

Acton Department of Public Health

Hazardous Material Compliance Inspection Report

D.H.
7/8/08

Name of Facility: Thoughtforms

Date: 7/7/2008

Address: 543 Mass Ave

Industry: Woodwork

Contact Person: Dave

Phone:

Inspector's Name JTS

Site Condition/Storage/Maintenance

Is the Area visually Clean? Yes No

Are Spills Present? Yes No

Are Materials Appropriately Stored? Yes No

Are Materials and Waste kept separate? Yes No

Are Spill Cleanup Materials Available? Yes No

Materials Have 110% Secondary Containment: Yes No

Are Materials/Wastes Labeled Properly? Yes No

Are Any Materials/Wastes Present on Site
Not Currently Registered With B.O.H. Yes No

Safety

Are MSDS's Available On Site? Yes No

Is Employee Personal Protective Equipment Available On Site? Yes No

Are Employees Trained in Hazardous Materials Handling? Yes No

Are Emergency Procedures Posted Yes No

Site Management

Are any Wastes Generated? Yes No

If Yes, Are Wastes Removed By a Licensed Hauler? Yes No

Name

Phone

Are Throughput Records Available? Yes No

Are Any Issues Found in Throughput Records? Yes No

Are Floor Drains Present in Any Area with Hazardous Materials or Wastes? Yes No

Are Sinks Present in Any Area with Hazardous Materials or Wastes? Yes No

Is Testing of the Septic System Necessary? Yes No

Does the Site Plan Reflect Current Arrangement? Yes No

Any U.S.T. Present? Yes No

If Yes, is U.S.T. alarmed? Yes No

Any A.S.T. Present?

Yes No

If Yes, A.S.T has/is:
(check all that apply)

Secondary Containment

Stable

Impervious Base

Action Items

Emergency Procedures to be posted near material/waste storage area.

Is a Re-inspection Required?

Yes No



Inspector's Signature

**TOWN OF ACTON
HAZARDOUS MATERIALS CONTROL BYLAW**

April 1, 2008
Thoughtforms Corporation
543 Massachusetts Avenue
Acton, MA

~~Due \$70~~
~~Category 4, 12~~

Site Address

543 Massachusetts Avenue

**HAZARDOUS MATERIALS CONTROL PERMIT RENEWAL APPLICATION
Categories**

- | | |
|--|--|
| 1. Hazardous Waste Generator (\$55) | 2. Sm. Hazardous Waste Generator (\$35) |
| 3. Hazardous Materials Generator (\$55) | 4. Hazardous Materials User (\$35) |
| 5. Discharge Permit (\$115) | 6. Remediation Permit (\$115) |
| 7. Hazardous Waste User (\$55) | 8. Haz. Mat. Storer Large Industry (\$195) |
| 9. Haz. Mat. Storer Small Industry (\$130) | 10. Haz. Mat. Storer Large Retail (\$140) |
| 11. Haz. Mat. Storer Small Retail (\$115) | 12. Haz. Waste Storer Sm. Industry (\$35) |
| 13. Haz. Waste Storer Retail (\$35) | 14. Haz Waste Storer Lge. Industry (\$55) |

Provide the following information under the authority of the General Laws of the Commonwealth of Massachusetts, Chapter 94, Section 305A, and Chapter 3, Section 5.

ESTABLISHMENT NAME: Thoughtforms Corp.
ESTABLISHMENT ADDRESS: 543 Mass Ave.
ESTABLISHMENT TELEPHONE: 978-263-6019
OWNERS/CORPORATE OFFICERS: Michael Rosenfeld
ADDRESS: 389 Garfield Rd. Concord
TELEPHONE: 978-369-3358
ON-SITE MANAGER: David Hipsky
OPERATING SCHEDULE: 7:00 - 5:00

Pursuant to the General Laws of Massachusetts, Chapter 62C, Section 49A, I certify under the pains and penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

David Hipsky
Signature of Owner/Applicant
4/2/08
Date

04-2516055
S.S.I or F.I.N. Number

**Please remit to Acton Board of Health, 472 Main Street, Acton, MA 01720
No Later Than April 30, 2008**

Issued 4-29-08

\$70
Expires 5/1/09

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW**

Thoughtforms Corporation of 543 Massachusetts Avenue, Acton, MA

Is hereby granted a permit to store and use Hazardous Materials at **543 Massachusetts Avenue** Acton, MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 4, 12

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$130	\$55
2. Small Hazardous Waste Generator	\$50	\$35
3. Hazardous Materials Generator	\$130	\$55
4. Hazardous Materials User	\$50	\$35
5. Remediation Discharge Permit	\$505	\$115
6. Remediation Permit	\$505	\$115
7. Hazardous Waste User	\$130	\$55
8. Hazardous Materials Storer Large Industry	\$430	\$195
9. Hazardous Materials Storer Small Industry	\$315	\$130
10. Hazardous Materials Storer Large Retail	\$375	\$140
11. Hazardous Materials Storer Small Retail	\$270	\$115
12. Hazardous Waste Storer Large Industry	\$130	\$55
13. Hazardous Waste Storer Small Industry	\$50	\$35
14. Hazardous Waste Storer Retail	\$50	\$35

**HAZARDOUS MATERIALS CONTROL PERMIT
LIST OF CONDITIONS:
THOUGHTFORMS CORPORATION
543 MASSACHUSETTS AVE.
ACTON, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.

13. A safety eye wash station shall be installed where any Hazardous Materials are handled or used.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.