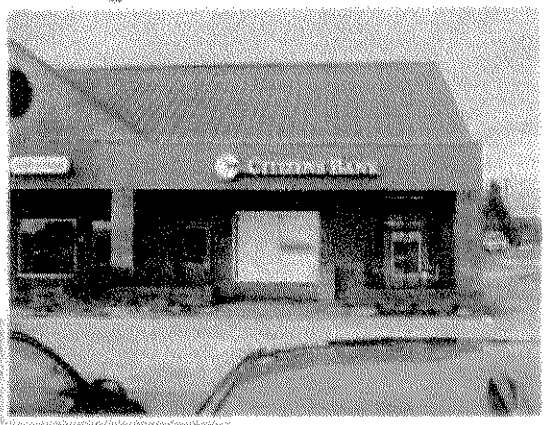
MARVIN GOULD TRUSTEE — Name of Property Owner
SEE ATTACHED — Signature of Property Owner

Approved by _____ Date _____

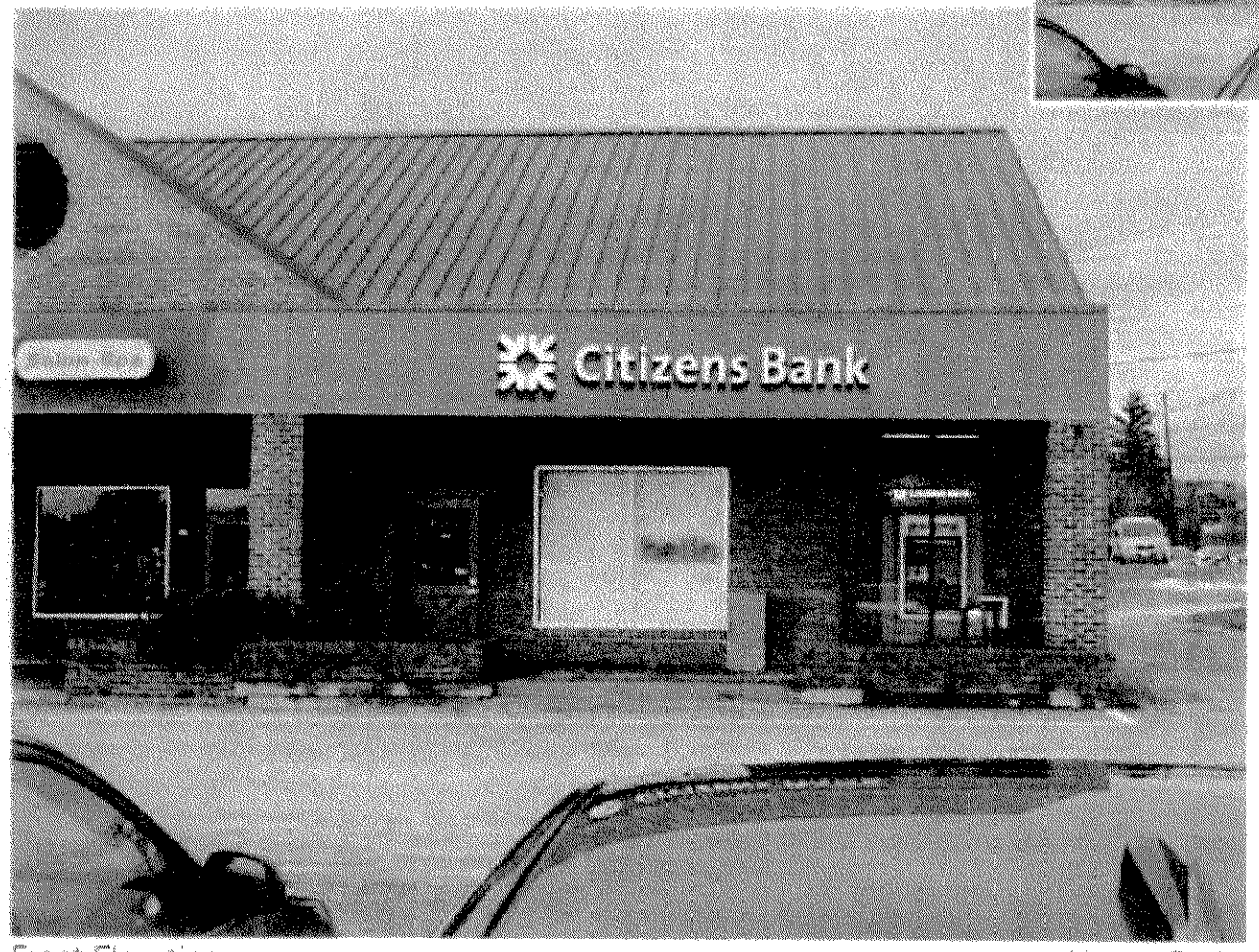
6/6

E-01 CL1.15WHT_CIT 15" CITIZENS ILLUM CHANNEL LTRS "WHITE"
15"H X 13' 3-1/4"W X 2' 0-1/4"OAH X 2' 0-1/4"LGH X 15"LTRH
EA-01 RRAS REFACE AND REFURBISH ATM SURROUND

Existing



Proposed




Front Elevation

Not to Scale

Philadelphia Sign
COMPANY

Citizens Bank

COLOR RENDERING

CHANNEL LETTERS

370 GREAT RD.
WETON, MA 01720

02.21.05

818

2 of 4

A-4308

TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 264-9632
Fax (978) 264-9630

**Building Department**

August 15, 2005

## SIGN LICENSE # 2785

Carolyn A. Parker is hereby authorized under provisions of the Sign Bylaw of the Town of Acton to erect a wall sign to replace existing face sign, Citizen's Bank, on property at 270 Great Road, Acton, Massachusetts. Said sign to be 5' 2" by 5' 2"; to be of Plastic and to conform in every way to the description thereof contained in the application.

If illuminated the sign shall be equipped with an automatic timer, or other device, which shall effectively operate to extinguish the sign illumination not later than thirty (30) minutes after the closing time of the business on the premises which has the latest closing time.

If at any time during the life of the license the business or use is terminated, this license shall expire and the sign shall be removed within thirty (30) days.

This license will expire August 15, 2008. It will be necessary for you to apply for a renewal prior to that date.

Garry A. Rhodes
Building Commissioner

Fee - $35, paid.

SIGN E-02

Date Received: 8/15
Fee Paid: 35.
Permit #: 27875

TOWN OF ACTON
APPLICATION FOR SIGN LICENSE

Each applicant must be accompanied by the following: a scale drawing or photograph showing the proposed sign; dimensions; colors; location on site; building elevation; and any other pertinent information necessary to accurately depict the proposed sign and its location.

SIGNS IN THE HISTORIC DISTRICT MUST HAVE PRIOR APPROVAL FROM THE HISTORIC DISTRICT COMMISSION.

1. GENERAL INFORMATION:
Street Address of Sign: 270 GREAT ROAD
Name on Sign: CITIZENS BANK
Applicant: CAROLYN A. PARKER Phone: (508) 853-1167
Mailing Address: 3 LORION AVE, WORCESTER, MA 01606
Does this sign replace an existing licensed sign? YES
Material of Sign: PLASTIC
Is Sign Illuminated? YES Type: WALL
Width 5'-2" Height 5'-2" Thickness 12" Area of Sign 26.6 sq. ft.

2.__ WALL SIGN
Building Frontage _____ ft. Business occupies 1st fl. ___ 2nd fl. ___
If more than one business in your building, frontage of your business _____

3.__ PROJECTING SIGN
Projection from wall _____ Does Sign project over sidewalk? _____

4. ✓ SECONDARY SIGN - WALL SIGN

5.__ FREESTANDING SIGN
Height above Grade _____ Are there other signs on the lot?

