

ACTON PLANNING DEPARTMENT
Inter-departmental Memo
978-264-9636

JAN 22 2007

Date: December 19, 2006

To: Assessors
Conservation Commission
~~Fire Department~~
Municipal Properties
Water District
Building Commissioner
Engineering Administrator
Health Department
Police Department, fyi
Acton Community Housing Corporation, fyi

From: Kim DeINigro, Secretary *KA*

Subject: Review of Definitive Plan: Grassy Pond Place Residential Compound

Attached is an application for approval for a Definitive Plan which is being proposed as a Residential Compound: Grassy Pond Road Residential Compound. General information about the proposed development is as follows:

Location: 53 Fort Pond Road
Applicant & Owners: Gustavus J. and Catherine M. Esselen
Address: 1300 Keller Parkway, Apt. 617
Keller, TX 76248-1609
Engineer: Stamski & McNary, Inc.
Lots: 4
Street Name: Grassy Pond Place
Street Length: 321 +/-
Map: C-3
Parcel: 6-1
Zoning: R-8
Decision Due: March 15, 2007

Please review the enclosed application and send your comments to the Planning Department no later than January 18, 2007. The public meeting is scheduled for January 23, 2007 at 8:15 PM.

If you have any questions, please call the Planning Department at 264-9636.

Review Comments: My comments are as follows:

- ① Street name is acceptable.
- ② Turn-around provisions appear to be tight.
- ③ It is my understanding that street numbering problem is being corrected through Engineering Dept.

Signature: Robert C. Lang, Fire Chief Date: 1/22/07