

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

**December 7 2009
Acton Town Hall
Francis Faulkner Hearing Room
7:00 P.M.**

Executive Session at 6:30 p.m. to 7:00 p.m. in Room 126

Present: Paulina Knibbe, Peter Berry, Lauren Rosenzweig, Terra Friedrichs and Mike Gowing (late), Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised.

Ms. Knibbe – Moved to open regular session meeting only to go into Executive Session Ms Rosenzweig second. Roll Call Taken, All Ayes

Ms. Rosenzweig – Moved to go into Executive Session for the purpose of discussing Real Estate Negotiations. Roll Call Taken, All Ayes and to adjourn into Regular Session at 7:00 p.m. in Room 204. Michael Gowing absent from the Executive Session. Michael Gowing came into the Regular meeting at 7:50.

CITIZENS' CONCERNS

CHAIRPERSON'S UPDATE

Ms. Knibbe announced that she will not be running for re-election to the Board of Selectmen. She encouraged people to become active and to run for the openings on the Board.

Mr. Berry will not be running for re-election and thanked the boards and committee's. He will continue to be involved, but demands from his job do not allow time to serve as a Selectman.

OPERATIONAL MINUTE

Steve noted the receipt of doses of H1N1; the nursing service will be inoculating at the day care centers.

December 21st he will be presenting the budget. They are finalizing the Budget this week.

PUBLIC HEARINGS & APPOINTMENTS

CLASSIFICATION HEARING:

Assessor David Brown gave the overview of the process of setting the Tax Rate for Residential and Commercial parcels. Ms. Friedrichs wanted to know how many housing units we have.

Ms. Knibbe - Moved to approve the 100% Residential Factor. Ms. Friedrichs – second.

UNANIMOUS VOTE

Ms. Friedrichs – Moved not to adopt the Open Space Exemption. Ms. Rosenzweig – second. UNANIMOUS VOTE

Ms. Friedrichs – Moved not to adopt the Residential exemption. UNANIMOUS VOTE

Ms. Friedrichs - Moved not to adopt the Small Commercial exemption. Mr. Gowing – second. UNANIMOUS VOTE

TRANSPORTATION ADVISORY COMMITTEE

The committee outlined their review and suggestions for the Parking Revenue Statute. Ms. Knibbe - Move to send a letter to Senator Eldridge about amendment to use funds from parking lots if they so chose. Ms. Rosenzweig – second. UNANIMOUS VOTE

Franny and Jim discussed the Parking allocations at the train station. They would like to have staff opinion. Jim Yarin spoke about parking issues at the lot for all commuters. He wanted to take out more meters to make it more attractive to commuters who live in Acton. Ms. Rosenzweig – Moved to direct the Town Manager to obtain staff recommendations based on the history of the parking at the station and past agreements with MBTA Lot, further to have staff looking into the current allocation as well as make any recommendations for shifts they see and to take in to any revenues. Mr. Gowing - second. UNANIMOUS VOTE

School Street Parking Lot Spaces – The current Board cannot bind future boards of selectmen. This is part of the lease and there is no time certain for the finalizing of the Lease with the owner of the Exchange Hall.

Station Design – TAC wants the Town to present designs for expanding parking at the station for possible implementation and to have staff prepare any applications for Wetlands filing. Ms. Friedrichs Moved to have staff prepare for applications for Wetland process. Ms. Rosenzweig, second. UNANIMOUS VOTE

Shuttle Access – The shuttle needs to be friendly and easy in and out. There needs to be a design developed to let the shuttle out of the Train Station easily.

Ms. Rosenzweig – Moved to direct Town Manager to have staff create several plans for the Board to look at which would expedite the process, Mr. Gowing, second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

SELECTMEN'S REPORTS

Mr. Gowing noted that they are working with ComCast to get the contract renewed hopefully at the next meeting. CPC has adopted all Selectmen's recommended projects.

Ms. Friedrichs – Reported on the Test House and her understanding about waiting until January. She also spoke about outside sales and also wants to encourage this, much like the Farmer's Market.