6.__ SPECIAL EVENT SIGN
Dates _____

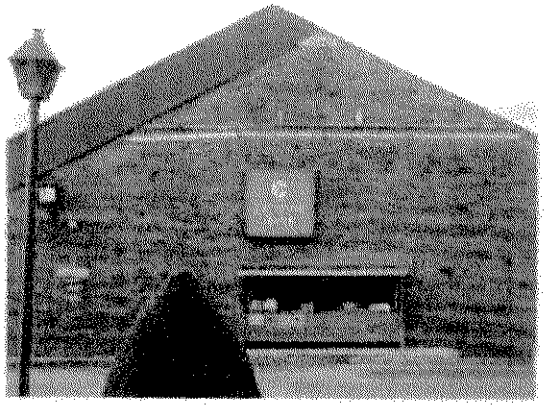
Carolyn A Parker — Signature of Applicant
8/11/05 — Date

MARVIN GOULD TRUSTEE — Name of Property Owner
SEE ATTACHED — Signature of Property Owner

_____ Approved by
_____ Date

N-03 DUWV DRIVE UP WINDOW VINYL
N-04 BNDS BRANDED NIGHT DEPOSIT SURROUND T/W 51-1/2"H X 37-5/8"W
N-05 DURPLQ DRIVE UP RULES PLAQUE 30"H X 24"W
E-02 RRAB REFACE AND REFURB ATM BOX SIGN

Existing



Proposed

Drive-Up Elevation

Not to Scale

Philadelphia Sign
COMPANY

Citizens
Bank

REVISIONS

DRAWING TYPE
COLOR RENDERING

SIGN TYPE
VARIOUS

LOCATION
270 GREAT RD.
ACTON, MA 01720

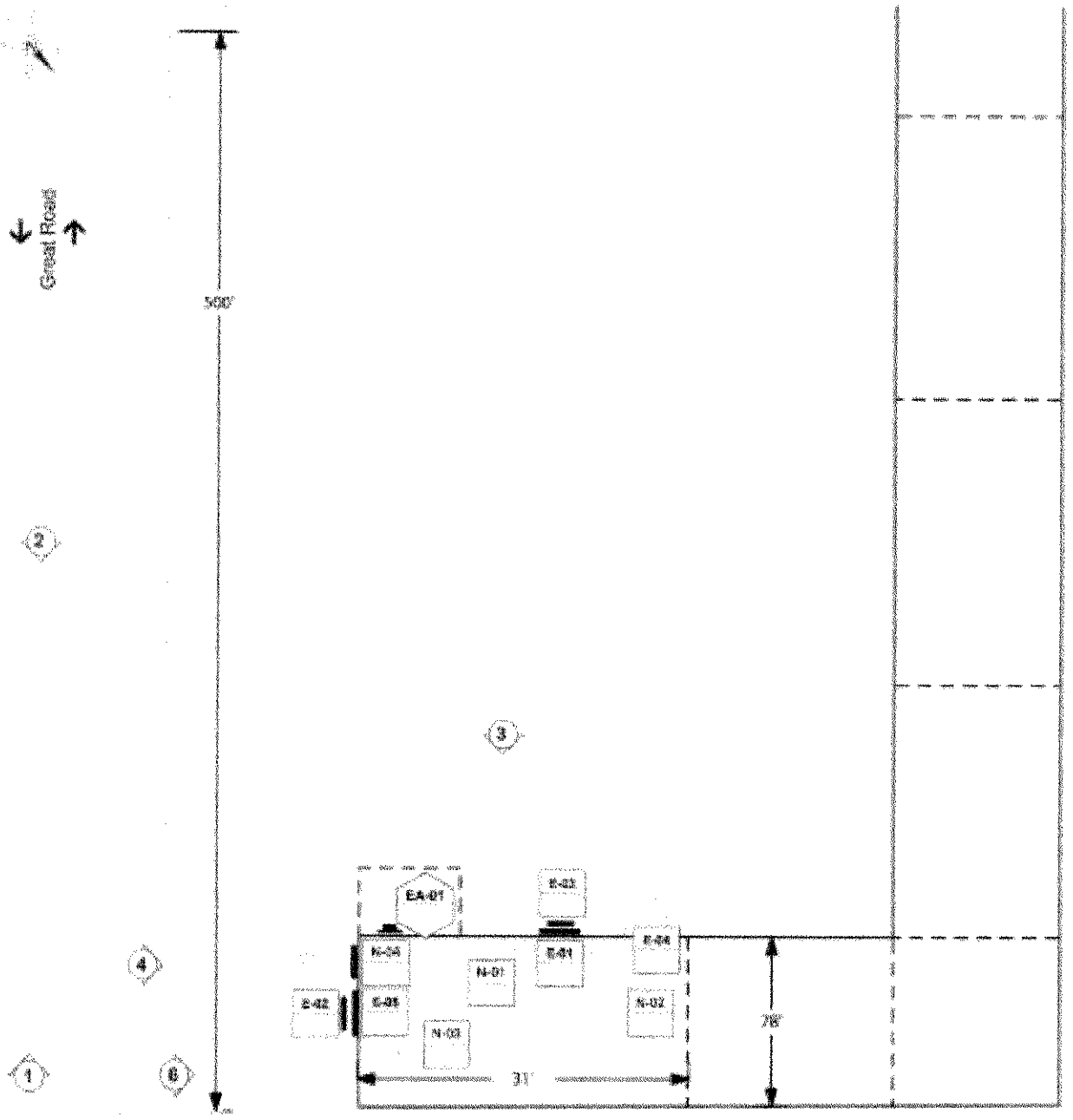
DATE
02-21-15

DRAWN BY
BTB

SHEET
3 of 4

DWG NUMBER
A-6308

THIS IS AN ORIGINAL UNPUBLISHED DRAWING CREATED BY P.S.C.O. & SUBMITTED FOR YOUR PERSONAL USE IN CONJUNCTION WITH A PROJECT BEING PLANNED FOR YOU BY P.S.C.O. IT IS NOT TO BE SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION NOR IS IT TO BE USED, COPIED, REPRODUCED OR EXHIBITED IN ANY FASHION.




SITE PLAN


Philadelphia Sign
COMPANY
707 West Spring Garden Street
Palmyra, New Jersey 08065


Citizens Bank

REVISIONS

| No. | Date | Description | By |
|---|---|---|---|
| 1 | 06.15.05 | [illegible] | [illegible] |
| 2 | 06.20.05 | [illegible] | [illegible] |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |

DRAWING TYPE:
SITE PLAN

SIGN TYPE:
SITE PLAN

LOCATION: 5006720
270 GREAT RD.
ACTON, MA 01720

DATE:
02.21.05

DRAWN BY:
BTB

SHEET
1 of 4

DWG NUMBER:
A-6308


THIS IS AN ORIGINAL, UNPUBLISHED DRAWING CREATED BY P.S.C.O. IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONJUNCTION WITH A PROJECT BEING PLANNED FOR YOU BY P.S.C.O. IT IS NOT TO BE SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION NOR IS IT TO BE USED, COPIED, REPRODUCED, OR EXHIBITED IN ANY FASHION.

| Sign # | Existing Sign Type | Sign Dimensions | Overall Height |
|---|---|---|---|
| E01 | CLR-Channel Letterset on Raceway | 24 x 14'-0" x 16" | 13'-0" |
| E02 | WC -Wall Cabinet | 5'-2" x 5'-2" x 12" | 13'-0" |
| E03 | VF -Vinyl (First Surface) | N/A | N/A |
| E04 | VF -Vinyl (First Surface) | 25 1/2" x 16" | 6'-0" |
| E05 | VF -Vinyl (First Surface) | 18" x 15 1/2" | 9'-5" |

EXISTING SIGN SUMMARY

Philadelphia Sign Company

Citizens Bank

SIGN SUMMARY

Citizens Bank

1 Citizens Drive
Riverside, RI 02915

June 27, 2005

To Whom It May Concern:

This letter serves to authorize Philadelphia Sign Company and its agent, Carolyn Parker, to act on behalf of Citizens Bank to obtain sign permits for retail (branch) locations.

Please feel free to call me if you have any questions or concerns. I may be reached at 978-342-3866.

Thank you for your cooperation.

