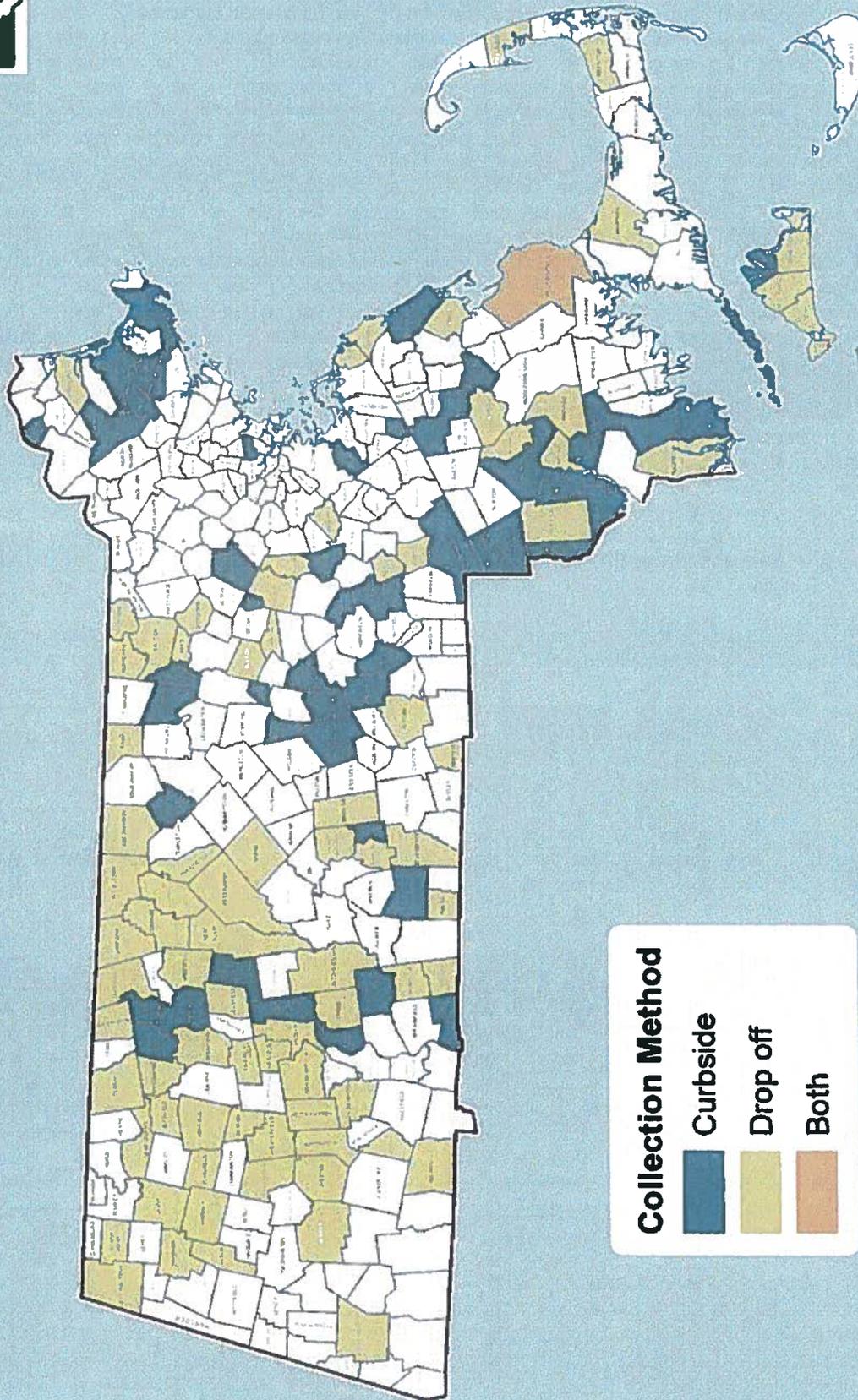




Pay As You Throw



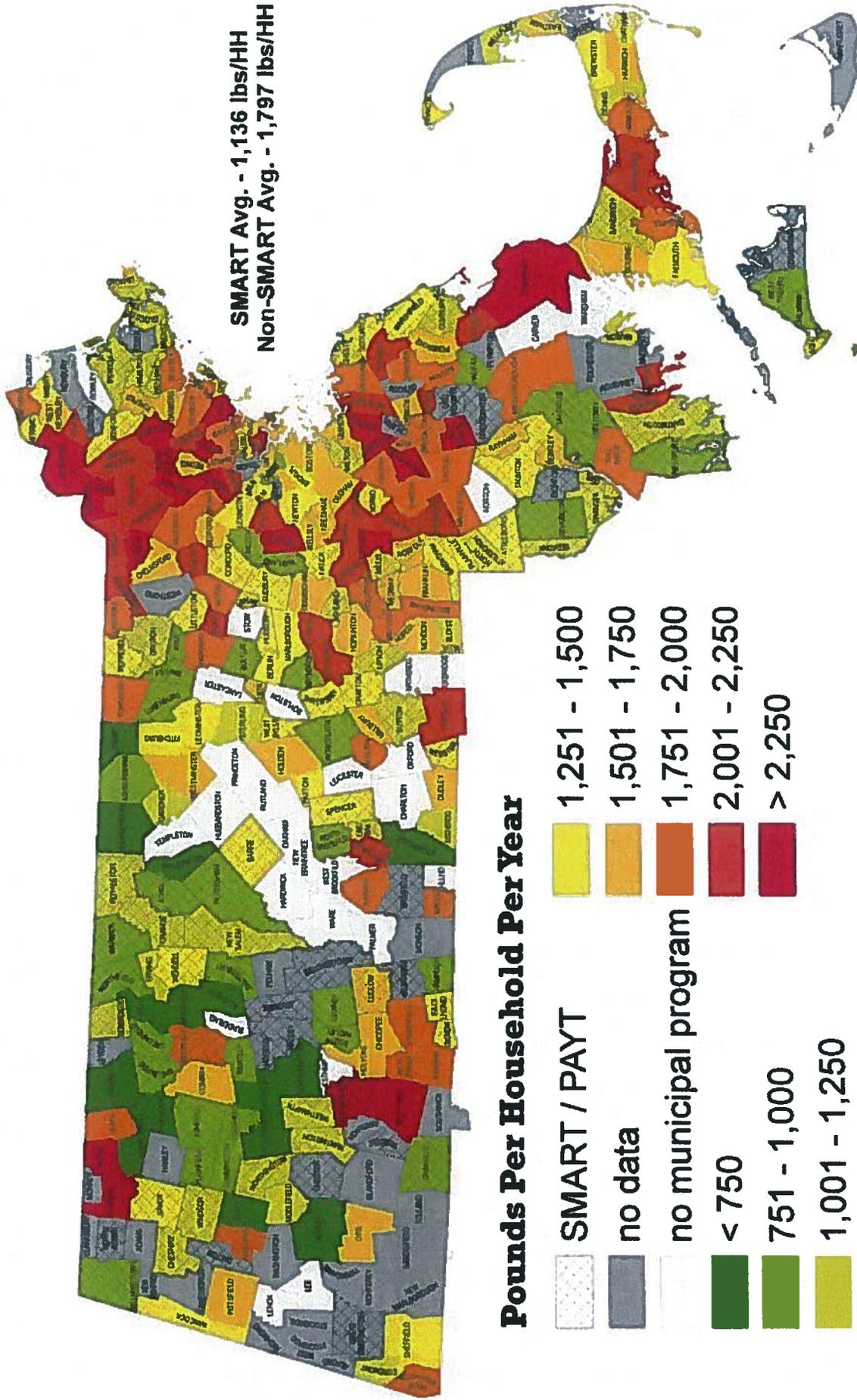
Collection Method

-  Curbside
-  Drop off
-  Both



DATA SOURCES:
- Community Boundaries: ITD/MassGIS
- Unit-based Pricing Data: MassDEP BWP, Nov 2013

How Much Trash Did We Throw Out in 2012?



Map by David Quinar; Tonnage/HH Data from MassDEP CY2012 Solid Waste and Recycling Survey & DEP Municipal Assistance Coordinators; Massachusetts Municipalities from MassGIS





Case Study

Town of Duxbury

Pay-As-You-Throw (PAYT) Drop-off Program

In a Pay-As-You-Throw (PAYT) solid waste program, residents purchase preprinted bags or stickers for disposal of trash, thereby paying for the solid waste that they generate. There is no direct fee for recycling.

Community Population:	15,330
Households Served:	4,400
Services Provided:	Drop-off trash and recycling

Program Overview

- Duxbury operates a municipal solid waste transfer station; residents pay a \$25 annual fee to dispose of solid waste, recyclables, and a range of other materials.
- Residents and municipal officials in Duxbury know the Pay-As-You-Throw program as Save-As-You-Throw (SAYT). They chose this term to bring focus to the fact that unit based pricing of trash disposal saves residents and the municipality on solid waste costs.
- This program requires all trash be placed in Duxbury SAYT bags in order to be accepted for disposal at the Duxbury Transfer Station. Two bag sizes were approved by the BOS, a 33 gallon which is sold for \$1.50 and a 13 gallon bag which is sold for \$1.00.
- Town employees haul trash to Covanta Energy/SEMSS in Rochester, MA.
- Single stream recycling materials collected at the transfer station are compacted and hauled to the Materials Recovery Facility (MRF) in North Andover, by Integrated Paper.

History

- Upon the recommendation of the Transfer Station Advisory Committee, changes were made in the Fall of 2007 at the transfer station in order to improve recycling, accommodate single stream recycling and facilitate better traffic flow through the facility in anticipation of a SAYT program.
