

# D r a f t

## Acton 2020 Committee Minutes

Date: March 28, 2012, 7:00 pm

Location: Town Hall, Rm 204

Attending: Margaret Woolley Busse, Celia Kent (minutes-taker), Charlie Mercier, Jim Snyder-Grant; Kristen Alexander, Roland Bartl (Planning Dept); Daphne Politis (Community Circle), Jim Purdy (The Collaborative),

- I. Approved minutes from 2/18/12 and 3/14/12 as amended
- II. Approved public meeting summaries 11/9/11, 3/6/12
- III. Plan to vote as a committee on the entire plan, perhaps at the meeting following Town meeting. Jim P will send out plan document with final changes for our review. Committee members provide feedback and then the final plan will be distributed by Friday 4/6. Then we will vote on it – next meeting Wed April 11. (or Tues 10<sup>th</sup> if can't get quorum on 11<sup>th</sup>). The BoS will be using their 4/9 mtng to vote on the charter for the Implementation Committee.

**TO DO:** Margaret will draft charter

- IV. Preparation for Town Meeting.
  - a. Each of us should encourage friends/people on our lists to come and, if they are willing, to speak in support.
  - b. Table materials: Flyer, 2 pager as hand-out, executive summary marked "Table Copy", full plan in a ring binder. People manning table should be there at 6:30. Kirsten will set up. Monday table at 6:30: Jim SG and Celia Tuesday: Charlie.
  - c. Town meeting presentation – dry run and discussion/suggestions. Ctee sit at front. Jim SG help with finding appropriate back up slides during Q&A when applicable. Dress nicely – tie or jacket or both. JP will have revised ppt by noon tomorrow.

- V. Future meeting schedule. Party April 27<sup>th</sup> (Fri) 7:30. At Half Moon Hill (Jim will confirm). Bring spouses and something to eat and byob.

Discussed who is interested in participating on the Implementation Committee:

Paulina no, Jim – as periodic IT consultant, Margaret – will remain liaison for Planning Board, CK and Charlie interested in continuing but neither interested in being Chair, Sahana? (will need to check with her). The Acton 2020 Committee members may have some responsibilities to help with transition and get the Implementation Committee up and running (maybe interview candidates).