ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
NOVEMBER 27, 2007

Present: Bernice Baran, Dennis Sullivan, Nancy Kolb, Ken Sghia-Hughes, and

Also Present: Kelley Cronin
Absent: Robert Whittlesey

Mr. Sullivan called the meeting to order at 7:40 p.m.

1. Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

   Approve the minutes of the November 13, 2007 meeting as amended.

2. Executive Director's Report
   Ms. Cronin updated the Board on coordinating donations for our tenants for the November and December Holidays. She updated the Board on smoking issues at 27 Concord Road. She gave the Board an e-mail from Attorney Sue Cohen regarding the purchase of a unit at Somerset Hills.

3. New Business
   Ms. Cronin informed the Board that the Request for Proposals request for a three-bedroom unit would be in the Central Register on November 28, 2007. The Board discussed next steps for pre-development work at Sachem Way. Ms. Cronin let the Board know that the visit to the Franklin County Housing and Redevelopment Authority was scheduled for Friday, December 14th at 10:00 a.m.

4. Old Business
   Ms. Baran updated the Board on ACHC issues. Mr. Sghia-Hughes updated the Board on CPC issues.

5. October Voucher

   Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

   Approve the October Voucher as presented.

Mr. Sullivan adjourned the meeting at 8:30 p.m.

Mr. Whittlesey adjourned the meeting at 9:20p.m.

Respectfully submitted,

Kelley A. Cronin
Executive Director