

**ACTON BOARD OF HEALTH
ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER**

Facility Name: Acton Highway Dept. -
 Type of Business: garage
 Address: 14 Forest Rd.
 Telephone: 204-9624
 Contact Person: Dave Brown (10/4/06 2pm.)

D.H.
10/4/06

Housekeeping:		
Is area clean:	yes	no
Are spills present:	yes	no
Is there appropriate storage of materials:	yes	no
Are materials and wastes kept separate:	yes	no
Are spill cleanup materials available:	yes	no
Materials have secondary containment:	yes	no
Are materials and wastes labeled:	yes	no

Safety:		
Are MSDSs available on site:	yes	no
Is employee personal protective equipment available on site:	yes	no
Are employees trained in hazardous materials handling:	yes	no
Are emergency procedures posted:	yes	no

Site Management:		
Are wastes removed by a licensed hauler:	<input checked="" type="radio"/> yes	no
Are floor drains present in any area with hazardous materials or waste:	<input checked="" type="radio"/> yes	no
Are sinks present in any area with hazardous materials or waste:	yes	<input checked="" type="radio"/> no
Is testing of septic system necessary:	yes	<input checked="" type="radio"/> no
Does site plan on file reflect current arrangement:	<input checked="" type="radio"/> yes	no
Any UST (underground storage tank) present:	<input checked="" type="radio"/> yes	no
If UST present, is it alarmed:	<input checked="" type="radio"/> yes	no

Forrest Hills - tight tank
 - waste oil burner -
 Clean Harbors

Action Items

- ① work on keeping kerosene tank locked
 - ② Clean up waste oil/containment area -
 - ③ Place @ least 2 Fire extinguishers in garage -
 - ④ Repaint UST area - check on tight tank - paint or no?
- Reinspection required? Yes No Reinspection Date: _____

Dave Brown
 Representative Signature/Date

A Miller
 Inspector Signature/Date

**TOWN OF ACTON
HAZARDOUS MATERIALS CONTROL BYLAW**

April 1, 2006

Due - \$300-Waived
Category 2, 4, 8,
12

Acton Highway Dept.
14 Forest Road
Acton, MA 01720

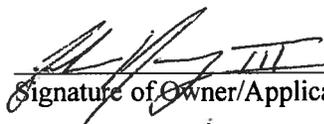
**HAZARDOUS MATERIALS CONTROL PERMIT RENEWAL APPLICATION
Categories**

- | | |
|---|--|
| 1. Hazardous Waste Generator (\$55) | 2. Sm.Hazardous Waste Generator (\$35) |
| 3. Hazardous Materials Generator (\$55) | 4. Hazardous Materials User (\$35) |
| 5. Discharge Permit (\$115) | 6. Remediation Permit (\$115) |
| 7. Hazardous Waste User (\$55) | 8. Haz. Mat. Storer Large Industry (\$195) |
| 9. Haz. Mat. Storer Small Industry(\$130) | 10. Haz. Mat. Storer Large Retail(\$140) |
| 11. Haz. Mat. Storer Small Retail (\$115) | 12. Haz. Waste Storer Sm..Industry(\$35) |
| 13. Haz. Waste Storer Retail(\$35) | 14. Haz Waste Storer Lge. Industry(\$55) |

Provide the following information under the authority of the General Laws of the Commonwealth of Massachusetts, Chapter 94, Section 305A, and Chapter 3, Section 5.

ESTABLISHMENT NAME: ACTON Highway Dept.
ESTABLISHMENT ADDRESS: 14 FOREST Rd ACTON, MA.
ESTABLISHMENT TELEPHONE: 978-264-9624
OWNERS/CORPORATE OFFICERS: TOWN OF ACTON
ADDRESS: 472 MAIN ST. ACTON, MA.
TELEPHONE: 978-264-9612
ON-SITE MANAGER: DAVID J. BROWN
OPERATING SCHEDULE: Monday - Saturday

Pursuant to the General Laws of Massachusetts, Chapter 62C, Section 49A, I certify under the pains and penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.


Signature of Owner/Applicant
03/16/06
Date

04-6001062
S.S.I or F.I.N. Number

**Please remit to Acton Board of Health, 472 Main Street, Acton, MA 01720
No Later Than April 30, 2006**

Issued 4-13-06

\$300-Waived
Expires 5/1/07

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW**

Acton Highway Dept. of 14 Forest Road, Acton, MA 01720

Is hereby granted a permit to store and use Hazardous Materials at **14 Forest Road** Acton, MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 2, 4, 8, 12

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$130	\$55
2. Small Hazardous Waste Generator	\$50	\$35
3. Hazardous Materials Generator	\$130	\$55
4. Hazardous Materials User	\$50	\$35
5. Remediation Discharge Permit	\$505	\$115
6. Remediation Permit	\$505	\$115
7. Hazardous Waste User	\$130	\$55
8. Hazardous Materials Storer Large Industry	\$430	\$195
9. Hazardous Materials Storer Small Industry	\$315	\$130
10. Hazardous Materials Storer Large Retail	\$375	\$140
11. Hazardous Materials Storer Small Retail	\$270	\$115
12. Hazardous Waste Storer Large Industry	\$130	\$55
13. Hazardous Waste Storer Small Industry	\$50	\$35
14. Hazardous Waste Storer Retail	\$50	\$35

HAZARDOUS MATERIALS CONTROL PERMIT

List of Conditions:

**Acton Highway Department
14 Forest Road
Acton, MA 01720**

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall use only nontoxic and biodegradable cleaning compounds.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
13. A safety eye wash station shall be installed where any Hazardous Materials or Wastes are handled or used.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.

18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
31. An emergency shower head shall be installed in the Hazardous Materials Storage area.
 - No exchange of automotive fluids on bare soil
 - No storing of batteries, engine parts or fuel tanks on bare soil.