Ms. Knibbe spoke about the Sidewalk Committee and that it will be attending a meeting in January. Green Advisory has been very active.

Mr. Berry talked about train station and that we have received a call that stimulus money has been released and in the pipe line. Staff met with the T and it was not fruitful for the Town. Peter said he has let people know he has in the past worked as an attorney for the T. He will work hard to have them accept our plan.

Ms. Rosenzweig noted that the elevator plan will allow greater access to the station and increase ridership, which will help the MBTA. Ms. Rosenzweig updated the Board on the Design Review Board. WRAC held a hearing for new bylaw regarding storm water and storm water discharge permits. WANT will be sending out a questionnaire asking what the residents want and to give us input. Minute Man Regional High School will be asking us for money for a study for improvements.

ALG/BUDGET DISCUSSION

Ms. Knibbe brought the Board up to date on the last ALG Meeting. At a previous meeting they agreed to carry three different budgets. At the most recent meeting the Dr. Mills and Mr. Ledoux were asked to build a 3% budget and cuts be made to get to down to zero. Ms. Knibbe described the strategies and noted we are in a multi-year recession and we don't know how it will turn out. There are some signs of recovery in the national and international area. However, the State economy will likely recover later than the national economy.

To achieve a 0% increase budget, the Board will review cost saving methods, evaluate budget cuts /service cuts and at what level, define other options for revenue, and consider using overlay account.

Ms. Rosenzweig sat in on the first brush of the School Superintendent's budget presentation and what the cuts will be and their affect on direct services. Ms. Rosenzweig felt it was a good presentation. She found it helpful that they let the community know what the reductions would be at each level.

Mr. Berry agreed with Ms. Rosenzweig's comments and said it is helpful to see what has to be cut. We need to look at efficiencies and other ways to provide services and important decisions. Mr. Berry said once we spend revenues they are gone.

Ms. Friedrichs agreed with Mr. Berry. She noted that she would like to state her strong disagreement that we should be banking or hoping for recovery in the classic sense. She said we really need to go through the list of things done by staff and determine if we can reduce costs by eliminating tasks or using resources more efficiently.

FINANCE COMMITTEE COST SAVINGS DISCUSSION

Ms. Knibbe noted that Mary Ann Ashton had asked that the board forward them the items they wanted the Taskforce to focus on.

Ms. Friedrichs prepared a spread sheet of issues to discuss and weighed them against the different choices, and came up with three major tasks. Staff scoping and need to examine 9, 14. #20 overtime levels police and fire. #27 & #28 combine community education and Recreation backroom. # ASAP analyze in a month and implementing in a few months.

Mr. Berry noted looking at #22 overlay and it is a reserve and if not needed we should be able to use for other needs. He is interested in more information on #38 printing, #3 freeze all salaries.#36-- he oppose holding elections in one place

Ms. Rosenzweig also wants to explore using electronic means to send out town information. However, she would like the committee to explore the legal and ethical ramifications because not everyone owns a computer or knows how to use one. #20 she would like the committee to examine police and fire overtime and ways to give incentives to reduce use of overtime funds but will not compromise safety of citizens or officers #24 and #34 to establish enterprise funds for the commuter parking lot. Create programs to save energy costs—"wear a sweatshirt to school day", etc.

Ms. Knibbe spoke about saving and #38 likes e-mail and WEB the difficulty both legally or practicalities of things we send out. There is a potential and it is worth having the task force look at it. #25 look at fees and fees for service #28 Finance and school—sharing of Back Office functions Regionalization --she thinks it is up to the Schools to investigate it. #29C Police Chief share., and share dispatch function with other towns-- Acton's Dispatch Center is sized to handle Regional Dispatch. #27 Community Ed and Rec Dept. She has concern with Community Ed and Recreation duties -- they both do very different things. She felt we should see about combining the catalogue and we should look at Charging fees or increasing fees for Recreation programs to better cover costs.