- Single stream recycling started November 8, 2007.
- The Duxbury Board of Selectmen (BOS) voted to approve the unit-based pricing program on November 19, 2007 after conducting two public hearings.
- The SAYT program commenced April 1, 2008.

Implementation

- The bag vendor manufactures bags, warehouses inventory, and delivers official trash bags to stores. They also handle the billing and send revenues to the town on a monthly basis.
- Bags are distributed through 12 local retailers.
- Duxbury utilizes a hybrid finance mechanism for its unit-based pricing program.
- The flat fee charged to all participating households was reduced from \$118/year to \$25/year (still true in FY10) with the SAYT program.
- The flat fee generates approximately \$110,000 in revenue and is supplemented by approximately \$200,000 from the tax base to cover the fixed costs related to solid waste management in the Town of Duxbury. Prior to SAYT, the amount contributed from the tax base was approximately \$500,000.
- SAYT net bag revenues (bag sales minus bag costs) cover disposal costs for solid waste generated.

Calculating Bag Fees

- The cost for disposal of waste at Covanta Energy SEMASS was approximately \$95/ton in FY08. The costs were approximately \$99/ton and \$102.50/ton in FY09 and FY10, respectively. In FY08, this equated to \$.048 lb. for trash.
- Analysis of average bag weight showed a 33 gallon bag averages 25 lbs. and a 13 gallon bag averages 15 lbs.
- The bags net the Town of Duxbury about \$431,750 after deducting production, inventory and management fees charged by the bag vendor.
- Revenues from the sale of bags go into the General Fund

Massachusetts Department of
Environmental Protection
One Winter Street
Boston, MA 02108-4746

Commonwealth of
Massachusetts

DEVAL L. PATRICK, Governor

Executive Office of
Environmental Affairs
RICHARD K. SULLIVAN JR.,
Secretary

Department of
Environmental Protection
KENNETH KIMMELL
Commissioner

Produced by
Bureau of Waste Prevention
19-Mar-2011
Printed on recycled paper.

This information is available in
alternate format by calling our
ADA Coordinator at
617-574-6872.

