



2/22/10  
16

**TOWN OF ACTON**  
472 Main Street  
Acton, Massachusetts, 01720  
Telephone (978) 264-9628  
Fax (978) 264-9630

Recreation Department

# MEMO

DATE: February 4, 2010

TO: Mr. Steve Ledoux, Town Manager

FROM: Maura Haberman

RE: Donation Acceptance — Marketing Werks, Inc. / Verizon Fios \$300

Please accept the following donation received in the amount of \$300 from Marketing Werks, Inc. (Verizon Fios), 130 East Randolph Street, Suite 2400, Chicago, IL, 60601 to support Winter Carnival activities scheduled for Saturday, February 6, 2010.

This donation will be used to help fund Winter Carnival.

**Total Fiscal Donation: \$300** (Special Events Acct: 3751)

Thank you.

3751 (Verizon fios)

**MARKETING WERKS, INC.**  
130 EAST RANDOLPH STREET, SUITE 2400  
CHICAGO, IL 60601

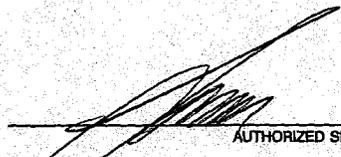
**JPMORGAN CHASE BANK, N.A.**  
CHICAGO, ILLINOIS 60670  
2-1-710

39950

CHECK DATE	CONTROL NUMBER	AMOUNT
1/29/2010	039950	\$*****300.00

PAY Three Hundred and 00/100----- US Dollars

TO THE ORDER OF  
Town of Acton  
472 Main Street  
Acton, MA 01720

  
AUTHORIZED SIGNATURE

⑈039950⑈ ⑆071000013⑆ 017967449⑈

Security features. Details on back.