Mr. Gowing #27 Community Education/Recreation combining some functions-- he felt he saw a possible win with this and we are cramped for space at town hall. #28 Back Office combining. #24 and #25 Increase parking fees. Commuter lot fees could help drive the shuttle we are looking at. Tie fees to CIP or COL.

Mr. Gowing reported on the cost savings meeting he attended.

Ms. Rosenzweig asked them to look at possible outsourcing for things like electronic newsletters, notices from the town.

BOY SCOUT OF HONOR COURTS, ROBERT ALLEN AND ADAM MORSE

Ms. Friedrichs may be able to make it; she needs to check her calendar. Mr. Gowing may be available for one of the two if he is free

FAULKNER MILL WASTEWATER CAPACITY REQUEST

George Dimakarakos presented his clients request to have 12 additional bedrooms at Faulkner Mills. They plan to build three bedrooms per unit instead of two in some of the units, the footprint will not be different than the two bedroom Units. They have determined people want three bedrooms and it gives them more flexibility. This would make the project more sellable and result in completion of the project in a timely manner.

Ms. Rosenzweig noted that now we are seeing renovation of the South Acton Center and this would be a great asset and that we have the capacity. The revenue from the sewerage fees would help. Mr. Berry asked about cost. They want to allow it to be paid as occupancy permits are issued and it will dovetail into the state of the economy. Ms. Friedrichs asked about the number of units and that we would need to educate. She does not think we should not do this.

Mr. Gowing asked several questions about paying as you go. George spoke about a sunset provision which would be a timeline on payment.

Ms. Rosenzweig – Moved to grant up to the additional amount of sewerage capacity they need and that we require that the entire privilege fee be paid in full by December 31, 2010. Mr. Berry – second. Mr. Gowing, Ms. Friedrichs, Ms. Knibbe voted NO. Ms. Rosenzweig and Mr. Berry YES Motion Fails 3-2 Ms. Rosenzweig noted that it could have been a 40B with more density.

RENEWAL OF BOARD OF SELECTMEN ISSUED LICENSES FOR 2010

Ms. Rosenzweig - Moved to approve the Retail Package Store Licenses conditioned upon the resolution of any outstanding issues. Ms. Friedrichs – second. UNANIMOUS VOTE

Ms. Rosenzweig - Moved to approve the Retail Package Store, Wine and Malt conditioned upon the resolution of any outstanding issues. Mr. Gowing, second. UNANIMOUS VOTE

Ms. Rosenzweig - Moved to approve the All Alcoholic as Common Victualler, conditioned upon the resolution of any outstanding issues. UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve the “Carry In Liquor Permit” Approved the carry in Liquor, conditioned upon the resolution of any outstanding issues. Ms. Friedrich – second. UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve Class I Licenses, conditioned upon the resolution of any outstanding issues. Ms. Friedrichs – second UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve Class II Licenses, conditioned upon the resolution of any outstanding issues. Ms. Friedrichs – second UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve Entertainment Licenses, conditioned upon the resolution of any outstanding issues. Ms. Friedrichs – second UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve Bowling Alley Licenses, conditioned upon the resolution of any outstanding issues. Ms. Friedrichs – second UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve 24 Hour License, conditioned upon the resolution of any outstanding issues. Ms. Friedrichs – second UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve Automatic Amusement Licenses, conditioned upon the resolution of any outstanding issues. Ms. Friedrichs – second UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve Taxi Cab and Driver License, conditioned upon the resolution of any outstanding issues. Ms. Friedrichs – second UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve Fortune Telling License, conditioned upon the resolution of any outstanding issues. Mr. Berry – second UNANIMOUS VOTE

Ms. Rosenzweig – Moved to approve Common Victualler Licenses, conditioned upon the resolution of any outstanding issues. Ms. Friedrichs – second UNANIMOUS VOTE

NSTAR/VERIZON – KELLEY’S CORNER REMOVE AND RELOCATE POLE

Corey York of the Town’s Engineering Department spoke about the priority list that was developed several years ago. It was noted that this sidewalk was unable to get it plowed. They were asked to work with the utilities to make this accessible. The proposal from Nstar was to relocate the pole and guy wire. The petition is for pole 3105 that is closest to the intersection. They want to move it five feet. Ms. Rosenzweig asked about the wall and could it be trimmed back for winter. It was noted it is in the town’s right of way. Ms. Knibbe would like to save it and there may be ways to save it. The pole needs to be removed.

