



VOLUNTEER COORDINATING COMMITTEE

VOLUNTEER APPLICATION

TOWN HALL
472 MAIN STREET
ACTON, MA 01720

TELEPHONE (978) 929-6611
FAX (978) 929-6350
EMAIL VCC@ACTON-MA.GOV

Sent to 9/10
VCC 8/9/12 (16)

Residents interested in serving on a Town Board, Committee or Commission are requested to complete this form and send it to the Office of the Town Manager at Town Hall.

(Please print or type)

Date: 07 August 2012

Title Mr. Mrs. <u>Ms.</u> Dr.	First Name <u>DIANA</u>	Last Name <u>BRANCH</u>
Street Address <u>209 Great Rd, Apt A5, Acton, MA 01720</u>		
Phone Number(s) <u>978.727.6478</u>		Email Address <u>BRANCH.DIANA@GMAIL.COM</u>

Please indicate below, in order of preference, the Board, Committee or Commission that is of interest to you: HISTORICAL COMMISSION; ACTON 2020 COMMITTEE PHASE II; ANY

Have you previously been a member of a Board, Committee or Commission (either in Acton or elsewhere)? If so, please list the Board name and your approximate dates of service: N/A

Do you have any time restrictions? WEEKDAYS UNTIL 18:00 (6PM)

Are you a United States Citizen? YES Are you a Documented Resident Alien of Acton? _____

How long have you lived in Acton? 1 WEEK In Massachusetts? 6 WEEKS

Present occupation and employer (Optional: attach resume): HAARTZ CORPORATION - CONTINUOUS IMPROVEMENT ENGINEER

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? UNKNOWN TO MYSELF

Education and special training: B.S. CHEMICAL ENGINEERING

Please list below any additional information or comments that may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc.: INTERESTS IN PROJECT MANAGEMENT, EDUCATION, RECREATIONAL PLANNING

Thank you. If you have questions or would like more information, please contact the Town Manager's office at Town Hall, at (978)264-9612.

The space below is for use by the Managers office and or the Board of Selectmen and the appointing body to record the status of your application.

Interview

Applicant called _____
Schedule Date & Time _____
Recommendations _____

Board, Committee or Commission

VCC

Appointing Body

Selectmen/Manager/Moderator
Interview Date 9/10/12
Appointed Date 11/1
Term 6/30/15

~~Member/Alternate/Associate~~
Member/Alternate/Associate
Member/Alternate/Associate
Member/Alternate/Associate

Recommendation Sent _____

No openings at this time.

Notification of Appointment

Received _____
Committee Notified _____
Applicant Notified _____

The Acton Volunteer Coordinating Committee met August 27, 2012 and interviewed Diana Branch a new Acton resident. She is very enthusiastic to get involved in town affairs. She is interested in Acton 2020 committee, after interviewing her we explained the role of the Volunteer Coordinating Committee and she felt that this committee would be a good place to start. We would like to forward her name for further consideration for the opening on the VCC.

Jean Lane, VCC