

DRAFT

Acton 2020 Committee Minutes

Date: December 15, 2010, 7:00 pm

Location: Town Hall, Room 126

Attending: Celia Kent, Jim Snyder-Grant, Sahana Purohit, Margaret Wooley Busse,
Planners Collaborative (Daphne Politis, Jim Purdy, Brian Barber, John Hershey, William Geizentanner)
Planning dept – Roland Bartl, Kristen Alexander

- I. Approved meeting minutes from 12/01/2010
- II. Margaret gave a brief update on her meeting with the Finance Committee. Asked them what their top 3 concerns were which they will discuss and give us the feedback
- III. Follow up on last meeting –
 - a. Margaret identified that we need to have more diverse feedback, better meeting/workshop methodology. It was decided that the committee members would meet with key committees and send them in advance the questions drafted out below and then the assigned liaison meet with these committees to get the feedback.
 - What are you working on and what are your main projects?
 - What are your 3 main goals?
 - What do you see as challenges and opportunities coming up in the future?
 - What long-range plans are you working on or contemplating working on?
 - What are the 3 (doesn't have to be precisely 3) things that you would like Acton citizens to know about the town (this should be in the context of what the specific committee works on)
 - Do you have any long-range planning documents you can give us for input? If not, would you be willing to draw some up?
 - b. The following committee members were assigned to the major town committees:
Margaret—Board of Selectman, Finance Committee, Planning Board,
Jim—Open Space Committee, Green Advisory Board
Celia—Historic Commission, Historic District Commission, Design Review Board
Sahana—School Committee, Acton Community Housing Corporation
Sue—Economic Development Committee
Bill—Transportation Advisory Committee
 - c. Time line:
It was decided to hold three smaller meetings instead of a big public workshop to focus on key issues. This will also give people the opportunity to attend at least one meeting if not all three. Each meeting will focus on two burning issues. Still need to publicize these meetings but will not be a huge public event. Roland suggested that the meetings be held so as not to coincide with the Town Meeting in early April. The following are the proposed dates-
 - Thursday, March 3rd; Monday, March 7th to debrief the first meeting; Wednesday March 9th and Saturday, March 12th
 - Third public event to be held in mid May.
 - Fourth public outreach meeting to be held in September and this will focus on developing and getting feedback on the implementation plan.

- Fifth and final public outreach event will be in November where the final plan will be presented and to receive final input.

d. Blog:

Come up with blog timeline- possibly after the holidays and several topics that we can post on the blog to get online feedback. Post the inventory online by the first or second week of January. Another idea was to have a Web on line voting. The blog should link to the burning issues which are to be identified.

- iv. Assign "liaison" with the 1998 Master Plan- postponed to the Jan 5th meeting.
- v. Review of proposed changes to the revised 'Goals and Objectives' postponed to the Jan 5th meeting.
- vi. Review of completed inventory by PC–
Please refer to the link on docushare
<http://doc.acton-ma.gov/dsweb/View/Collection-3995>
- vii. Next steps:
Acton 2020 Meeting Schedules for January- January 5th, January 12th, January 26th
Committee to contact assigned committee chairs regarding getting on their agendas at a January meeting and to send to Margaret the dates by Wednesday, December 22nd.
Each committee member to give detailed comments on the inventory to Jim Purdy by January 3rd.
Committee members to think of someone to replace Dean

Meeting adjourned at 9:50PM