The Condo Association said they will have their snow removal contractors do the shoveling of the sidewalk and they can take on that responsibility to shovel the 100 foot portion. Ms. Knibbe – Moved to approve the relocation of the pole, and allow the Redstone Condominiums to take on responsibility and liability for clearing the sidewalk, pending a legal agreement between the parties approved by our Town Counsel. Mr. Berry - second. 4-1 Motion passes – Ms. Rosenzweig No

W.R. GRACE UPDATE

Mary Michleman spoke about Grace and evaluation of the capture zone. We need to comment before next Tuesday. She feels that Grace is falling short with the Capture issues and other issues at the site. She feels we need to be pumping more and addressing these testing areas more.

Ms. Rosenzweig asked about the letter from EPA and Mary noted the comments about it not being adequate.

ACCEPT LAND GIFT LOT 4 CONANT STREET

Ms. Knibbe - Moved to approve and sign the Quit Claim Deed. Mr. Gowing – second. UNANIMOUS VOTE

OTHER BUSINESS

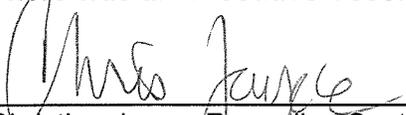
CONSENT

Ms. Rosenzweig – Moved to accept the consent Items except for #14 & #15. Mr. Berry – second. UNANIMOUS VOTE.

Ms. Friedrichs Move to hold #14, Minutes and #15 Declare as surplus. After receiving clarification, Ms. Friedrichs - Moved to accept Consent #14 and #15. UNANIMOUS VOTE

EXECUTIVE SESSION

There was an Executive Session


Christine Joyce, Recording Secty


Clerk
Date: 11/25/10

BOARD OF SELECTMEN & SEWER COMMISSIONERS'

MEETING AGENDA

Francis Faulkner Hearing Room

December 7, 2009

7:00 PM

EXECUTIVE SESSION – 6:30 P.m. Room 126

EXECUTIVE SESSION – 6:30 – 7:00 TO DISCUSS REAL ESTATE NEGOTIATIONS

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 CHAIRMAN'S UPDATE

The Chair will briefly update the Board on Topics of interest

2. 7:10 OPERATIONAL MINUTE

The Town Manager will provide a brief report on topics of interest

3. 8:20 CLASSIFICATION HEARING

ISSUE: Annual Classification Hearing

4. 8:50 TRANSPORTATION ADVISORY COMMITTEE (TAC)

ISSUE: South Acton Commuter Parking

III. SELECTMEN'S BUSINESS

5. SELECTMEN'S REPORTS

6. ALG/BUDGET DISCUSSION

Enclosed please find materials in the subject regard

7. FIN COM COST SAVINGS DISCUSSION

Enclosed please find materials in the subject regard

8. BOY SCOUT COURT OF HONOR, BOARD REPRESENTATIVE

The Board needs to send representative to the Court's of Honor on January 3, 2010 for Robert Allen and Adam Morse