Sincerely,

Linda Arel

Linda S. Arel
Assistant Vice President
Citizens Bank, Marketing Department

Citizens Bank

**LANDLORD APPROVAL**

| | |
|---|---|
| **Reference:** | **Acton** |
| **Citizens Bank Branch** | **5006720** |
| **Address** | **270 Great Road** |
| **Address** | **Acton, MA 01720** |

By my signature below, I hereby represent that I am the owner of the property indicated above or otherwise duly authorized be the Lease to grant authorization for Philadelphia Sign Company or their sub contractor, to apply for permits, remove existing signs and install new signs at the above location. THIS IS AUTHORIZATION FOR THE SIGN ON THE FRONT & SIDE OF THE BUILDING. WE DO NOT AUTHORIZE THE FREE STANDING PYLON SIGN.

Signature: Marvin H Gould Trustee

Print Name: MARVIN H. GOULD TRUSTEE

Address: 260 GREAT RD.
ACTON MA. 01720

Title: TRUSTEE

Date: 8-2-05

Please fax to (630) 906-0950

# CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY): 06/14/2005

PRODUCER
Hilb Rogal & Hobbs
1015 Briggs Road
Mt Laurel, NJ 08054

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## COMPANIES AFFORDING COVERAGE

INSURED
Philadelphia Sign Company
707 West Spring Garden Street
Palmyra, NJ 08065

COMPANY LETTER A A.I.M. Mutual Insurance Co

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO LTR | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS | |
|---|---|---|---|---|---|---|
| | GENERAL LIABILITY<br>COMMERCIAL GENERAL LIABILITY<br>CLAIMS MADE OCCUR<br>OWNER'S & CONTRACTOR'S PROT. | | | | GENERAL AGGREGATE | $ |
| | | | | | PRODUCTS-COMP/OP AGG. | $ |
| | | | | | PERSONAL & ADV. INJURY | $ |
| | | | | | EACH OCCURRENCE | $ |
| | | | | | FIRE DAMAGE (Any one fire) | $ |
| | | | | | MED. EXPENSE (Any one person) | $ |
| | AUTOMOBILE LIABILITY<br>ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>HIRED AUTOS<br>NON-OWNED AUTOS<br>GARAGE LIABILITY | | | | COMBINED SINGLE LIMIT | $ |
| | | | | | BODILY INJURY (Per person) | $ |
| | | | | | BODILY INJURY (Per accident) | $ |
| | | | | | PROPERTY DAMAGE | $ |
| | EXCESS LIABILITY<br>UMBRELLA FORM<br>OTHER THAN UMBRELLA FORM | | | | EACH OCCURRENCE | $ |
| | | | | | AGGREGATE | $ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE: X INCL. / EXCL. | 6008999012005 | 06/02/2005 | 06/02/2006 | X WC STATUTORY LIMITS / OTHER | |
| | | | | | EL EACH ACCIDENT | $ 100,000 |
| | | | | | EL DISEASE-POLICY LIMIT | $ 500,000 |
| | | | | | EL DISEASE-EACH EMPLOYEE | $ 100,000 |
| | OTHER | | | | | |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS
Workers' Compensation Coverage Applies to Massachusetts Employees Only

CERTIFICATE HOLDER

Rockefeller Group Development Corp.
Attn: Property Manager

1251 Avenue of the Americas
New York, NY 10020

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

The Commonwealth of Massachusetts

BOARD OF BUILDING REGULATIONS

License: CONSTRUCTION SUPERVISOR

Number: CS 081706

Birthdate: 10/23/1963

Expires: 10/23/2006 Tr. no: 81706

Restricted: 00

KEVIN M OCONNELL
145 CANTERBURY DR
LUNENBURG, MA 01462

Administrator

CAROLYN A. PARKER
CONSULTING

August 11, 2005

**Town of Acton**
**472 Main Street**
**Acton, MA 01720**

Attn: Mr. Gary Rhodes
Building Inspector

Citizen's Bank - #5006720
270 Great Road
Acton, MA 01720
Delivery: Regular Mail

Dear Mr. Rhodes,

Enclosed please find (3) three copies of Application for Sign License and (1) one set of colored drawings showing the proposed sign modifications for the Citizens Bank, 270 Great Road, Acton, MA. The purpose for the modifications to the existing site signage is that Citizens Bank is undergoing a major reimage program throughout all of New England and wishes to remove and replace the existing site signage as shown on the enclosed plans. The site is a bank with a drive-up tellers and a 24 hour interior ATM machine. There are (2) two main signs at the location both wall signs. We wish to remove and replace one and reface the other. We also wish to add a surround to the existing Night Depository as shown on the attached plans.

Also, enclosed are authorization letters from Citizen's Bank and the owner of the property. The contractor scheduled for the work is Philadelphia Sign Company, a copy of their Workman's Comp insurance and contractor license are enclosed.

Lastly, please find check #450 in the amount of $105.00 for the Sign License fees ($35.00/sign). Please review the Sign Permit package and if you find everything is in order please return the permits to me in the enclosed a self-addressed stamped envelope. If you have any questions or need additional information please call me at (508) 853-1167. Thank you in advance for your time in helping to expedite this matter.

Sincerely,

Carolyn A. Parker

Cc: Philadelphia Sign
File

SPECIALIZING IN THE PETROLEUM INDUSTRY
*Project Management, Permit Expediting, Drafting & Fire Suppression Plans*
Lorion Avenue, Worcester, MA 01606 • Tel: 508-853-1167 • Fax: 508-853-1176 • Cell: 774-239-2781 • capconsulting@verizon.net

**ACTON PLANNING BOARD**

## APPLICATION FOR A SIGN SPECIAL PERMIT

Refer to the "Rules and Regulations for SIGN Special Permits" available from the Planning Department for details on the information and fees required for this application. Contact the Planning Department at 978-264-9636 with any questions concerning the Rules. Incomplete applications may be denied.

*Please type or print your application.*

1. Location and Street Address of Site
   270 Great Road, Acton

2. Applicant's Name & Address
   Citizens Bank, c/o Amy C. Stewart, Esq., CKRPF, Ten Post Office Square, Boston, MA 02109

   Telephone (617) 482-8200

3. Record Owner's Name & Address
   Marvin Gould, 260 Great Road, Acton

   Telephone _____

4. Zoning District(s) of Parcel(s) LB Town Atlas Map & Parcel Number(s) E4-36, 27, 26

5. Indicate the subsection(s) of BYLAW Section 7.13 for which the PERMIT is sought:

   § 7.13.1.2(b)

6. Describe all SIGNS presently displayed by the business (including type of SIGN/s, size of SIGN/s and location of SIGN/s). Existing primary sign is an internally illuminated, channel letter sign (27 sq. ft.). Proposed secondary sign (11 sq. ft.) will replace existing wall sign (19.5 sq. ft.).

The undersigned hereby apply to the Planning Board for a public hearing and a SIGN Special Permit under Section 7.13 of the Zoning Bylaw.

The undersigned hereby certify that the information on this application and plans submitted herewith is correct, and that the application complies with all applicable provisions of Statutes, Regulations, and Bylaws to the best of his/her knowledge.

The above is subscribed to and executed by the undersigned under the penalties of perjury in accordance with Section 1-A of Chapter 268, General Laws of the Commonwealth of Massachusetts.

11/16/06
Date

Amy C Stewart
Signature of Petitioner

RECORD OWNER'S KNOWLEDGE AND CONSENT

I hereby assert that I have knowledge of and give my consent to the application presented above.

See attached landlord approval letter.

Date

Signature of Owner

Citizens Bank  Charter One

**RE: Citizens Bank – Acton Branch**
**270 Great Road**
**Acton, MA 01720**

By my signature below I hereby represent that I am the owner of the property indicated above or otherwise duly authorized by the Lease to grant authorization for Philadelphia Sign Company, Sign Management Inc, and/or their sub contractors to apply for permits, remove existing signs and install new at the above referenced location per the renderings submitted for my approval.

**LANDLORD APPROVAL**

Signature: Marwood Gould

Name: Marwood Gould

Address: 260 Great Rd
Acton MA.