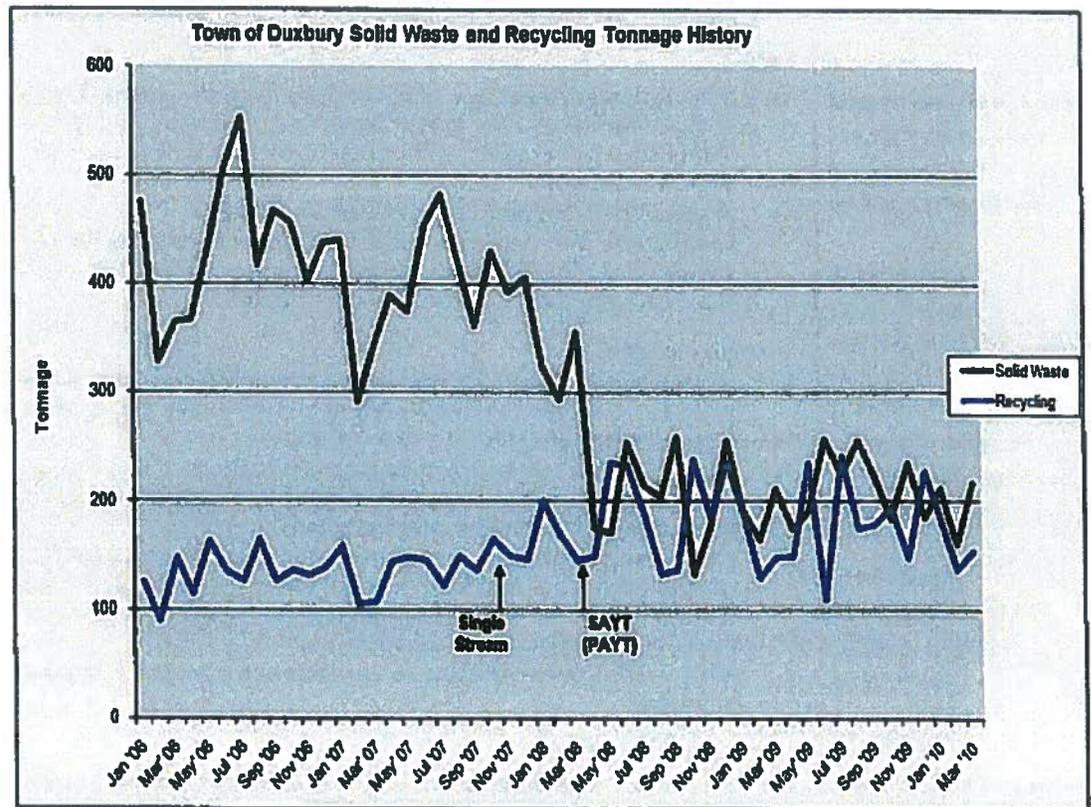
Administration & Enforcement

- During the first few months of the SAYT Program, the Department of Public Works worked closely with residents to educate them on reducing waste and to minimize non-conformance.
- Extra personnel were assigned to monitor compliance at the transfer station.
- Signage was placed at the transfer station one month prior to start-up (March 2008) to notify residents of the coming change.
- Compliance is enforced through the Town of Duxbury's Progressive Disciplinary Action Plan involving a verbal warning for the first offense, a written warning for the second offense and revocation of the transfer station sticker for the third offense.

Additional Waste/Recycling Services

The transfer station accepts a wide range of other separated materials for recycling or reuse, as listed below. There is no additional charge to residents to drop off these items, except as noted:

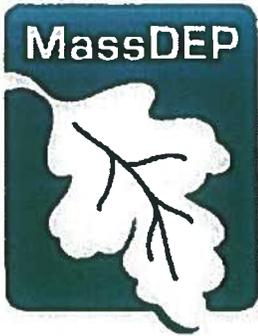
Bulky Items	Appliances/White Goods	Electronics, CRT's
Clothing and Textiles	Propane Tanks	Oil Paints
Motor Oil/Tires	Scrap Metal	Car Batteries
Yard Waste	Christmas Trees	Fluorescent Bulbs
Swap Shop	Books	
Construction & Demolition Debris (with appropriate fee)	Thermometer, thermostat exchange program	Household Hazardous Spring and Fall Waste Days (with appropriate fee)



For More Information

- Recycling Contact: Peter Butkus
- Phone: 781-934-1100
- Email: Transfer-Station@Town.Duxbury.MA.US
- Web site: http://www.town.duxbury.ma.us/Public_Documents/DuxburyMA_Transfer/index





Case Study

Town of Needham Pay-As-You-Throw (PAYT) Drop-off Program

In a Pay-As-You-Throw (PAYT) solid waste program, residents purchase preprinted stickers or bags for disposal of trash, thereby paying for the solid waste that they generate. There is no direct fee for recycling.

Community Population:	28,911
Households Served:	8,500
Services Provided:	Drop-off trash and recycling

Background:

The Town of Needham operates a large municipal transfer station. Known as the Recycling and Transfer Station (RTS), it is open 5 days a week (Tuesday – Saturday). Approximately 45% of Needham households use the RTS to dispose of solid waste and recyclables. Other residents use private haulers for subscription curbside trash and recycling. Private haulers must be permitted by the town, provide recycling to their customers and comply with the waste bans. Most of the private haulers operating in Needham tip solid waste and recyclables at the RTS. The waste bans are aggressively enforced through inspection of bags in commercial truckloads and inspections for loose cardboard and other banned items.

Overview of PAYT Program

- Needham operates the largest drop-off PAYT program in the state
- Bags cost is \$0.85 for a 15 gallon bag and \$1.60 for a 30 gallon bag; sold in packages of 10 each.
- Residents must also purchase a \$90 annual sticker for access to the RTS.
- Charge for large bulky items drop-off is \$5 each; small bulky items that won't fit in a PAYT bag may be disposed of at no cost.
- Residents bringing in large quantities of bulky waste or doing clean-outs pay \$135/ton.
- Commercial haulers also pay the Town \$135/ton to tip solid waste. There is no charge to tip recyclables.
- Needham transports its solid waste to Wheelabrator Millbury for disposal.