9. FAULKNER MILL WASTEWATER CAPACITY REQUEST

Enclosed please find materials in the subject regard

10. RENEWAL OF BOARD OF SELECTMEN ISSUED LICENSES FOR 2010

Enclosed please find materials in the subject regard

11. NSTAR & VERIZON – KELLEY’S CORNER REMOVE AND RELOCATE POLE

Enclosed please find materials in the subject regard

12. W.R. GRACE UPDATE

No materials

13 (A) ACCEPT LAND GIFT, CONANT STREET

Enclosed please find materials in the subject regard

13. OTHER BUSINESS

IV. CONSENT AGENDA

14. ACCEPT MINUTES, NOVEMBER 14, 2009

Enclosed please find materials in the subject regard, for Board consideration

15. REQUEST TO DECLARE SURPLUS EQUIPMENT, HIGHWAY, POLICE, FIRE, RECREATION AND CIVIL DEFENSE

Enclosed please find materials in the subject regard

16. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of Snow Tube passes valued at \$50.00 from Nashoba Valley Ski Area, to be used as prizes at the Winter Carnival

17. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$50.00 from Onyx Transportation to be used for the NARA Park Summer Concert Series

18. ACCEPT GIFT, BOARD OF HEALTH

Enclosed please find a gift of \$350.00 from Middlesex Savings Bank, Roche Bros., and Donelans to be used for Wellness University Gifts

19. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$50.00 from James V. Tabner, Esq., to be used for the 2010 Summer Concert Series

20. APPOINTMENT, GREEN ADVISORY BOARD, DENNIS LORIA, ASSOCIATE MEMBER, TERM TO EXPIRE, 6/30/10

Enclosed please find Mr. Loria’s VCC application and VCC comment

21. APPOINTMENT, PLANNING BOARD, MARGARET BUSSE, ELEVATE TO FULL MEMBER TO FILL UNEXPIRED TERM TO 6/30/14

Enclosed please find Ms. Busse’s confirmation of acceptance to be elevated to Full Member

22. APPOINTMENT, PLANNING BOARD, DERRICK CHIN, ASSOCIATE MEMBER TO FILL UNEXPIRED TERM TO 6/30/10

Enclosed please find Mr. Chin's VCC Application and VCC comment

23. DISPOSAL OF OBSOLETE MATERIALS, ACTON MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

There will be a need for Executive Session from 6:30 to 7:00.p.m.

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

DECEMBER 21, 2009

JANUARY 11 & 25

FEBRUARY 8 & 22

MARCH 8, 22 & 29

MINUTES PENDING VOTES

November 2 & 16 November 30, 2009

PENDING COMMITTEE APPOINTMENTS

Tom Arnold – Conservation or Land Committee (waiting for Liaison and Chair recommendations)

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

**December 21, 2009
Acton Town Hall
Francis Faulkner Hearing Room
7:00 P.M.**

Present: Paulina Knibbe, Peter Berry, Lauren Rosenzweig, Terra Friedrichs and Mike Gowing
Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised.

CITIZENS' CONCERNS

None

CHAIRPERSON'S UPDATE

Ms. Knibbe noted that today is the shortest day of the year. The solar panel project is underway at the schools.

OPERATIONAL MINUTE

Mr. Ledoux spoke about the tax rate that was certified today at \$17.21 up from \$16.53, and thanked staff for getting this done.

The damage to the NARA Park has been estimated at approximately \$35,000 damage. The Police have found the alleged perpetrator and are ready to file a complaint in this regard.

TOWN MANAGER BUDGET PRESENTATION

Mr. Ledoux noted that that he was presenting his second Budget as Town Manager. Mr. Ledoux discussed the downturn in the economy and described how it impacts the town budget. As requested by the ALG Mr. Ledoux presented two budgets. The first budget includes the cuts necessary to hold the increase in the budget down to 3%. The 2nd version of the budget includes the cuts necessary to have a budget that does not increase from last year.

Mr. Gowing asked if these Budget support increasing the senior work program. Mr. Berry agreed with Steve about the difficult financial times. It is unfortunately necessary for us to cut services this year.

Ms. Friedrichs asked if the Fincom cost saving suggestions were in the budget. Many of the suggestions are already being implemented and are included in the budget but the task force is still working on developing business cases for some high priority items so these are not yet reflected in the budget.