Title: Trustee

Date: 7-20-06

**Please return via fax to:**

***Michelle Starrett for Sign Management Inc.***
(815) 577-3358 during normal business hours only

**Town of Acton**
472 Main Street
Acton, MA 01720
Telephone (978) 264-9622
Fax (978) 264-9630

Brian McMullen
Assistant Assessor

**Locus:** E4-36,27,26
**Parcel:** 246 Great Rd
254 Great Rd
48 Brook St

| Location | Parcel ID | Owner | Co-Owner | Mailing Address | City | ST | Zip |
|---|---|---|---|---|---|---|---|
| 0 BROOK ST | E4-14 | WEAVER ELIZABETH | | 40 BROOK ST | ACTON | MA | 01720 |
| 2 BROOK ST | E4-14-1 | MELON FRANCISCO | MELON LINDA S | 42 BROOK ST | ACTON | MA | 01720 |
| 76 GREAT RD | E4-15 | 274 ASSOC REAL ESTATE TRUST | C/O ALPINE PROPERTY MANAGEMENT | 12 DAMONMILL SQUARE #EB-2 | CONCORD | MA | 01742 |
| 72 GREAT RD BEHIND | E4-15-2 | KELMAN JONATHAN L TRUSTEE | THREE SISTERS REALTY TRUST | 272 GREAT ROAD | ACTON | MA | 01720 |
| 46 GREAT RD | E4-36 | GOULD GEORGE + ROSE TRUSTEES | NAGOG KNOLL REALTY TRUST | C/O GOULDS - 260 GREAT RO | ACTON | MA | 01720 |
| 49 MAIN ST | E4-47 | CONANT BREWSTER | | 562 MAIN STREET | ACTON | MA | 01720 |
| 10 GREAT RD | E4-60 | CONANT BREWSTER JR | | 636 RED PINE DRIVE | WATERLOO | ON | N2V 1S1 |
| 72 GREAT RD | E5-11 | KELMAN JONATHAN L TRUSTEE | THREE SISTERS REALTY TRUST | 272 GREAT RD | ACTON | MA | 01720 |
| 74 GREAT RD | E5-11-1 | 274 ASSOCIATES ETAL ESTATE TR | C/O ALPINE PROPERTY MANAGEMENT | 12 DAMONMILL SQUARE #EB-2 | CONCORD | MA | 01742 |
| 71 GREAT RD | E5-12 | STEINBERG STEPHEN P TRUSTEE | S M K TRUST | PO BOX 2350 | ACTON | MA | 01720 |
| 67 GREAT RD | E5-13 | KIMBALL JOHN A C JR | | 267 GREAT ROAD | ACTON | MA | 01720 |
| 55 GREAT RD | E5-17 | BELLI AR REALTY LLC | | 271 NEVADA ST | NEWTONVILLE | MA | 02460 |
| 65 GREAT RD | E5-18 | RUGGIERO ANTHONY J JR | | 263 GREAT ROAD | ACTON | MA | 01720 |
| 63 GREAT RD | E5-18-1 | RUGGIERO JR ANTHONY J | | 263 GREAT RD | ACTON | MA | 01720 |
| 8 STRAWBERRY HILL RD | E5-20 | KERAMARIS GEORGE | KERAMARIS NIKOLOAS | 16 STRAWBERRY HILL RD | ACTON | MA | 01720 |
| STRAWBERRY HILL RD | E5-20-2 | RUGGIERO ANTHONY J TR | C/O KATHLEEN FOLEY | 53 MAIN STREET | CONCORD | MA | 01742 |
| 4 STRAWBERRY HILL RD | E5-20-4 | KERAMARIS GEORGE | KERAMARIS NIKOLOAS | 16 STRAWBERRY HILL RD | ACTON | MA | 01720 |
| 6 STRAWBERRY HILL RD | E5-20-5 | KERAMARIS GEORGE | KERAMARIS NIKOLOAS | 16 STRAWBERRY HILL RD | ACTON | MA | 01720 |

butters and owners of land directly opposite on any public or private street or way and abutters to the abutters within three hundred feet of the roperty line all as they appear on the most recent applicable tax list.

**EARING NOTICES FOR ALL SPECIAL PERMITS MUST BE SENT TO THE LANNING BOARD, TOWN HALL IN THE FOLLOWING TOWNS:**

oxborough, MA 01729 Maynard, MA 01754 Concord, MA 01742 Littleton, MA 01460
arlisle, MA 01741 Stow, MA 01775 Westford, MA 01886 Sudbury, MA 01776

mberly Hoyt
ssessing Clerk
cton Assessors Office

16-Oct-06

E-02 OSTD CL1.12WHT_CIT 12" CITIZENS ILLUM CHANNEL LTRS "WHITE"
12"H X 10' 7-3/8"W X 12"OAH X 12"LGH X 12"LTRH 10.62 S.F. (PRIMARY SIGNAGE)

N-03 DUWV DRIVE UP WINDOW VINYL

N-04 OSTD BNDS NON-BRANDED NIGHT DEPOSIT SURROUND
51-1/2"H X 37-5/8"W

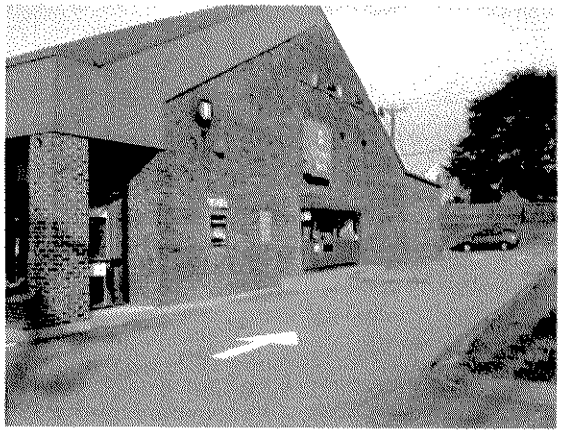
N-05 DUR.PLQ DRIVE UP RULES PLAQUE 30"H X 24"W

