



TOWN OF ACTON
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4/25
(2)

Nancy McShea
Recreation Director

April 12, 2005

To: Don Johnson, Town Manager
From: Nancy McShea, Recreation Director
RE: Tennis in the Parks Grant Notification

The recreation department is pleased to announce that we have received a grant in the amount of \$750 from the United States Tennis Association to be used to increase our tennis programs. I would ask that the Board of Selectmen accept this grant. Thank you.



Tennis in the Parks Grant Notification



Agency:
Contact Name: Acton Recreation Department
Nancy McShea
City/State: Acton, Massachusetts
Email: nmcshea@acton-ma.gov
Application #: HCTI-01

The following are area(s) for which you/your agency agree to use Tennis in the Parks grant funding to grow and/or improve the game of tennis in your community to be implemented by December 31, 2005:

Fund Amount Allocated: \$750.00

All agencies will be expected to complete an evaluation of the Tennis in the Parks program. More information will be forwarded at a later date.

The following is a list of forms necessary to complete the grant process. If any items are **checked** you must complete the forms and return them to Jessica Parker by April 22, 2005.

- RSVP form confirming your number one priority (please fill out the enclosed form and fax to us by Friday, April 22, 2005)
- Copy of your organization's non-profit status document (if you are **not** a park and recreation agency)

**In order for your grant to be processed, you must submit the above forms by Friday, April 22, 2005 in order to receive your grant. You may fax these items to the attention of Jessica Parker at (703) 729-4753. If you have specific questions, please email Jessica at jparker@nrpa.org.*



Dear Tennis in the Parks Applicant:

Thank you for your commitment to grow and develop tennis through parks and recreation. The partnership between the United States Tennis Association and the National Recreation and Park Association has been a valuable collaboration and we are pleased to announce that you are among 625 communities receiving the Tennis in the Parks program grant award and/or resource. The matching allocations included cash grants, scholarships, tennis programming resources, and technical consultations. Each application was carefully considered and awards were based upon priority rankings and tennis program profiles.

The focus of all program matching grant awards is to improve current practices or advance the potential for increased participation among both youth and adults. Every eligible applicant will receive a marketing resource to improve public tennis promotion.

- Numerous agencies will receive Recreational Coaches Workshop scholarships that provide you and your staff with the latest in tennis program and instructional approaches. An additional Scholarship Reimbursement Application (enclosed) is required.
- Select agencies will receive matching cash grants will support hiring qualified instructors, expand program options and/or assist with sponsored advertising for tennis programs.
- Some agencies will receive equipment, teaching aids, or technical assistance resources to improve tennis coordination.
- Selected agencies will receive one-on-one consultation with tennis experts to take current tennis programs to the next level.

All grant resources will be distributed by mid-May and only after additional documentation noted on the attached grant notification form has been received. All cash grants must be used by December 31, 2005.

We are thrilled about the excitement generated from the Tennis in the Parks initiative. We sincerely believe that strengthening the partnership between the tennis community and public parks and recreation will contribute to the lifelong health and happiness of increasing numbers of youth and adults. We look forward to supporting the growth and development of tennis through public parks and recreation for years to come and look forward to working with you to make your Tennis in the Parks initiative a success!

Sincerely,

Karen A. Ford
USTA Community Development Manager

Jessica Parker, CPRP
NRPA Program Manager