PUBLIC HEARINGS & APPOINTMENTS

SELECTMEN'S BUSINESS

SELECTMEN'S REPORTS

Ms. Rosenzweig reported on the committees she observes. WRAC has developed the proposed storm water bylaw and it is ready for review. WRAC will bring the bylaw to the relevant boards who address storm water so that people are familiar with the bylaw being proposed for the Town Meeting to vote on, and to get input and answer any questions.

DRB met and they are still looking at plans for the future. Kelley's corner Open Neighborhood presented to Planning Board and will be getting an award from the State Cultural Council

Lauren met with Ryan Bettz Chairman of the Planning Board. Planning will be taking the lead on the Comprehensive Community Plan. The Planning Board will organize and manage a citizen task force to work on the next phase of the Comprehensive Community Plan. WANTSent out the neighborhood survey. All responses will be confidential.

Mr. Berry talked about Health Insurance Trust.

South Acton Train Station has set objectives to achieve a design that is more acceptable to the neighborhood. This will be discussed later on in this meeting.

Ms. Knibbe spoke about the stretch code The GAB will organize a public hearing in this room on February 1st to present information about the stretch code and answer questions from the public.

Ms. Knibbe spoke about Sidewalks. The sidewalk committee will attend the BoS meeting in January to update the board on their recommendations for the next set of sidewalks.

Mr. Gowing discussed COA language for the warrant article. Recreation member Ron Shlegel has resigned. He is still representing the commission on the CPC.

Ms. Friedrichs reported on the Powder House and she asked whether or not CPC monies can be used to move the house from one Leo location to another Leo held location. Answer: this question needs to be asked of the CPA committee.

ALG/BUDGET DISCUSSION

Ms. Knibbe discussed the reports from the Fincom and ALG discussions. With regard to the carve out memo she would suggest most of it was collective bargaining, and we cannot comment on the Fincom's memo at this time because of union negotiations.

ALG discussed school budget and what they need to do to get to 3% and 0% and they are looking at substantial layoffs of School staff at 0%. They discussed school debt that needs to be covered and discussed ways to do that and effects on the Budget and they need to resolve

Ms. Friedrichs noted we are using the reserves. She thinks it is a mistake and should not be included in revenues.

Mr. Gowing would like to fully thank the Fincom for the point of view document

Mr. Berry felt that we have a very well run town. .

ANNUAL TOWN MEETING WARRANT ARTICLE LIST

Ms. Knibbe said they would go over the list of proposed warrant articles.

Ms. Rosenzweig requested an article in the Warrant to ask Town Meeting to adopt legislation that would pay town employees who served in Iraq or Afghanistan the difference between their military pay and the base pay they would have received as a town employee for the time that they served. Ms. Knibbe noted that we need to include the Citizen petition for West Acton that was submitted to the town last spring.

Ms. Rosenzweig – Moved to add these two items to the Warrant and approve the warrant as proposed. Ms. Friedrichs –second. UNANIMOUS VOTE

. Ms. Knibbe moved to close the Warrant for the 2010 Town Meeting at the conclusion of this meeting. Mr. Berry – second. 4-1 motion passes. Ms. Friedrichs – no.

Bob Evans asked about unspent money from last town meeting and asked if they are going to get a vote to rescind the money. It was noted that article monies can be held for up to three years and can be returned at any time. Ms. Knibbe noted that Mr. Ledoux had gone through previous warrant articles searching for unspent fund which were returned to free cash as part of the closeout of FY09.

CABLE TV LICENSE RENEWAL

Chairman Knibbe read the notice of the public hearing,

Mr. Gowing introduced the people at the table. John Covert, Tim Kelly, Senior Manager Comcast. Mr. Solomon, Brendan Hearn.

Mr. Solomon thanked Tim Kelly for the civilized negotiations.

Mr. Solomon outlined the negotiated agreement license.

Ms. Freidrichs asked several questions about sharing of the information off of the Senior Discount Application. She was very concerned about sharing of these applications. She wanted an extra warranty that people's private issues are kept private.

Ms. Knibbe asked about expansion of the space used at the school. They will be staffed on January 4th and reach an agreement with regards to timing.

