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Sent: Friday, September 16, 2011 12:36 PM
To: Acton 2020 Committee; Kristin Alexander
Cc: Daphne Politis; brian.barber@comcast.net; William Giezentanner
Subject: Acton 2020 - Suggest priorities and notes on the format

Hello all-

Here are the same goal documents sent a little earlier but with the consultant team's suggestions for priorities for your consideration. In some cases we gave a higher priority to actions that are "low hanging fruit" and could be easily accomplished even though it may not be an a par in importance with the highest priority items.

I didn't comment on the format we used for the implementation program documents when I sent the version without the suggested priorities.

- We use blue type to indicate pointers to an action that has its home in a different objective.
- We emphasized actions that involve educating, encouraging, supporting, etc. by placing a box around the key word. (Note that in some actions, "encourage" involves more than just education, e.g., encouraging developers to provide open space improvements, so we don't box those words in the same way.) It's just a way to flag the relatively low cost items.
- We indicate with a boxed phrase when an action requires a substantial cost, e.g. Capital Investment or New Staff Position, and we include FinComm in the responsibility column for all of those.
- We place some material, usually sub-bullets, in footnotes to make the table more readable.

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