History:

- A 1995 consent order required the Town to close their landfill
- Residents were surveyed on whether to set up a transfer station or implement curbside collection. Residents supported the transfer station.
- In 1998, the Town Administrator proposed PAYT; after two meetings, the Selectmen voted it in.

Trash and Recycling Tonnage Impacts

- In FY98, the transfer station received 13,448 tons of trash. In FY99, with PAYT, trash tonnage dropped to 6,770 tons – a 50% decrease.
- FY98 recycling tonnage was 3,845. With PAYT, in FY99 recycling tonnage increased to 4,286 or 11%.
- In the subsequent 5 years, trash tonnage gradually increased but stayed at 40% less than pre-PAYT levels.
- Recycling continued to rise, reaching a 30% increase over pre-PAYT levels.

Massachusetts Department of
Environmental Protection
One Winter Street
Boston, MA 02108-4746

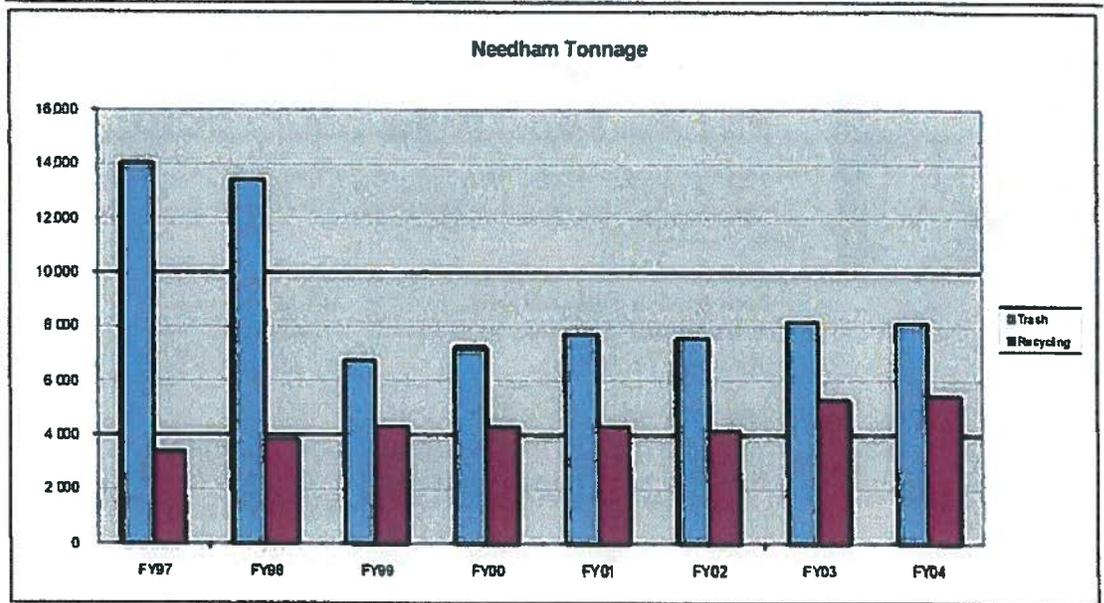
Commonwealth of
Massachusetts
DEVAL L. PATRICK, Governor

Executive Office of
Environmental Affairs
RICHARD K. SULLIVAN JR.,
Secretary

Department of
Environmental Protection
KENNETH KIMMELL
Commissioner

Produced by
Bureau of Waste Prevention
19-Mar-2011
Printed on recycled paper.

This information is available in
alternate format by calling our
ADA Coordinator at
617-574-6872.



Administration and Finance:

- Town purchases, inventories and distributes yellow bags to 7 Needham retailers. There is no mark-up for retailers.
- All bag revenue (and transfer station revenue) goes into the General Fund.

Other Materials Accepted at Transfer Station: The RTS accepts a wide range of separated materials for recycling, many at no additional cost to residents.

- Automotive wastes (used oil and antifreeze, oil filters, oily rags, lead acid batteries)
- Non-CRT electronic equipment (VCRs, computers, DVD players)
- Rechargeable batteries
- Leaves/yard waste
- Oil and latex paint, stains, varnishes, thinners
- Mercury bearing products
- Tires (\$3 to \$6)
- Propane tanks (\$3 each)
- CRT TVs and monitors (\$10/each)
- Refrigerators, air conditioners, dehumidifiers (\$15/each)
- The RTS has a successful swap shop called the Re-Use-It.
- Two sizes of backyard compost bins are available for purchase (\$15 and \$20)
- Recycling bins are available for purchase for \$5 each (for transporting recyclables to the RTS). Use is not required.

For more information contact:

Mario Araya
 Superintendent, Solid Waste & Recycling Division
 Needham Department of Public Works
 781-455-7568 (phone) 781-449-9173 (fax)
<http://www.needhamma.gov/FAQ.aspx?QID=90>





case study

Town of Sandwich Pay-As-You-Throw (PAYT) Program

In a Pay-As-You-Throw (PAYT) solid waste program, residents purchase preprinted stickers or bags for disposal of trash, thereby paying directly for the amount of solid waste they generate. There is no direct fee for recycling.

Community Population:	21,774
Households Served:	5,500 (FY11)
Services Provided:	Drop-off trash and dual-stream recycling at Transfer Station
Program Start Date:	July 2011

Program Overview

- Residents pay \$1.20 for each 30-gallon bag, \$0.60 for each 15-gallon bag, and \$0.25 for 8-gallon bags to offset the cost of trash disposal.
- Residents also purchase an annual sticker to access the transfer station. The sticker cost was \$110 per year and was issued on a calendar year basis. When PAYT started, the sticker was extended 6 months, through June 30, 2012. The new sticker price, effective July 1, 2012, is \$55.
- The average household spends less than \$70.00 annually for PAYT trash bags.
- All residential trash must be in Town-approved bags. There is no limit to the number of PAYT bags a resident may purchase and use each week.
- The Town was awarded a PAYT start-up grant of \$27,000 from MassDEP.