Bob Ingram asked about the income requirement to get the senior discount of \$2.00 per month.

Mr. Gowing - Moved to accept the renewal cable contract. Ms. Rosenzweig - second. 4-1 motion passes - Ms. Friedrichs, Abstain due to Lack of information

FUNDING FOR ACAT

Mr. Gowing Moved to authorize the Town Manager to advance monies from the PEG funds to Acton Cable Access Television (ACAT)(Not to exceed \$60,000) until they have developed a memo of understanding outlining detailed responsibilities for the Town and ACAT (not beyond Jan 31, 2010) Ms. Friedrichs - second UNANIMOUS VOTE

SOUTH ACTON TRAIN STATION RECOMMENDATIONS

Mr. Berry discussed the town pursuing the dual platform design as apposed to the T's plan. The Committee has continued to work on this and the committee needs to have the Board support to maintain the existing station and possible expansion of the lot, gain access from the south side of the tracks, eliminate the Assabet River Rail trail bridge and ramp system, maintain the elevators in the station, providing an increased police presence, surveillance cameras, commissioning a traffic study to determine the impact of the double platforms as it affects streets and neighborhoods in that location. Ms. Friedrichs – Moved to send a letter to the T. Ms. Rosenzweig – second. UNANIMOUS VOTE.

Ms. Knibbe asked Mr. Berry to emphasize in the letter to the T that the board is interested in supporting the alternate design but not to state that we have committed to doing so. She is concerned about committing to something without having a better understanding of the costs involved. Ms. Rosenzweig - second. Unanimous vote

ACTON COMMUNITY HOUSING CORPORATION (Housing Needs)

Mr. Berry spoke about the request for \$5,000 from ACHC non restricted funds which are made up of discretionary funds which can be used to support low income residents of Acton who are facing issues of eviction and unpaid utility bills and other issues that may cause a family to lose their home. It will be administered by the Community Services Coordinator.

Ms. Rosenzweig – Moved to approve up to \$5,000 for this purpose and to accept an immediate gift to this fund of \$2,500. Mr. Berry - second UNANIMOUS VOTE

BOY SCOUT OF HONOR COURTS

Mr. Gowing will attend the Crumlish Courts of honor

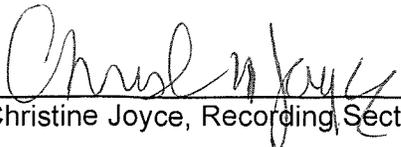
OTHER BUSINESS

CONSENT

15 hold / Ms. Friedrichs

Ms. Rosenzweig – Moved to accept the consent minus #15. Mr. Berry – second. UNANIMOUS VOTE.

Item 15 was discussed. Ms. Rosenzweig explained the request is for subdividing the parcel to give them one more lot, that would already be allowed as an approval not required lot under state law. Roland noted if they move forward they will have to come to the BOS for a site plan. The original site plan said that no further subdivision could occur and that they needed to notify the BOS under the original Site plan. Ms. Rosenzweig - Moved to approve the subdivision for an ANR at 45 Nagog Drive. Mr. Berry - second. -4-1 Ms. Friedrichs, Abstaining due to Lack of information. Motion passed.


Christine Joyce, Recording Secty


Clerk
Date: 1/25/10

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
December 21, 2009
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. **7:05 CHAIRMAN'S UPDATE**
The Chair will briefly update the Board on Topics of interest
2. **7:06 OPERATIONAL MINUTE**
The Town Manager will provide a brief report on topics of interest
3. **7:10 TOWN MANAGER WILL PRESENT THE BUDGET**
ISSUE: Budget Presentation
4. **8:20 RENEWAL OF CABLE TELEVISION LICENSE, COMCAST OF MASSACHUSETTS**
ISSUE: Cable Television License Renewal
5. **9:30 LAND EXCHANGE, 108 NONSET PATH**
ISSUE: 108 Nonset Path (John Murray to provide more info) (removed from Agenda 12/21/09 Lack of information)

