



**TOWN OF ACTON**  
472 Main Street  
Acton, Massachusetts, 01720  
Telephone (978) 929-6640  
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**Recreation Department**  
**Office Location: 33 Nagog Park Drive, Acton, MA 01720**

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## MEMO

DATE: October 21, 2016  
TO: Steve Ledoux, Town Manager  
FROM: Maura Haberman  
RE: Donation Acceptance: Dunkin' Donuts of Acton, Product Donation: \$167.96  
--Cemetery Tour, 10/30/17

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For your acceptance, a product donation with a total value of: \$167.96 for our annual Cemetery Tour scheduled on Sunday, October 30, 2017 has been given by Dunkin' Donuts of Acton (dba Costa Donuts Two, Inc., MDM Management Group, LLC) PO Box 2767, Acton, MA 01720.

The donation consists of:

*75 cups of regular coffee: \$80.00*  
*30 cups of Hot Chocolate: \$60.00*  
*200 munchkins - 4 boxes of 50: \$27.96*  
*As well as creamer, sugars, equal, cups, lids, napkins*

This donation will be used to support this event.

Thank you.