



**TOWN OF ACTON**  
 472 Main Street  
 Acton, Massachusetts, 01720  
 Telephone (978) 929-6640  
 Fax (978) 929-9333

**Recreation Department**

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# MEMO

DATE: January 13, 2015

TO: Steve Ledoux, Town Manager

FROM: Maura Haberman

RE: Donation Acceptance: Especially for Pets – Fiscal Donation \$1,500  
 Especially for Pets – In-Kind Donation \$ 500  
**Total \$2,000**

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For your acceptance, a pledged fiscal donation has been received in the amount of \$1,500 and a \$500 In-kind donation consisting of gift cards by Ms. Amy Kinne, Director of Business Development, Especially for Pets, with its headquarters based at 1185 Chestnut Street, Newton, MA, 02464, to support production costs for our 2015 Summer Concert Series.

These funds will be used directly to support production costs for the 2013 Summer Concert Series. The gift cards will be used for prizes and drawings to promote our events/programs.

Thank you.

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