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TOWN OF ACTON
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Acton, Massachusetts, 01720
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Recreation Department

MEMO

DATE: June 15, 2007
TO: Don Johnson, Town Manager
FROM: Cathy Fochtman
RE: Donation Acceptance—Jones Field Bench

David B. Hipsky, Shop Manager of Thoughtforms Corporation Inc., 543 Massachusetts Avenue, West Acton, MA 01720 would like to donate a new bench at Jones Field. Thoughtforms Corporation originally donated and installed the bench approximately eight years ago. The company millwork shop, located behind their main office in West Acton, will fabricate the new bench slats, prime, paint and install the replacements. They will be able to conduct this work for completion towards the end of August.

The value that was requested is as follows;

Fabrication	\$5,400
Materials	\$ 600
Install	<u>\$ 800</u>
Total	\$6,800



