

DESCRIPTION

This class, led by MassDOT staff, will walk you through the municipal Right of Way (ROW) process from start to finish. The course will entail a detailed workshop for municipalities and anyone planning, designing and constructing a MassDOT roadway, bridge, bike path or any other federally funded transportation project. Areas that will be covered in this workshop include:

- Fundamentals of ROW from start to finish.
- MassDOT and Federal Highway's expectations from the municipalities.
- The Federal Uniform Act and how it applies to your project
- How to address property owners and their needs.
- The correct procedures for accepting land donations.
- Areas where ROW and environmental issues overlap.
- Impacts of the environmental permitting on the ROW process.
- Requirements for securing the ROW for bicycle and pedestrian projects.
- ROW plan requirements for municipal projects.
- How to program your project on the Transportation Improvement Program (TIP).
- How to keep your project funding by FHWA

Contact the Baystate Roads Program for additional information at: info@baystateroads.org
Maximum class size is 45

WHO SHOULD ATTEND

Municipal engineers, local officials, planners, design consultants, town counsels and individuals from MassHighway, Federal Highway Administration, MPO's, Central Transportation Planning Staff, RPA's, and anyone responsible for right of way acquisition and/or design of federally and state-funded transportation projects.

This course counts towards 1 Roads
Scholar Credit/0.45 CEUs



MUNICIPAL RIGHT OF WAY PROCESS FROM A-Z



10/06/2010	Cranwell Resort, Lenox
10/14/2010	Clarion Hotel, Northampton
10/18/2010	Beechwood Hotel, Worcester
10/26/2010	Concord's Colonial Inn, Concord
11/09/2010	Holiday Inn, Taunton
11/10/2010	Holiday Inn, Dedham



This Baystate Roads Program (LTAP) workshop is a cooperative effort of the Federal Highway Administration, Massachusetts Department of Transportation and the University of Massachusetts Transportation Center.

**MUNICIPAL RIGHT OF WAY
PROCESS FROM A-Z
-Class Size Limited to 45-**

Agenda

8:30-9:00 AM	Breakfast/Registration
9:00 AM	Right of Way Overview
10:00 AM	Q & A
10:15 AM	Break
10:30 AM	Right of Way Overview (cont.)
11:30 AM	Q & A
11:45 AM	Lunch
12:30 PM	Concurrent Workshops: Session 1
	1-01 Plan Requirements for Municipal Projects
	1-02 TIP funding, Safe Routes to School and Transportation Enhancement Projects
1:30 PM	Concurrent Workshops: Session 2
	2-01 How to Keep Your Project Funding by FHWA
	2-02 Environmental Permitting and Process
2:15-2:30 PM	Wrap-up and Evaluations
Workshops Coming Soon!!!	
<ul style="list-style-type: none"> • Snow and Ice • Chainsaw Skills and Safety • Two Cycle Engine Theory 	

**MUNICIPAL RIGHT OF WAY PROCESS
FROM A-Z**

<i>10/06/10 Cranwell Resort</i>	55 Lee Road Lenox, MA 01240
<i>10/14/10 Clarion Hotel</i>	1 Atwood Drive Northampton MA 01060
<i>10/18/10 Beechwood Hotel</i>	363 Plantation Street Worcester MA 01605
<i>10/26/10 Concord's Colonial Inn</i>	48 Monument Square Concord MA 01742
<i>11/09/10 Holiday Inn</i>	700 Myles Standish Boulevard, Taunton MA 02780
<i>11/10/2010 Holiday Inn</i>	55 Ariadne Road, Dedham MA 02026

Why Register Online?

- Instantly confirm registration!
- View how many seats are left!
- View all courses currently accepting registrations!
- View workshop flyers as well as Newsletters and Tech Notes!
- Save paper and time!

*PLEASE DETACH AND MAIL THIS REGISTRATION FORM WITH PAYMENT AFTER REGISTERING ONLINE

Municipal Right of Way
Process From A-Z

NAME: _____ Date Requested: _____

TITLE: _____ Location (city/town): _____

AGENCY: _____

ADDRESS: _____

TOWN OR CITY & ZIP: _____

TELEPHONE: _____

Please check which two (2) sessions you prefer to attend: () 1-01 () 1-02 () 2-01 () 2-02

PLEASE REGISTER ONLINE! www.mass.gov/baystateroads
or Fax to (413)545-6471

REGISTRATION FEE:

\$50.00/municipal, \$75.00 private sector
*Light breakfast, Lunch and
Course Materials are Included*

**Make checks payable to:
The University of Massachusetts**

SEND TO: Chris Ahmadian, Baystate Roads Program UMTG,
214 Marston Hall, 130 Natural Resources Rd, Amherst, MA 01003
Call us if you have a special request or concern (413)545-5403
Cash or checks are accepted upon arrival.

*Cancellations must be received 4 days prior to
the workshop or you will be invoiced.*