

## **RECREATION DIRECTOR**

The **Town of Acton** is currently seeking a Director of Recreation. Qualified candidates should possess experience in the following key areas:

- Ability to manage a 40 acre outdoor park, complete with 500' bathing beach, 2500 seat amphitheater, 6+ acres of ball fields.
- Experience in planning and implementing recreation programs for children and adults.
- Experience in fundraising, special event management and cultural concert planning desirable.
- Demonstrated success with running a summer camp program for 130+ children, and working with a seasonal staff of 42+ required.
- Experience with ball field maintenance procedures, field scheduling, grant writing and an understanding of revolving budgets desirable.

The ideal candidate for this position will possess a Bachelor's Degree in Recreation, Physical Education, Sports Management or a closely related educational field, and three years paid experience in the planning and supervision of group recreational, cultural and special event activities or equivalent mix of education and paid experience. Starting Salary of \$45,180.05/year. Resumes received by June 22, 2005 will be given first consideration. Please send resume to: Human Resource Dept., Town Hall, 472 Main St., Acton MA 01720, or e-mail [drochette@acton-ma.gov](mailto:drochette@acton-ma.gov). Acton is an EOE M/F employer.