N-06 18" D-U PLATE LETTERS

N-07 RG.3A - REGULATORY 8"H X 48"W

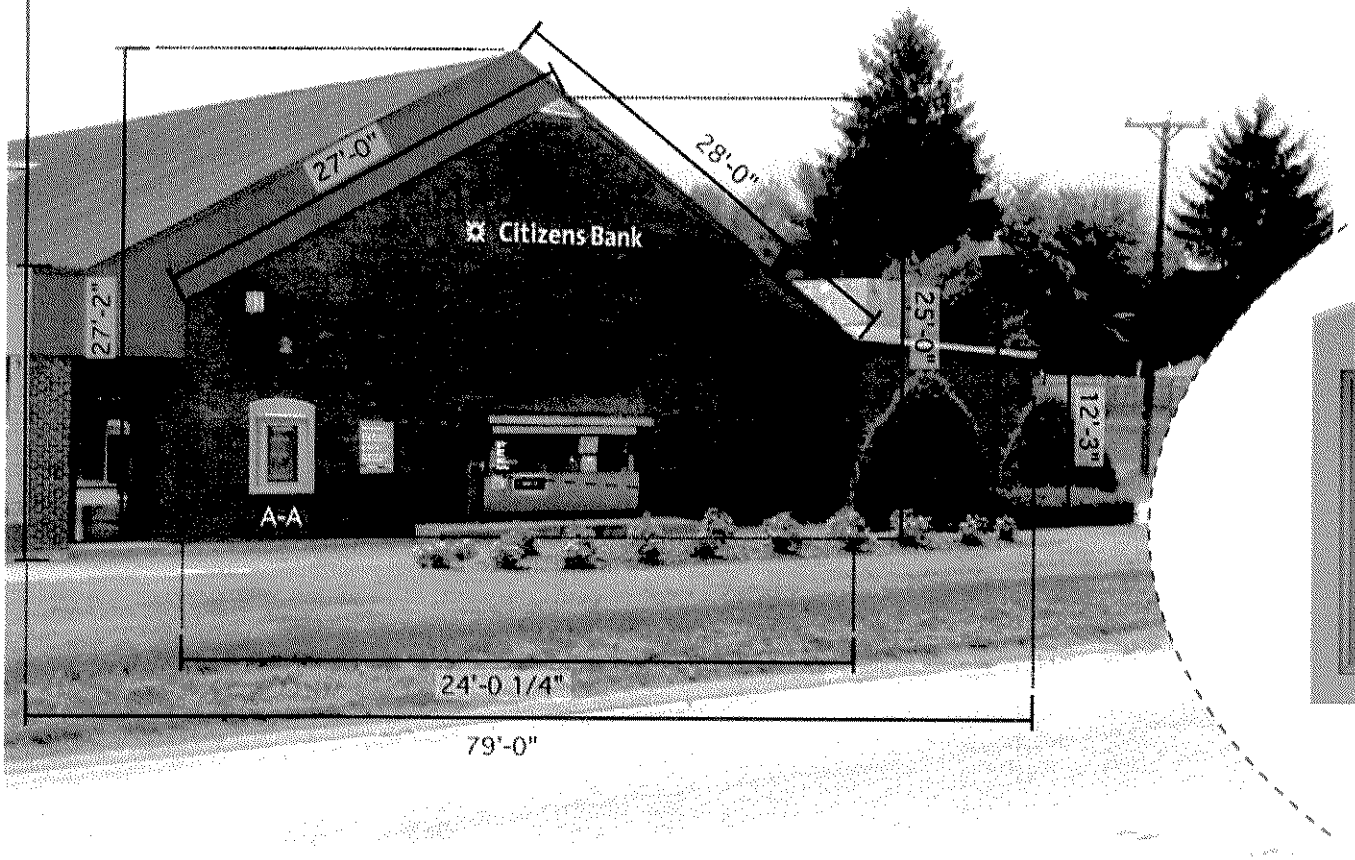
Proposed

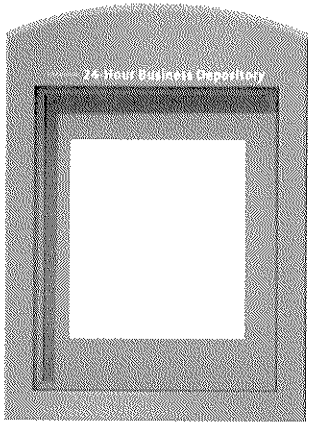
Existing



Front Elevation-
Grade to top of canopy = 14'-0"H
Front of Branch= 31'-0"W

Setback from Street= 51'-0"




Detail "A-A"
Not to Scale

Drive-Up Elevation

Scale: 3/32"=1'-0"


Philadelphia Sign
COMPANY
707 West Spring Garden Street
Palmyra, New Jersey 08065


Citizens Bank

REVISIONS

| No. | Date: | Description | By: |
|---|---|---|---|
| 1. | 10.30.06 | @ Canopy | RJW |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |

DRAWING TYPE:
PHOTO OVERLAY

SIGN TYPE:
VARIOUS

LOCATION: 5006720
270 GREAT RD.
ACTON, MA 01720

DATE:
10.17.06

DRAWN BY:
RJW

SHEET:
1 of 1

DWG NUMBER:
A-6308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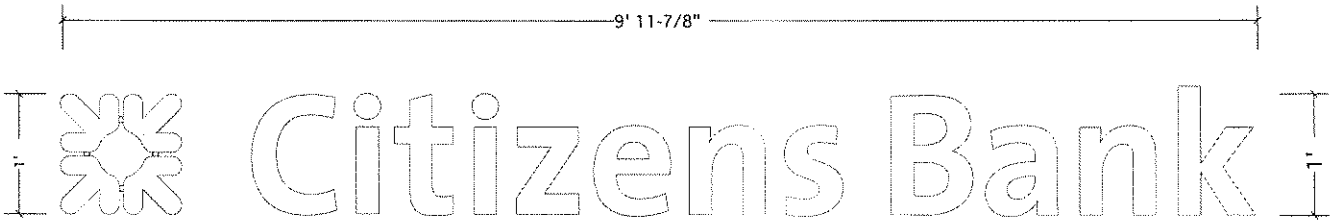
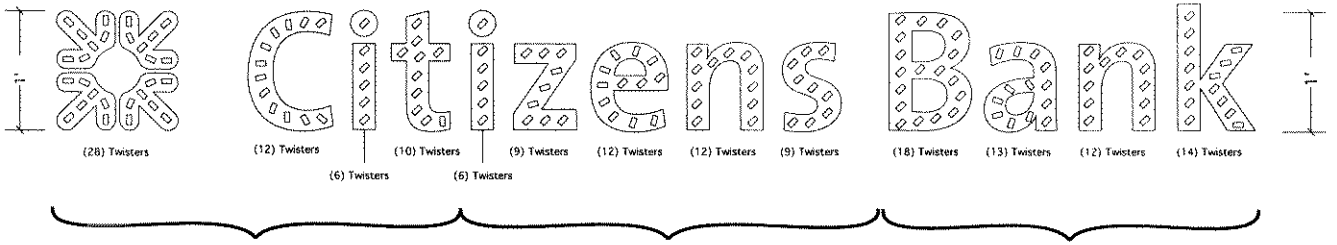
CUSTOM 12" LOGO WITH LETTERS FROM
STANDARD CL1.12WHT_CIT LETTER SET,
SEE CAD PLATES FOR DRILL TEMPLATE
AND LAYOUT




CL1.12WHT_CIT(OSTD) LETTER ELEVATION
(1 set) REQUIRED
SCALE: 1" = 1'-0"




**Permlight LED/ Power Supply Quantities:**
¥ (161) Twiste'R- 752-G525 (0.6w ea)
¥ (1) Power Supply- PL250-12D-C (4.0amps ea)

LED LAYOUT
SCALE: 1"= 1'-0"

STANDARD LETTER NOTES:
1. SUFFICIENT PRIMARY CIRCUIT IN VICINITY OF SIGN BY OTHERS.
2. LETTER TO LETTER WIRING AND FINAL PRIMARY HOOK-UP BY SIGN INSTALLER, WHERE ALLOWED BY LOCAL CODES.
3. SIGN SHALL BE U.L. LISTED.

ELECTRICAL LOAD
4.0 AMPS @ 120 VOLTS

**Philadelphia Sign**
COMPANY
*707 West Spring Garden Street*
*Palmyra, New Jersey 08065*
*Phone: 856 829 1460*
*Fax: 856 829 8549*
*E-mail: mail@philadelphiasign.com*


CUSTOMER:
**CITIZENS BANK**

JOB #:

REVISIONS

| Date | Description | By |
|---|---|---|

DRAWING TYPE:
**CONSTRUCTION**

SIGN TYPE:
**OSTD Letters**

LOCATION:
**Acton, MA**

DATE:
**11-1-06**

DRAWN BY:
**ENG**

SHEET:
**1 of 2**

DWG NUMBER:
**B-20198**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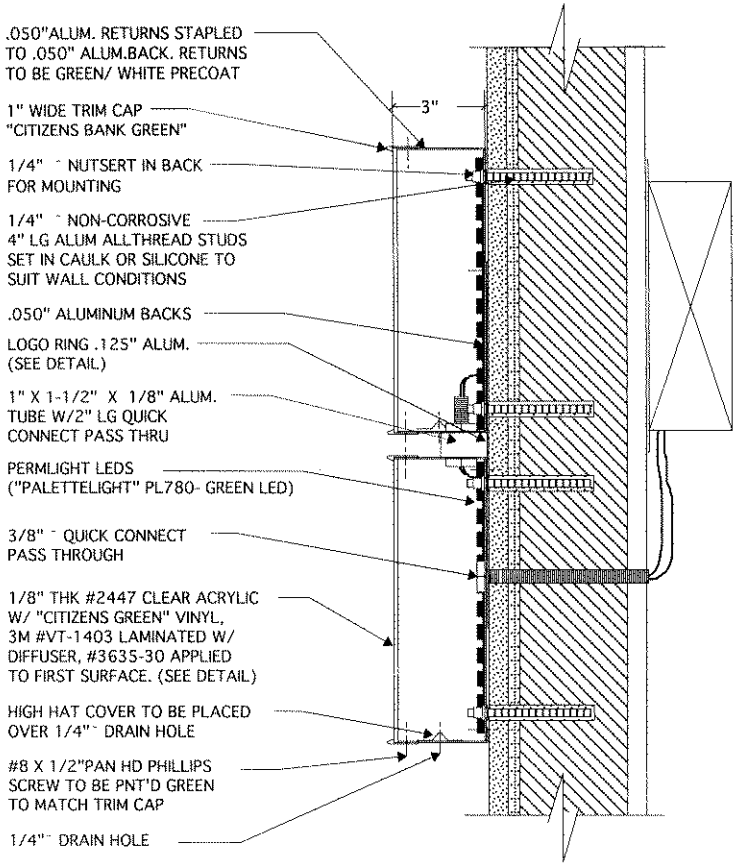
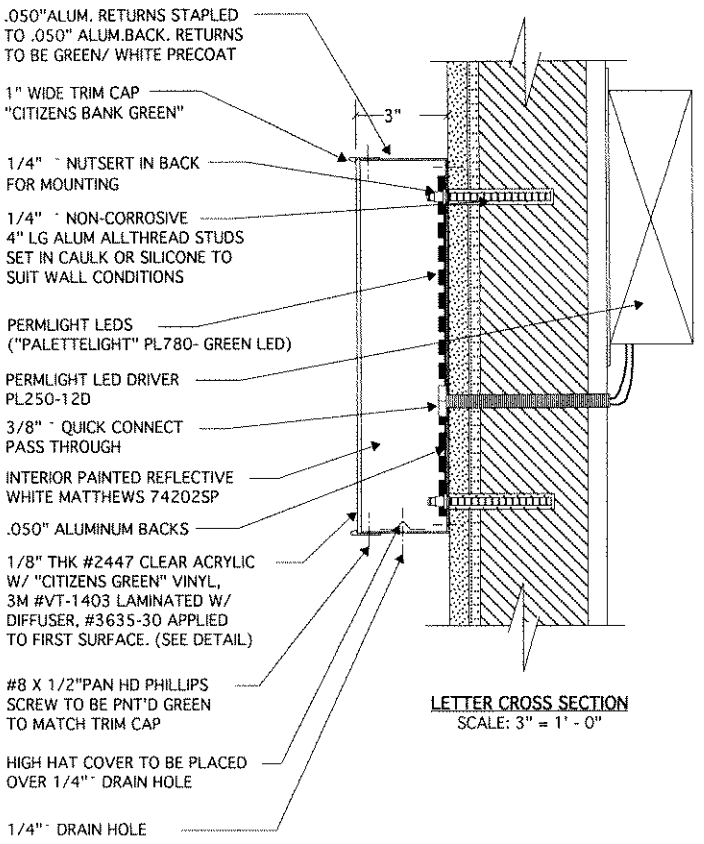
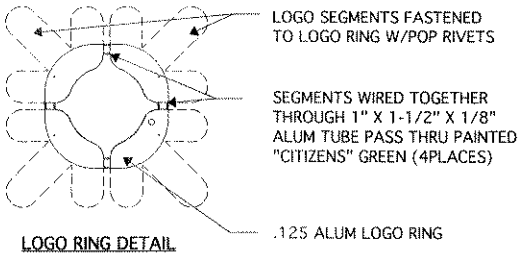


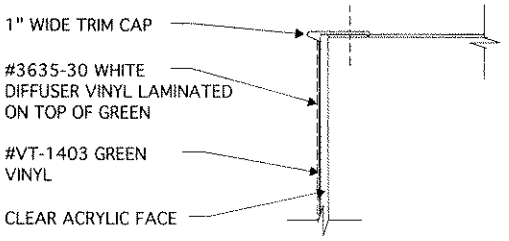

LOGO CROSS SECTION
SCALE: 3" = 1'- 0"




LETTER CROSS SECTION
SCALE: 3" = 1' - 0"




LOGO RING DETAIL
NO SCALE




VINYL DETAIL
SCALE: 1 : 2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CUSTOMER:
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| # | Date | Description | By |
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SIGN CODE:
**CL1.12WHT_CTZN**

SIGN TYPE:
**CHANNEL LETTERS**

LOCATION:
**VARIOUS**

DATE:
**12/27/04**

DRAWN BY:
**ENG**

SHEET:
**2 of 3**

DWG NUMBER:
**CTZN/(CL1.12) WHT**


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## CHANNEL LETTER INSTALLATION INSTRUCTIONS

#1. DETERMINE THE LOCATION OF THE LETTERSET ON THE BUILDING ELEVATION AND POSITION THE DRILL TEMPLATE (PROVIDED) IN THE AREA DESIGNATED ON THE DRAWINGS- MAKE SURE THE LAYOUT IS LEVEL ON THE WALL.

#2. DRILL A 3/4Ó DIAMETER HOLE THROUGH THE TEMPLATE AT THE OUTLET (QUICK-CONNECT) LOCATION FOR EACH LETTER-DRILL THIS HOLE COMPLETELY THROUGH THE WALL. LOCATE THE MOUNTING POINTS FOR EACH LETTER ON THE TEMPLATE AND DRILL A 3/8Ó DIAMETER HOLE (BRICK WALL) OR 5/16Ó DIAMETER HOLE (DRYVIT AND OTHER WALL MATERIALS) AT ALL THOSE POINTS. DRILL THESE HOLES TO APPROXIMATELY 3-1/2Ó DEPTH IN BRICK AND APPROXIMATELY 3-1/2Ó TO 4Ó DEPTH IN OTHER MATERIALS. DO NOT OVERSIZE THESE HOLES - THE FRICTION FROM THE MOUNTING STUDS WILL HOLD THE LETTER IN POSITION UNTIL THE SILICONE SEALANT USED IN MOUNTING FULLY CURES.

#3. THREAD THE 1/4Ó X 4Ó LONG STUDS (PROVIDED) INTO THE NUTSERTS IN THE BACK OF THE LETTER AT THE MOUNTING POINTS.

#4. REMOVE THE LAYOUT FROM THE WALL AND CLEAN OUT ANY DEBRIS LEFT IN THE DRILLED HOLES. APPLY A GENEROUS BEAD OF SILICONE SEALANT TO THE ENTIRE LENGTH OF THE STUDS PROTRUDING FROM THE LETTER BACK- ALSO PLACE A BEAD OF SILICONE AROUND EACH STUD AND AROUND THE OUTLET ON THE BACK OF THE LETTER.

#5. FEED THE QUICK-CONNECT (OUTLET) THROUGH THE WALL AND PUSH THE LETTER SQUARELY IN TOWARD THE WALL STOPPING ABOUT 1/2Ó AWAY- VERIFY THE LETTER IS LEVEL USING ANY ÔFLATSÓ ON THE LETTER AND BY EYE IF ALL ROUNDED. TWIST LETTER SLIGHTLY TO LEVEL OUT IF NECESSARY AND PUSH THE LETTER THE REST OF THE WAY IN TO THE WALL. THIS WILL ENSURE GOOD CONTACT WITH THE SILICONE ON THE LETTER BACK AND THE WALL. CONTINUE TO INSTALL LETTERS IN THIS MANNER THEN STEP BACK AND VIEW THE ENTIRE SET- ANY LETTER THAT DOES NOT APPEAR LEVEL CAN BE MOVED SLIGHTLY BY HAND BEFORE THE SILICONE FULLY CURES. ADJUST ANY LETTERS NEEDED AND PUSH IN TIGHTLY TO THE WALL.