History

- The Town sends its solid waste to a waste-to-energy facility in Rochester, MA (the Covanta/SEMASS facility). Their 20-year contract will end in 2014; tip fees are expected to double or more after the contract expires. Adopting a unit-based pricing system has helped the Town absorb the impending cost increase through the reduction in trash generation.
- The Town Selectmen approved the PAYT program in 2011.
- Directly following the vote, the Town launched a campaign to educate and inform the public. The Town spent \$2,000 on outreach efforts.
- The new program started in July 2011.
- The Town also started a fee system for bulky waste to cover disposal costs. The Town charges \$10.00 per item for bulky waste and uses an automated dispenser at the Transfer Station for the stickers.

Implementation

- The PAYT bag vendor manufactures bags, warehouses inventory and delivers bags to stores. PAYT bags are sold at 13 local retailers but not at any municipal buildings.
- In the first six months, residents purchased 655 cases of 30-gallon bags (131,000 bags), 445 cases of 15-gallon bags (89,000 bags), and 99 cases of 8-gallon bags (19,800 bags).
- Retailers receive no mark up for selling bags.

Administration and Enforcement

- Enforcement involves monitors at the solid waste and recycling areas at the Transfer Station. The Transfer Station is typically staffed with 3-4 employees for approximately 775 visitors per day. The Town temporarily increased staff for start-up but has not added any permanent positions due to PAYT.
- Solid Waste operations are more efficient due to reduced equipment usage and fewer solid waste hauls made by the Town. The Town transports its solid waste with

Massachusetts Department of
Environmental Protection
One Winter Street
Boston, MA 02108-4746

Commonwealth of
Massachusetts
Deval Patrick, Governor

Executive Office of Energy &
Environmental Affairs
Richard K. Sullivan Jr.,
Secretary

Department of
Environmental Protection
Kenneth L. Kimmel,
Commissioner

Produced by the
Bureau of Waste Prevention
May 2012
Printed on recycled paper.

This information is available
in alternate format by calling
our ADA Coordinator at
(617) 574-6872.



trailers to the Upper Cape Regional Transfer Station, where it is loaded onto the Mass Coastal trains. Recycling contractors pick up recyclable material at the Sandwich Transfer Station. The Town upgraded its recycling area and equipment to better accommodate increased recycling.

- All PAYT bag revenue currently goes into the General Fund. The Town will start a Solid Waste Enterprise Account July 1, 2012.
- The Town of Sandwich has noticed no increase in illegal dumping in isolated areas in town since the implementation of PAYT. Lock bars on some of the Town and commercial dumpsters have deterred illegal dumping in these containers.

Additional Waste Services

- Bulky items, white goods, TVs, monitors and CRT items cost \$10.00 for disposal.
- Hazardous waste collection days are held on a quarterly basis.
- Yard waste disposal allowed at Transfer Station throughout year. Compost available for residents in spring.

Successes

Waste Reduction in First Six Months (July 2011 - December 2011)

- Recycling:
 - Commingled up from 211 to 347 tons (up 65%)
 - Fiber up from 417 to 569 tons (up 36%)
- Solid waste:
 - Solid waste down from 2,728 to 1,605 tons (down 41%).
 - Bulky waste down from 399 to 91 tons (down 73%)

Financial Results for First Six Months

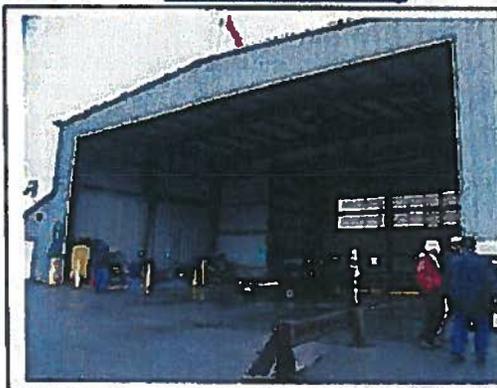
- Net bag revenue = \$127,000
- Solid waste disposal savings at \$58/ton including transportation (\$65,000).
- Bulky waste disposal savings at \$75/ton (\$18,600).

Other Positive Outcomes

- Traffic is down 20% at Transfer Station
- Trailer trips are down 39% for solid waste & 73% for bulky waste
- Usage hours of equipment (e.g., backhoe, loader) is significantly down
- No longer need additional staff during peak periods (e.g., holidays)
- Distributed over 2,500 recycling bins and 300 compost bins

For More Information

- Sandwich DPW: (508) 833-8002
- Web site: www.sandwichma.org



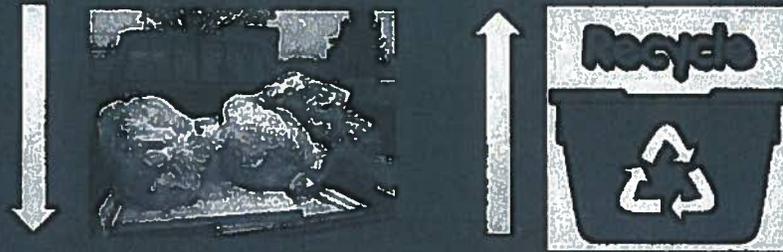
12/2 (5)

030

**Green Acton's Zero
Waste Committee**

***Waste Reduction Initiatives for
Acton***

Why Are We Here Today?



