

From: [Franny Osman](#)
To: [Lisa Tomy](#); [Peter Berry](#)
Subject: Recommendations for COA Board
Date: Tuesday, June 14, 2016 9:41:15 AM

I have interviewed and recommend the following two people for the Council on Aging Board:

Michelle Holmberg
and
Michael Chautin.

Please put these recommendations on the next agenda.

Thank you.

Franny Osman

The Acton Volunteer Coordinating Committee met June 13, 2016 and interviewed Michael Chautin for a position on the COA Board. He has attended a meeting and is now retired and has been using the facilities at the COA. He is very impressed with the activities. He has been involved with several boards in town as he has lived here for 47 years. He is aware of many issues in town including the new Senior Center. Being a retired Electrical Engineer he feels his skills would be helpful in serving on this committee. We voted to further his name for consideration as a member on this committee.

Jean Lane,VCC



VOLUNTEER COORDINATING COMMITTEE

VOLUNTEER APPLICATION

6/13 @ 7:15 pm

TOWN HALL
472 MAIN STREET
ACTON, MA 01720

TELEPHONE (978) 929-6611
FAX (978) 929-6350
EMAIL VCC@ACTON-MA.GOV

Residents interested in serving on a Town Board, Committee or Commission are requested to complete this form and send it to the Office of the Town Manager at Town Hall.

(Please print or type)

Date: 5/19/16

Title <u>Mr.</u> Mrs. Ms. Dr.	First Name Michael	Last Name Chautin
Street Address 8 Ashwood Road, Acton, Ma 01720		
Phone Number(s) 978-263-3865 978-505-5298		Email Address mchautin@yahoo.com

Please indicate below, in order of preference, the Board, Committee or Commission that is of interest to you: _____
COA Board

Have you previously been a member of a Board, Committee or Commission (either in Acton or elsewhere)? If so, please list the Board name and your approximate dates of service: _____

Do you have any time restrictions? No

Are you a United States Citizen? Yes Are you a Documented Resident Alien of Acton? _____

How long have you lived in Acton? 47 years In Massachusetts? 47 years

Present occupation and employer (Optional: attach resume): Retired Electrical Engineer

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? No

Education and special training: MSEE

Please list below any additional information or comments that may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc.: _____



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(Please print or type)

Date: May 14, 2016

Title Mr. Mrs. Ms. Dr.	First Name Michelle	Last Name Holmberg
Street Address 120 Parker Street, #35 Acton, MA 01720		
Phone Number(s) 774-563-0536		Email Address Mich.Holmberg@gmail.com

Please indicate below, in order of preference, the Board, Committee or Commission that is of interest to you: _____
Acton Council on Aging Board

Have you previously been a member of a Board, Committee or Commission (either in Acton or elsewhere)? If so, please list the Board name and your approximate dates of service: January - June 2015 I was a member of the Acton Senior Center Study Committee. I needed to resign in June due to changes in my schedule.

Do you have any time restrictions? I work full-time, but this would be considered part of my work day.

Are you a United States Citizen? Yes Are you a Documented Resident Alien of Acton? No

How long have you lived in Acton? Appx. 6 years In Massachusetts? 30 years

Present occupation and employer (Optional: attach resume): I am the Program Director for the Concord site of the nonprofit organization Cooperative Elder Services, Inc.

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? Not that I am currently aware of, no.

Education and special training: Master's in Community Social Psychology

Please list below any additional information or comments that may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc.: My previous work experiences afforded me the opportunity to make a positive impact on the wellbeing of seniors in our community, but my previous schedule limited participation in the last committee I served. I could now bring my experience to the COA as a part of my current work with seniors in the larger community.

Thank you for your interest. If you have questions or would like more information, please contact a member of the Volunteer Coordinating Committee at vcc@acton-ma.gov.

Current membership may be obtained through the Town Manager's office at Town Hall, manager@acton-ma.gov / (978) 929-6611.

The space below is for use by the Volunteer Coordinating Committee and the appointing body to record the status of your application.

VCC Interview

Applicant Called _____

Schedule Date & Time _____

Recommendation _____

Board, Committee or Commission

Appointing Body

Selectmen / Manager / Moderator

Interview Date _____

Appointed Date _____

Term _____

Member / Alternate / Associate

Notification of Appointment

Recommendation Sent _____

Received by VCC _____

Committee Notified _____

Applicant Notified _____



No Openings at this time

MICHELLE D. HOLMBERG

120 Parker Street #35, Acton, Massachusetts 01720 • (774) 563-0536 • Mich.Holmberg@Gmail.com • LinkedIn.com/in/HolmbergMichelle

CORE COMPETENCIES

**Project Management • Strategic Planning • Public Speaking • Partnership Development
Operations • Program Evaluation • Capacity Building • Marketing & Communications**

EXPERIENCE

COOPERATIVE ELDER SERVICES, INC. *Concord, MA*

Nonprofit helping elders function at their highest level and remain in the community for as long as possible.

Program Director, Concord CESI site

Feb. 2016 – Present

Direct daily operations of the program by providing oversight of program safety, management of personnel, and cultivating external resources for participants. Responsible for special projects within the overall management team including recent advocacy work and developing a communications workshop.

- Facilitate interdisciplinary care plan meetings
- Establishing collaborative relationships with external partners
- Oversee completion of regulatory mandates

SCREENING FOR MENTAL HEALTH, INC. *Wellesley, MA*

Nonprofit seeking to reduce mental health stigma and suicides through screening and education.