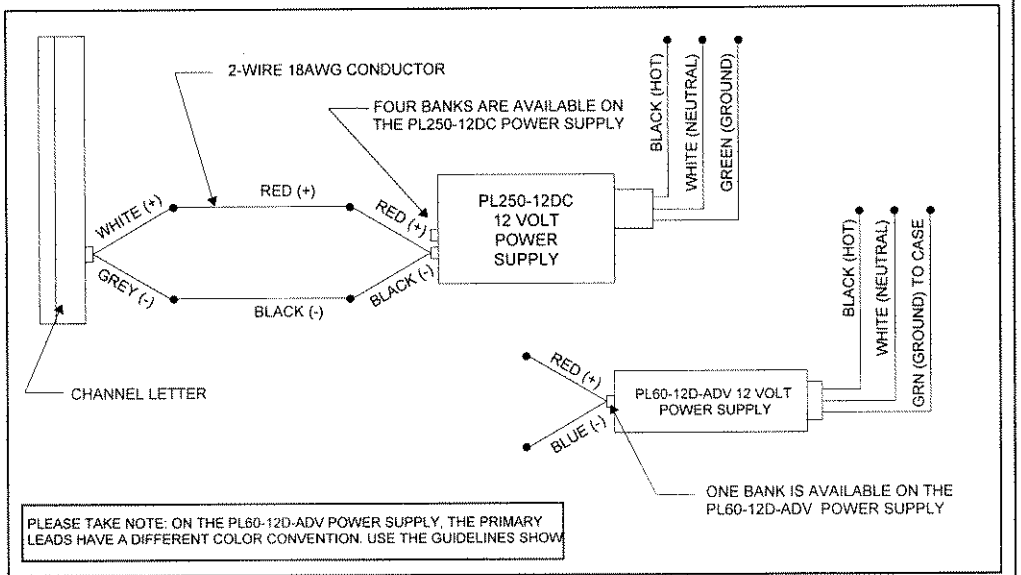
#6. GO BEHIND THE WALL AND WIRE UP THE LETTERSET (THROUGH-THE-WALL) AS SHOWN ON THE ENCLOSED DIAGRAM. TIE THE PRIMARY SIDE OF THE L E D POWER SUPPLY INTO THE 120 VOLT SUPPLY LINE AND TEST LIGHT THE SET-VERIFY THE COMPLETE SET IS COMPLETELY LIT BEFORE LEAVING THE SITE.

#7. TOUCH UP, CLEAN UP THE AREA AND PHOTOGRAPH THE COMPLETED INSTALLATION.

## CL1.12 CHANNEL LETTER LOAD LIST

| LETTERS | | MISCELLANEOUS | |
|---|---|---|---|
| ☐ (1) | LOGO | ☐ (1) | CL1.12 DRILL TEMPLATE |
| ☐ (1) | "C" | ☐ (1) | PL250-12DC POWER SUPPLY |
| ☐ (1) | "i" | ☐ (36) | 22-14 AWG BLUE WIRE NUTS |
| ☐ (1) | "t" | ☐ (13') | 2 WIRE-CONDUCTOR 18 AWG. |
| ☐ (1) | "i" | ☐ (34) | 1/4-20 X 4" LG ALUM STUDS |
| ☐ (1) | "z" | | |
| ☐ (1) | "e" | | |
| ☐ (1) | "n" | | |
| ☐ (1) | "s" | | |
| ☐ | | | |
| (1) | "B" | | |
| ☐ (1) | "a" | | |
| ☐ (1) | "n" | | |
| ☐ (1) | "k" | | |
| ☐ | | | |

## CHANNEL LETTER WIRING DIAGRAM





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CUSTOMER:
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| 8. | | | |

SIGN CODE:
**CL1.12WHT_CTZN**

SIGN TYPE:
**CHANNEL LETTERS**

LOCATION:
**VARIOUS**

DATE:
**12-27-04**

DRAWN BY:
**ENG**

SHEET:
**3 of 3**

DWG NUMBER:
**CTZN/(CL1.12) WHT**


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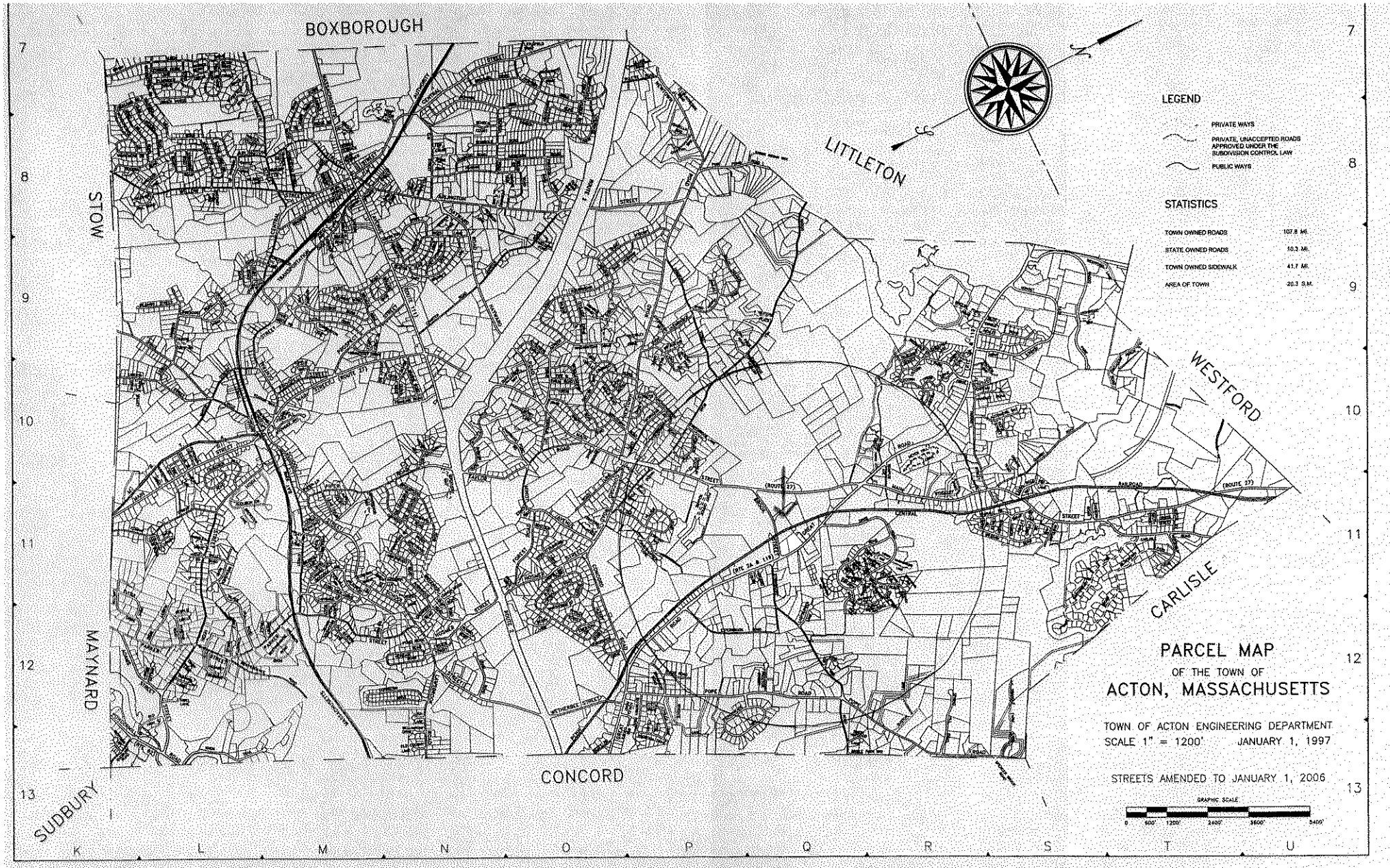
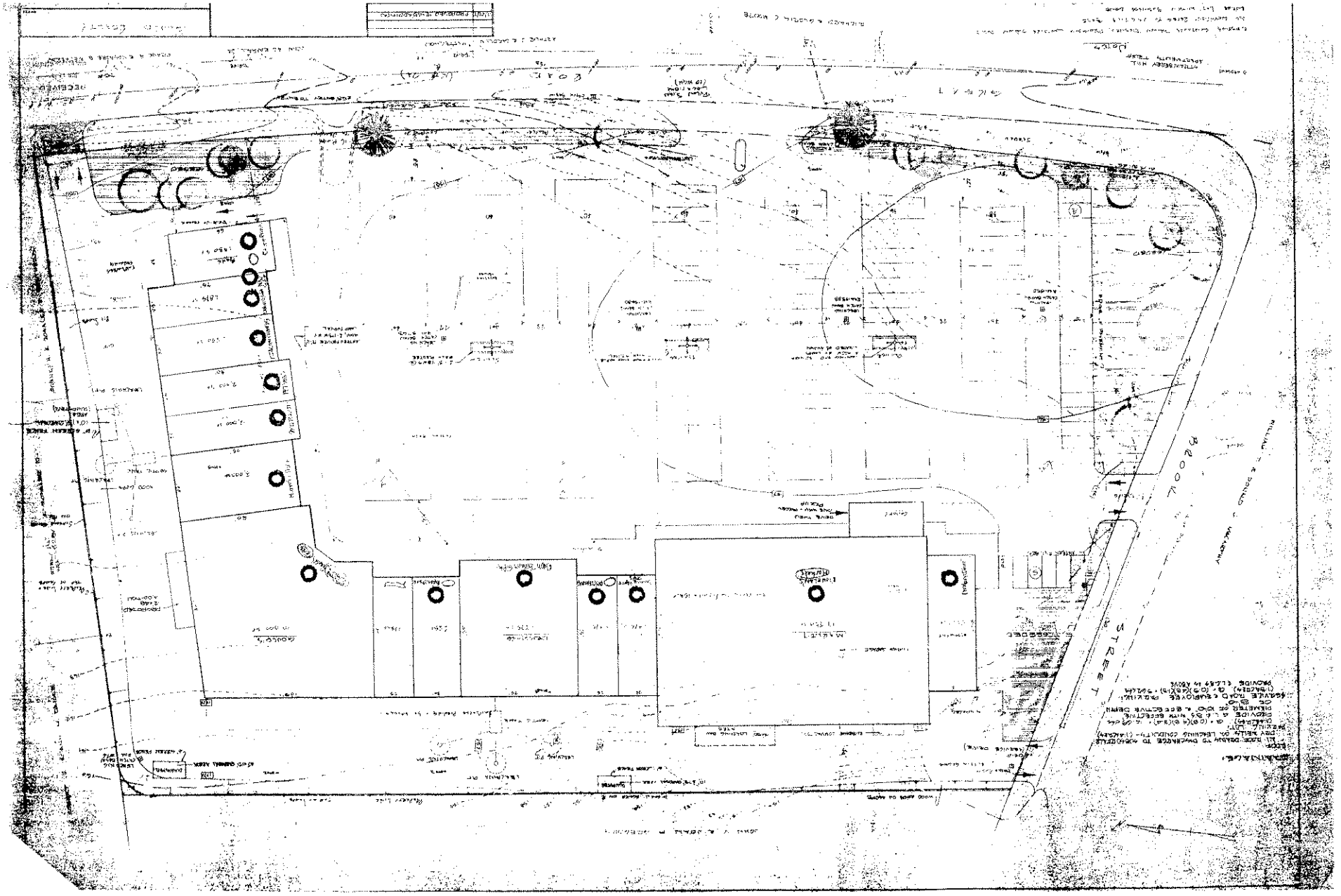