As part of the Green Initiative we are spearheading several programs that will help Acton

- Divert materials out of our waste stream into recycling options
- Inform residents of recycling options
- Make recycling in town easier
- Reduce the cost of waste disposal

Benefits to the Town

❖ Reduce costs of waste removal

- Town currently sends waste out of state at great cost
- Recycling costs are close to zero for Acton
- Recycling rate is in the lower half of all towns in Mass

❖ Help the environment

- Reduce greenhouse gases by shipping less waste
- Reduce volume sent to landfills or incinerators
- Landfill space is running out

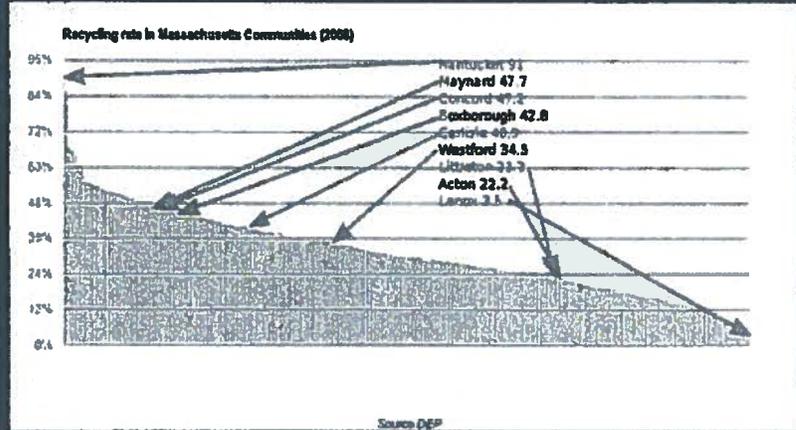
❖ Jump start on future State requirements

- Waste bans starting to be enforced
- Recycling creates Massachusetts jobs

Waste bans: In Mass there is a schedule to start enforcing the rule against throwing away recyclables.

Do the right thing

Recycling in Massachusetts



Recent Actions

- ❖ Town DPW/Highway Department has improved recycling options and reduced trash
 - New recycling options at the transfer station
 - Recycling areas are now accessible
- ❖ Green Acton efforts to reduce trash and increase recycling



**Styrofoam, rigid plastic, motor oil, fluorescents,
Rearranged to be more inviting**

Working to increase recycling:

Learned a lot about recycling vendors

Importance of education

Importance of accessibility

Partnering with the schools, AB PIP STEM

Trash sort at high school and Douglas

Sponsoring the clean up day

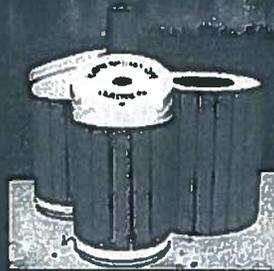
Provided water bottles to town boards to reduce throw-away plastic bottles

Next Steps:

Request Funds For



General Signs & Banners



Recycling at Re-Act



Drop-off Shed

Recommend allocating \$15,000 from the Transfer Station Enterprise Fund for these waste reduction efforts.

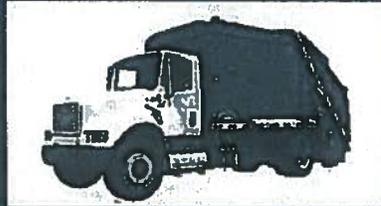
**Better signage at transfer station, new pamphlet, new material on web, green acton can take lead. Money would be needed for signage and printing
Rec: Discussions in process. Money will be needed for extra staffing and more bins**

Green Acton has researched existing drop/swap programs in MA, and is ready to work with the town to put up a shed and staff it with people from the senior service program and volunteers funding needed for shed. Discussions in process with DPW on location, decision is waiting on completion of solar staging equipment.

No or Low Cost Actions

- ❖ Change Permitting Requirements
 - Require private haulers to report loads

- ❖ Endorse the Extended Producer Responsibility initiative



All trash haulers need a permit. Add permitting to require reporting of trash and recycling tonnages in the same format as required by the state for town reports. This gets us a more comprehensive view of trash and recycling in Acton, to inform future improvement measures.

EPR framework requires producers to take responsibility for full life cycle of its products – cradle to grave. The EPR framework allows regulators to develop industry-specific requirements without going back to the legislature each time.

Support the SMART Grant

- ❖ Save Money And Reduce Trash
- ❖ Increase diversion of materials...
 - Grant from the Mass DEP to help towns improve their waste disposal programs
 - Provide analysis of current waste disposal programs
 - Suggest ways to reduce waste and increase recycling in Acton

Summary

- ❖ We are asking the Board of Selectmen to
 - Direct Steve Ledoux to authorize \$15,000 from the Transfer Station Enterprise Fund in FY15 budget to support general solid waste reduction activities
 - Direct staff to submit the SMART grant to Mass DEP
 - Support requiring haulers to report tonnage
 - Endorse the Extended Producer Responsibility Initiative

Final

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

RECEIVED

**December 2, 2013
Francis Faulkner Hearing Room
7:00 p.m.**

JAN - 7 2014

**TOWN CLERK
ACTON**

Present: Ms. Adachi, Mr. Gowing, Ms. Green, Mr. Clough, Mr. Sonner, Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised.

CITIZENS' CONCERNS

Arleen Martino presented a warning of immediate collapse of our economy if we do not restore the Glass-Steagall Law. She urged the Board to support House Bill 129, which will restore the 1933 Glass-Steagall law, and to send a letter to Niki Tsongas asking her to cosign HR 129.

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Mr. Ledoux – He received the recommendation for the designer of the Kelly's Corner project and has selected the Cecil group. They are now working out a contract with them to move forward. He also reported on a scam over the phone that has impacted some Acton residents in which the caller implies that the homeowner owed money to the government and would be subject to arrest if they didn't pay immediately. The Police Chief is looking at this issue. He will be meeting with town staff and the owners of the Local Table to discuss the running of free meals programs for folks in need.

Ms. Adachi – The 495 Metro West Partnership gave Doug Halley an award for his work in the public sector and particularly with the cross connect program. The Town Manager will present his budget at our next meeting on the 16th.