III. SELECTMEN'S BUSINESS

6. **ALG/BUDGET DISCUSSION**
Enclosed please find materials in the subject regard
7. **ANNUAL TOWN MEETING WARRANT ARTICLE LIST**
Enclosed please find materials in the subject regard
8. **SELECTMEN'S REPORTS**
9. **SOUTH ACTON TRAIN STATION RECOMMENDATION**
Enclosed please find materials in the subject regard
10. **ACTON COMMUNITY HOUSING CORPORATION, "HOUSING NEEDS" FUND REQUEST**
Enclosed please find materials in the subject regard
11. **BOY SCOUT COURT OF HONOR, BRYCE AND SHANE CRUMLISH**

Selectmen needed for these Court's of Honor on January 17, 2010 at 3:00

12. OTHER BUSINESS

IV. CONSENT AGENDA

13. ICLECI RESOLUTION, LOCAL GOVERNMENTS FOR SUSTAINABILITY

Enclosed please find materials in the subject regard

14. ACCEPT MINUTES, BOARD OF SELECTMEN, NOVEMBER 2 AND 16, REGULAR AND EXECUTIVE SESSION

Enclosed please find materials in the subject regard

15. SITE PLAN AMENDMENT REQUEST, FOR ANR DIVISION OF PARCEL 45 NAGOG PARK, SITE PLAN AMENDMENT#10/08/80-199

Enclosed please find materials in the subject regard

16. ENTERTAINMENT LICENSE, DANIELA'S BAR AND GRILL, 103 NAGOG SQUARE

Enclosed please find materials in the subject regard

17. COMMITTEE APPOINTMENT, CONSERVATION COMMISSION, TOM ARNOLD, TO FILL UNEXPIRED TERM OF JULIA MILES TO 6/30/12

Enclosed please find materials in the subject regard

18. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$100.00 from Post Road Carpet, to be used to fund the 2010 Summer Concert Series

19. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$100.00 from Acton Medical, to be used to fund the 2010 Summer Concert Series

20. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$150.00 from Graham and Harsip, P.C. to be used to help fund the 2010 Summer Concert Series

21. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$30.00 from Benjarong Restaurant, to be used to fund special events at NARA Park

22. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please a gift of \$100.00 from AAA Southern New England, to be used to support 2010 Summer Concert Series

23. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$400.00 from Boston Bruins, to be used to raise funds to offset event costs for Winter Carnival

24. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$2,500.00 from Cambridge Savings Bank to be used to help fund 4th of July event costs

25. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$1,000.00 from Cambridge Savings Bank to be used for Acton Day Activities

26. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$300.00 from Cambridge Savings Bank to be used for Winter Carnival activities

27. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$6,000.00 from Gould's Clothing to be used for 4th of July Fireworks at NARA Park

28. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$6,000.00 from Donelan's Supermarket to be used for 4th of July Fireworks at NARA

29. ACCEPT GIFT, WEST ACTON CITIZENS' LIBRARY

Enclosed please find a gift of \$2,000.00 from the Friends of the Acton Libraries, to be used by the Director and Trustees

30. ACCEPT GIFT, WEST ACTON CITIZENS' LIBRARY

Enclosed please find a gift of \$1,617.07 from the Citizens' Library Auxiliary to be used by the Director and Trustees

31. ACCEPT GIFT, ACTON PUBLIC NURSING SERVICE

Enclosed please find a gift of \$7,000.00 from Dolan Leys Fund (Rita Dolan) to be used by the Acton Public Health Nursing Service

32. DISPOSAL OF OBSOLETE MATERIALS, WEST ACTON LIBRARY

Enclosed please find materials in the subject regard

33. DISPOSAL OF OBSOLETE MATERIALS, ACTON MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

JANUARY 11 & 25

FEBRUARY 8 & 22

MARCH 8, 22 & 20

MINUTES PENDING VOTES

November 2, 16, 2009 & December 7, 2009

PENDING COMMITTEE APPOINTMENTS

NONE