

| **April-May 2012**

| **Proposed Charter-Mission Statement for Acton 2020 Phase III Implementation Committee**

| **Mission:** To ~~oversee and~~ facilitate the process of implementing the recommendations in the Acton 2020 Comprehensive Community Plan.

The Acton 2020 Comprehensive Community Plan is the primary planning document for the Town, setting the Town's course for the next 15-20 years.

On April 3, 2012, Town Meeting approved the seven goals and corresponding objectives that comprise the foundation of the Plan. On May 15, 2012, the Planning Board adopted the Plan in accordance with the requirements of MGL Chapter 41, Section ~~81-81-D~~.

Supporting the seven goals and corresponding objectives, the Plan has a list of implementation strategies with 238 corresponding action steps, all contained in a detailed web-based database. Using the Plan as a guide, the Phase III Committee will work with various town committees, boards, and departments to help them implement action items for which these bodies are responsible.

The Phase III Committee will also identify significant parts of the Plan that require more detailed attention before implementation and recommend subcommittees, processes, and actions as needed to address these items as necessary.

As an advisory committee to the Board of Selectmen, the Implementation Committee will report to the Board of Selectmen quarterly, or as the Selectmen may require, on the Committee's work and progress in implementing the Acton 2020 Comprehensive Community Plan. ~~Annually, the Implementation Committee will report on its work and progress in implementing the Acton 2020 Comprehensive Community Plan.~~

**Membership:** 7 members (2 associates)

**Member Terms:** 3 Years

**Anticipated Committee Lifespan:** 10 years

| **Support Staff:** Planning Department

| Draft Motion:

| "Move pursuant to Town Charter Section 4-1(b) that the Selectmen establish the Acton 2020 Phase III Implementation Committee as an advisory committee to the Selectmen to facilitate the

process of implementing the recommendations in the Acton 2020 Comprehensive Community Plan in accordance with the Proposed Mission Statement of the Committee”.

DRAFT