PUBLIC HEARINGS & APPOINTMENTS

NSTAR ELECTRIC – CONSTRUCT CONDUITS AND MANHOLES – MONROE DRIVE

Mr. Sonner - Moved to approve. Mr. Gowing - second UNANIMOUS VOTE.

TAX CLASSIFICATION HEARING

Carol Leipner-Srebnick, Chairman of the Board of Assessors and Brian McMullen, Assistant Assessor, presented the FY14 Tax Class hearing. For the past 10 years we have selected a uniform tax rate without shifting any additional burdens to the commercial base. We have also chosen not to adopt an open space discount, a residential exemption, or a small business exemption. They presented a slide show of the materials to assist the Board of Selectmen in making votes on the 4 options.

Mr. Gowing asked if there were any significant changes from last year that might affect our decision. Mr. McMullen said there were not.

Final

Mr. Clough asked about the average residential valuation as presented in our materials. Mr. McMullen said they are actual numbers but since they include all residential properties, it's not the average value of a single family home.

Mr. Sonner commented that he saw no compelling reason to change our classifications.

Mr. McMullen said that he wanted to add that we have an excess levy capacity of approximately \$441,000 that will be given back to the citizens because of higher than estimated new growth numbers.

SELECTMAN'S DECISIONS/MOTIONS ON TAX CLASSIFICATION

- 1. ADOPT A RESIDENTIAL FACTOR: Mr. Sonner - Moved to adopt (A) -- Uniform Rate Mr. Clough - second. UNANIMOUS VOTE**

A. I move to adopt a residential factor of 1.0 which Results in a "Uniform Rate"

- 2. ADOPT AN OPEN SPACE DISCOUNT: Mr. Sonner - Moved not to grant (B) an Open Space Discount Mr. Gowing -- second UNANIMOUS VOTE**

B. I move not to grant an "Open Space Discount".

- 3 ADOPT A RESIDENTIAL EXEMPTION: Mr. Sonner - Moved not to adopt (B) Residential Exemption-- Ms. Green second UNANIMOUS VOTE**

B. I move not to adopt a "Residential Exemption".

- 4. ADOPT A SMALL COMMERCIAL EXEMPTION: Mr. Sonner - Moved not to adopt (B) - Mr. Clough - second UNANIMOUS VOTE**

B. I move not to adopt a "Small Commercial Exemption".

TOWN WIDE SURVEY RESULTS PRESENTATION

UMASS Lowell students that reviewed the results of the Town Wide Survey presented their information to the board. They presented a slide show of the results obtained from the respondents. They reviewed the rating of town services and programs. It was noted that the residents are overall very happy with the town.

Mr. Gowing asked about where we stood as compared to other communities. The professor leading the students said we have similar ratings to Andover, the only other comparable town that they've done the research for.

Mr. Clough asked about surveying the Business Community. The professor said that they can look into that.

Ms. Green asked that the study be posted on our Web Page.

Final

GREEN ACTON ZERO WASTE

Susan Jenk and Jim Snyder Grant, members of Green Acton and it's Zero Waste subcommittee, presented on their work toward having Acton becoming a Zero Waste town. They presented a slide show on their efforts. They are asking the Town Manager to authorize \$15,000 for zero waste efforts including better signs at the transfer station recycling center and to build a drop swap shed. They are also asking for support of a grant application for assistance on exploring additional waste reduction opportunities. Mr. Ledoux said he was more comfortable with recommending \$20,000-25,000 be spent from the enterprise fund for zero waste activities.

Mr. Sonner thanked them for their work and said he would like us to publicize our recycling rate on the web site and at the Transfer Station in order to get feedback and so people better understand where we stand compared to other towns in the state.

Mr. Clough thanked them and asked if they had factored in prevailing wage issues for the drop-swap shed. The Town Manager said he wasn't sure it would fall under prevailing wage but wanted a cushion just in case it does. Mr. Clough asked if our recycling rates were so low because we don't have curbside pickup. Mr. Snyder-Grant and Ms. Jenck said that many towns have been successful in reducing their waste by implementing pay as you throw curbside pick-up and that the SMART grant would help us explore that option.

Mr. Gowing thanked them and asked if they had visited other towns' drop-swap sheds. They have.

Ms. Green thanked them and suggested that they work with students from the high school on more ways to improve the town's recycling efforts and to reduce waste in town buildings.

Ms. Adachi noted that the Natural Resources director had concerns with their proposal to place recycling bins at the town's recreation fields. She also said that she would be interested to hear how other towns manage their drop-swap sheds.

The Board discussed the efforts and plans for the future. They asked about the location of the shed and it not being in the way, and not adding to the congestion. The Town will look into the disposal of computer equipment.

Pat Clifford – Asked questions about the shed inside the transfer station and how they would use if they were not dropping trash off.

Pat talked Friends of the Libraries and would urged Green Acton to work with them on book recycling.

Mr. Sonner – Moved to ask the Town Manager to spend up to \$25,000 from the Enterprise fund on solid waste reduction programs, to direct the Town Manager to ask staff to apply for a Smart Grant, and to ask the Board of Health to require the private haulers to report their waste the same way Acton does to the state. Mr. Gowing – second UNANIMOUS

BOARD OF SELECTMEN & SEWER COMMISSIONERS'

MEETING AGENDA

Francis Faulkner Hearing Room

December 2, 2013

7:00 P.M.

