

AGREEMENT EXHIBIT 14

PROJECT RECORD DOCUMENTS

PART 1 GENERAL

1.01 REQUIREMENTS INCLUDED

- A. Maintenance of Record Documents.

1.02 MAINTENANCE OF DOCUMENTS AND SAMPLES

- A In additions to requirements of General Conditions, maintain at site for Owner one record copy of:

- 1. Contract Drawings.
- 2. Specifications.
- 3. Addenda.
- 4. Change Orders and Other Modifications to the Contract.
- 5. Field Test Records.
- 6. Inspection Certificates.

- B. Store Record Documents and samples in field office apart from Documents used for construction. Provide files, racks and secure storage for Record Documents and samples.

- C. Label each Document "PROJECT RECORD" in neat, large, printed letters.

- D. Maintain Record Documents in a clean, dry and legible condition. Do not use Record Documents for construction purposes.

- E. Keep Record Documents and samples available for inspection by Owner and Engineer.

1.03 RECORDING

- A. Record information on a set of blue line opaque drawings.

1.04 SUBMITTALS

- A. At Contract closeout, deliver Record Documents.

B. Transmit with cover letter in duplicate, listing:

1. Date.
2. Project title and number.
3. Contractor's name, address and telephone number.
4. Number and title of each Record Document.
5. Signature of Contractor or authorized representative.