BOXBOROUGH
LITTLETON
STOW
WESTFORD
MAYNARD
CARLISLE
CONCORD
SUDBURY
LEGEND
PRIVATE WAYS
PRIVATE, UNACCEPTED ROADS APPROVED UNDER THE SUBDIVISION CONTROL LAW
PUBLIC WAYS
STATISTICS
TOWN OWNED ROADS 107.8 MI.
STATE OWNED ROADS 10.3 MI.
TOWN OWNED SIDEWALK 41.7 MI.
AREA OF TOWN 20.3 S.M.
PARCEL MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS
TOWN OF ACTON ENGINEERING DEPARTMENT
SCALE 1" = 1200' JANUARY 1, 1997
STREETS AMENDED TO JANUARY 1, 2006
GRAPHIC SCALE
0 600' 1200' 2400' 3600' 4800'
7 8 9 10 11 12 13
K L M N O P Q R S T U



Salon Spa
Citizens Bank

Citizens
Bank

Salon·Spa
Citizens Bank

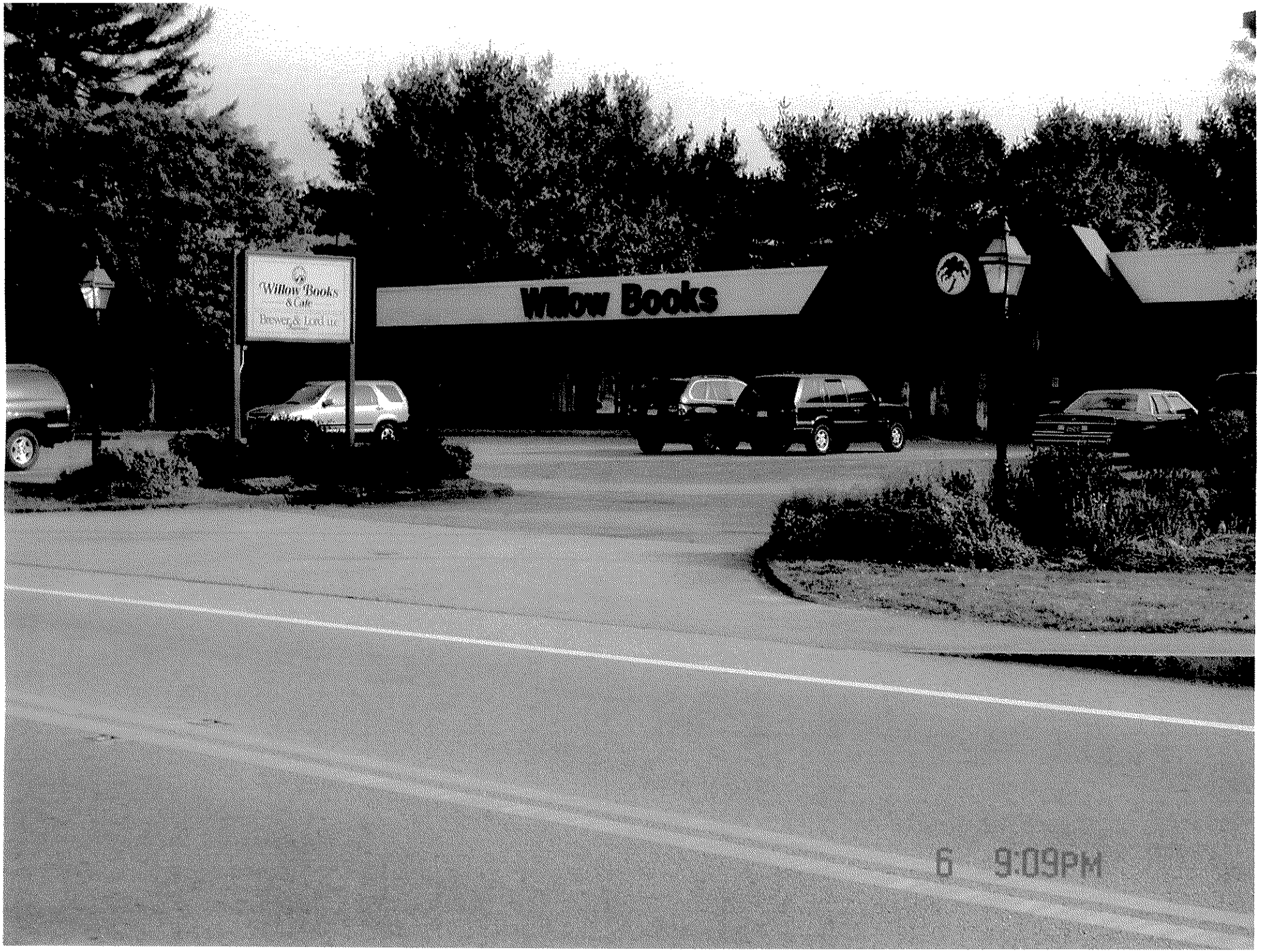
Ralph Jordans Gifts
Paper Store
Citizens Bank

DeVITA
CHIROPRACTIC
Boston
Exotics
FOR LEASE
RETAIL
SPACE

Bank of America
CHEVROLET
6:30PM

6 9:45PM

Siesta
sleep works
QUICK
SALE


Willow Books
Willow Books
& Gift
6 9:09PM