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TOWN CLERK
ACTON

Town of Acton Recreation Commission

DRAFT

**MINUTES
OCT 2, 2007**

7:07 PM

ROOM 126, ACTON TOWN HALL

ATTENDEES	Recreation Commission members present were Mr. Ron Schlegel, Ms. Alison Gallagher, Mr. Frank Calore, and Ms. Karen Jarsky. Also present was Ms. Cathy Fochtman, Recreation Director. Mr. Jon Benson was not present.
NOTE TAKER	Cathy Fochtman, Recreation Director

Agenda topics

CITIZENS CONCERNS

DISCUSSION	None reported.
CONCLUSIONS	None.

NARA YOUTH PROGRAM AND BEACH RECAP

DISCUSSION	Ms. Fochtman reported that new offerings this summer included introduction of new educational themes (Colonial Days, National Geographic, Medieval Times, Space Exploration), a 10 th week of three half-day sessions, and the inclusion of one field trip every theme week. Recreation plans to continue to offer weekly field trips and the 10 th week of half-day sessions next year. Feedback from on-site director was that they would like to include more all-camp and recreational themed activities for next year. A concern noted for the beach is the long distance between the lifeguard chairs and the water's edge by August as the pond recedes. This may require some temporary raised seating for next year. Recreation is exploring expanding the variety of snack bar items offered by creating more counter space for appliances, such as a popcorn machine. Corresponding upgrades to electrical service are needed to support more appliances. The possibility of expanding the snack bar working area by breaking into the space currently housing the staff bathroom is also being considered. A concern noted for the bath house bathrooms has been frequent toilet back ups.
CONCLUSIONS	Address the distance issue between the pond and the lifeguard chairs late in the summer season, provide upgrades to snack bar and bathrooms. After reviewing the water pressure issue at the bath house bathroom, it appears that a rerouted intake pipe into the bathrooms should be installed, to prevent future toilet backup issues due to lack of sufficient water pressure.

CONSENT AGENDA—MINUTES, SEPT 4, 2007

	The Minutes of Sept 4, 2007 were approved as amended, 4-0
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FIELD USE FEE RECOMMENDATIONS

DISCUSSION	The Commission reviewed the current price sheet for field and facility rental and proposed new rates. Ms. Jarsky proposed comparing rates that surrounding towns are charging for similar field use.
CONCLUSIONS	A revised price sheet will be drafted by Ms. Fochtman for next meeting. Ms. Jarsky will research and present a price comparison of Acton vs. Westford and Concord. The fee recommendations will be voted on at the November meeting.

RECREATION EVENTS

DISCUSSION	<ul style="list-style-type: none"> a. Fishing Derby b. Acton Day c. Movie Nights
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CONCLUSION	Ms. Fochtman gave a brief wrap up of past Recreation events: the Fishing Derby for children up to age 14, Acton Day and three Movie Night events held at the NARA bath house.
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SCHEDULE OF UPCOMING EVENTS

DISCUSSION	a. Fall Family Campout, October 12 b. Monster Bash, October 30.
CONCLUSIONS	Ms. Fochtman briefly reported upcoming events.

REPORTS

Morrison Farm: No report.
CPC: Ron Schlegel has joined the committee as the new Recreation Commission representative.
School Street: No report.
Elm Street Lights: The lights have been installed and are in use during the week by Pop Warner Football. Resident feedback has been positive.
Open Space and Recreation Plan: No report.

NEW BUSINESS/DISCUSSION

DISCUSSION	NARA Dog Leash Policy: Ms. Fochtman notified the Commission that the Board of Selectmen was seeking a recommendation from the board on whether to continue the dog leashing policy at NARA. Mr. Calore noted that in his role as a cross country coach, he has observed that there is more off leash dog activity on the trails of the Town Forest, which is adjacent to NARA. Based on previous meeting discussion, the board took up a vote.
CONCLUSIONS	MOTION: The Board voted 4:0 in favor of continuing the NARA policy as it currently stands, with leashing of dogs required at all times.
	The meeting adjourned at 8:30PM.