

Massachusetts School Building Authority

Timothy P. Cahill
Chairman, State Treasurer

Katherine P. Craven
Executive Director

July 29, 2009

Dr. Ed Bouquillon, Superintendent
Minuteman Regional School District
758 Marrett Road
Lexington, MA 02421

RE: Minuteman Regional School District, Minuteman Career and Technical High School

Dear Superintendent Bouquillon:

I am pleased to report that the Board of the Massachusetts School Building Authority ("MSBA") voted to invite the Minuteman Regional School District to collaborate with the MSBA in conducting a Feasibility Study on Minuteman Career and Technical High School for a potential limited addition and/or renovation to the existing building. This invitation for a Feasibility Study is the culmination of the MSBA's extensive due diligence and analysis to determine which school facilities across the Commonwealth are in most need of capital investment.

During the Feasibility Study phase, the school district and the MSBA will collaborate to find the most fiscally responsible and educationally appropriate solution to the facility's problems. The Feasibility Study, which will be conducted pursuant to the MSBA's regulations, will involve the MSBA collaborating with the District to begin to explore potential solutions to the problems identified in the Statement of Interest.

I do want to emphasize that this invitation to collaborate on a Feasibility Study is *not* approval of a project, but is strictly an invitation to your school district to work with the MSBA to explore potential solutions to the problems that have been identified. Moving forward in the MSBA's process requires collaboration with the MSBA, and communities that "get ahead" of the MSBA without MSBA approval will not be eligible for grant funding. To qualify for any funding from the MSBA, local communities must follow the MSBA's statute and regulations, which require MSBA collaboration and approval at each step of the process.

Before the Feasibility Study can begin, there are a number of things that must happen, including:

- (1) The District must execute an Initial Compliance Certificate;
- (2) The MSBA must approve the composition of the District's School Building Committee;
- (3) The District must execute a Feasibility Study Agreement with the MSBA, detailing the scope, schedule, milestones and cost sharing parameters of the Feasibility Study;
- (4) The MSBA must approve an Owner's Project Manager, which approval will include a review by the MSBA's Owner's Project Manager Review Panel; and
- (5) The District must select a Feasibility Study Designer through MSBA's Designer Selection Panel.

We will be contacting you soon to discuss the next step in more detail, but in the meantime, I wanted to share with you the Board's decision and provide a brief overview of what this means for your District.

I look forward to continuing to work with you as the MSBA's new grant program progresses. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely,


Katherine Craven
Executive Director

Cc. Senator Scott P. Brown
Senator Kenneth Donnelly
Senator James Eldridge
Senator Susan Fargo
Senator Jennifer Flanagan
Senator Steven A. Tolman
Representative Cory Atkins
Representative Jennifer Benson
Representative William Brownsberger
Representative Thomas Conroy
Representative Sean Garballey
Representative Lida Harkins
Representative Kate Hogan
Representative Jay Kaufman
Representative Harold Naughton
Representative Alice Hanlon Peisch
Representative Thomas Stanley
Jeffrey Stulin, Chair, School Committee
File 10.2 Letters