Director of Programs

Nov. 2013 – Feb. 2016

Provide strategic direction and evaluation across four national programs by managing eight staff members, the largest team in the organization. Supports the delivery of programming to thousands of organizations annually. Responsible for budgetary oversight, staff development, and fostering external relations.

- Launched innovative mental health kiosk program at 14 sites in 2015 by directing development and evaluation
- Secured 3 year contract of \$70k+ with Utah DMH for public health programming through partnership development
- Presented at 2 national conferences, one national innovation learning community, conducted 4 trainings in FY2015

Manager, Community and Workplace Programs

Nov. 2012 – Nov. 2013

Responsible for the program delivery and customer satisfaction for over 300 organizations nationally. Acted as programmatic spokesperson during conference presentations, and when conducting workshops and trainings.

- Delivered training for older adult programming to 50+ community-based organizations
- Doubled supervision responsibilities within 6 months to turn around a struggling contract
- Increased client retention by 15% from the previous year

CENTER FOR COMMUNITY RESEARCH AND ENGAGEMENT, UMASS LOWELL *Lowell, MA*

Center focused on improving higher education engagement by fostering university-community partnerships and scholarship.

Program Manager, Broadband Technology Opportunities Program

Nov. 2010 – Nov. 2012

Managed and evaluated program focused on eliminating the digital divide by educating those traditionally underrepresented in technology. Supervised and mentored 9 student trainers from diverse backgrounds, and varied disciplines.

- Managed complex training schedules across 12 sites, including senior centers and assisted living facilities
- Recruited and managed nine student trainers with diverse majors and backgrounds
- Coordinated internal meetings with our interdisciplinary team (psychology, history, economics)

EDUCATION

MASTER OF ARTS: COMMUNITY SOCIAL PSYCHOLOGY (*summa cum laude*)

University of Massachusetts Lowell, Lowell, MA

Thesis: *College Students' Prejudicial Attitudes in Relation to Their Psychological, Social, and Physical Well-Being*

BACHELOR OF ARTS: PSYCHOLOGY (*magna cum laude*)

Fairfield University, Fairfield, CT

Extracurricular research: Fairfield University Diversity Grant, *The Collegiate Closet: A Policy Report*

SELECT RECENT PUBLICATIONS & PRESENTATIONS

- Holmberg, M.D., Matlin, S., & Careless, D. (June 26, 2015). *Bridging past and future: What is the role of technology in public health approaches to individual and community health promotion?* Presentation at the Society for Community Research and Action, 2015 Biennial Conference: Lowell, MA
- Karbel, J., & Holmberg, M.D. (March 2015). *Enhancing student success and wellbeing by fostering resilience and healthy coping.* Presentation at the Annual NASPA Conference: New Orleans, LA.
- Haynes, M.C., Bond, M.A., Toof, R.A., Shroll, T., & Holmberg, M.D. (2015). Healthy diversity: Promoting a diverse healthcare workforce through innovative partnerships. In M. Duffy, A. Armenia, & C.L. Stacey (Eds.), *Caring on the clock: The complexities and contradictions of paid care work*. New Brunswick, New Jersey: Rutgers University Press.
- Dinh, K.T., Holmberg, M.D., Ho, I.K., & Haynes, M.C. (Summer 2014). The relationship of prejudicial attitudes to psychological, social, and physical well-being within a sample of college students in the United States. *Journal of Cultural Diversity*, 21(2), 56-66.
- Holmberg, M.A., & Matlin, S. (May 2014). *Helping any and all: Community mental health screening as part of a systems-level approach to addressing behavioral health needs.* Poster presented at the National Council for Behavioral Health Annual Conference: Washington, D.C.
- Holmberg, M.D., Flum, M., West, C., Zhang, Y., Qamili, S., & Punnett, L. (2013). Nursing assistants' dilemma: Caregiver versus caregiver. *Hospital Topics*, 91(1), 1-8.
- Bond, M.A., Haynes, M.C., Toof, R.A., Holmberg, M.D., & Reyes Quinteros, J. (2013). Healthy diversity: Challenges of staffing for diversity in community health center. *Journal of Community Practice*, 21(1-2), 62-86.

SELECT RECENT MEDIA EXPOSURE

- Men's Health (October 8, 2015). The Health Screening You Should Have Today: <http://www.menshealth.com/best-life/depression-screening-day>
- USA Today (June 25, 2015). Drexel University implements new mental health kiosk: <http://college.usatoday.com/2015/06/25/drexel-university-mental-health-kiosk/>
- Huffington Post (October 9, 2014). This Little Mental Health Screening Could Have a Big Impact When It Comes to Depression: http://www.huffingtonpost.com/2014/10/09/national-depression-screen_n_5941302.html

AWARDS, ASSOCIATIONS, & VOLUNTEER ACTIVITIES

- Conference Planning Committee Volunteer, 2015 Biennial Conference Society for Community Research and Action
- Member of Society for Community Research and Action: Division 27 of the American Psychological Association
- **Multicultural Aging Track, volunteer Peer Reviewer for Aging in America Conference 2013, 2014, 2015**
- **Acton Senior Center Study Committee, spring/summer of 2015**
- Outstanding Psychology Graduate Student Award, University of Massachusetts Lowell
- Graduate Research Grant Award, University of Massachusetts Lowell
- Excellency in Social Science Research Award, Fairfield University