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

- 1. 7:05 **CHAIRMAN'S UPDATE/OPERATIONAL MINUTE**
The Chairman will briefly update the Board. The Town Manager will provide a brief report.
- 2. 7:10 **NSTAR ELECTRIC – CONSTRUCT CONDUITS AND MANHOLES, MONROE DRIVE**
See enclosed materials
- 3. 7:15 **CLASSIFICATION HEARING**
- 4. 7:40 **TOWN WIDE SURVEY STUDY RESULTS PRESENTATION**
- 5. 8:25 **GREEN ACTON ZERO WASTE**
See enclosed materials

SELECTMEN'S BUSINESS

- 6. **UPDATE ON KNOX TRAIL**
See enclosed materials
- 7. **REVISION TO H3609, HOME RULE PETITION TO ALLOW FOR ASSOCIATE MEMBERS FOR ACTON COMMUNITY HOUSING CORPORATION AND UNSUCCESSFUL AUDIT REQUIREMENT REVISION**
See enclosed materials

SELECTMEN'S REPORTS

III. CONSENT AGENDA

- 8. ACCEPT MINUTES, BOARD OF SELECTMEN, NOVEMBER 4, 2013**
See enclosed materials
- 9. SELECTMAN GOWING – APPROVAL TO SERVE AS SELECTMEN'S REPRESENTATIVE TO THE NORTH ACTON FIRE STATION TASK FORCE**
- 10. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY**
See enclosed materials
- 11. COMMITTEE APPOINTMENT – NORTH ACTON FIRE STATION TASK FORCE, ROBERT INGRAM, ROBERT PUFFER AND MAURA HARRINGTON, TERM TO EXPIRE AT COMPLETION OF TASK**
- 12. ONE DAY LIQUOR LICENSE, NARA PARK GRADUATION PARTY**
See enclosed materials
- 13. INTER-MUNICIPAL AGREEMENT, TOWN OF ARLINGTON, GIS AERIAL PHOTOGRAPHY**
See enclosed materials
- 14. HIGHWAY DEPARTMENT, DISPOSAL OF SURPLUS EQUIPMENT**
See enclosed materials
- 15. HIGHWAY DEPARTMENT, DISPOSAL OF SURPLUS VEHICLES**
See enclosed materials

EXECUTIVE SESSION

None

ADDITIONAL INFORMATION

See enclosed correspondence that is strictly informational and requires no Board action

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda

DECEMBER 16

Panara Site Plan continuation from 9/9/13
Vote to Close Annual Town Meeting Warrant
Town Manager to Present Budget

JANUARY 6

Site Plan Continued from November 18, 2013
11/12/13-445 848 Main Street - Wood Manufacture
Site Plan Discovery Way - 11/12/13-446-Addition

PENDING MINUTES

November 18

PENDING COMMITTEE APPOINTMENTS

Margaret Flanary- sent to VCC - Senior Study Com.
Robert Farra - sent to VCC - Land Steward for the
Robbins Mill Path
Hongyu Lio sent to VCC - Economic Development

INTERVIEWED BY VCC

Chris Hamilton - Senior Center Study Committee
Warren Richmond - Various Interests will let us know
Vandana Sharma - Interested in Sustainable
Housing - applicant will sit in on Committee's to see
what she feels would be appropriate for her interests

Corey York

From: jim.snyder.grant@gmail.com on behalf of Jim Snyder-Grant [jimsg@newview.org]
Sent: Thursday, June 12, 2014 5:48 PM
To: Corey York
Subject: Re: Any quick update on transfer station initiatives?

Corey:

That's a wonderful update, with lots of great news. Thanks for all this progress, and for writing up the details. I'm passing the update on to the rest of the Zero Waste team at Green Acton so we can digest it, and figure out our next steps. Any time you think it would be helpful to talk or meet with any of us, let us know. We'll be in touch if we have questions or ideas.

-Jim, for Green Acton.

Jim Snyder-Grant
Home: 978 266-9409
Cell: 508 572-2985
18 Half Moon Hill
Acton MA 01720

On Thu, Jun 12, 2014 at 5:03 PM, Corey York <cyork@acton-ma.gov> wrote:

Good Afternoon,

Swap Shop

We've spoken with the communities that you committee highlighted as having favorable swap shops. We also stopped over and looked at the facility in Sudbury. We are currently researching statewide contracts and other potential procurement methods for the acquisition/construction of your structure in general conformance with those shed sizes. In addition, we are working with a consultant to determine what approvals you might need from the DEP to install and operate the structure on the landfill.

Signage

The Highway Superintendant is working on the signage. One of the first projects is to address the issue with our Styrofoam recycling program.

PAYT

We have been working with the DEP in formulating a financial model to determine how the new PAYT option might work in Town. We also met with a private entity that sells material related to these types of programs to hear their thought on the subject. It's my expectation to present my findings to the BOS in the summer when I recommend the fee structure for next year. Assuming they endorse the new approach, the Town and your committee will need to begin the public outreach portion of this project to alert resident in preparation for the program. I anticipate the new program will take effect the following year. Based on all my conversations, it is essential to provide enough lead time to educate the public about the new program.

Other

Lastly, we've been working with Recreation and Natural Resources on your initiative to provide receptacles for recyclables at the recreational fields. The Highway Department has applied for a grant to hopefully offset the costs for some of your initiatives. I believe we'll hear back from the DEP sometime in the summer.

Thank You,

Corey

From: jim.snyder.grant@gmail.com [mailto:jim.snyder.grant@gmail.com] **On Behalf Of** Jim Snyder-Grant
Sent: Tuesday, June 10, 2014 3:18 PM
To: Corey York
Subject: Any quick update on transfer station initiatives?

Hi Corey:

I was wondering if anyone from Green Acton had been in touch with you recently about any of these three initiatives:

Swap shed

Better signage and communications re: recycling

Exploring Trash pricing options with Carolyn Dann

These three projects were recommended by Green Acton last December & I figured with the new fiscal year coming up it was time to check in.

If you had time for a quick phone call or email before 7 PM tonight I'd love to pass on any updates to the Green Acton meeting tonight. Since that's such short notice, maybe instead we should figure out a time for you to meet with a couple of us from Green Acton so we can talk about how we can support these three projects.

Thanks!

-Jim Snyder-Grant

Home: 978 266-9409

Cell: 508 572-2985

18 Half Moon Hill

Acton MA 01720