



Town of Acton
Department of Public Health
472 Main Street
Acton, MA 01720
Telephone: (978) 929-6632
Fax: (978) 929-6340

4/30/2014

Carquest
245 Arlington Street
Acton, MA 01720

Dear Hazardous Material Permit Holder,

You are receiving this letter because we at the Acton Health Department do not have record of payment for the 2013 permit year. You must submit payment for the enclosed amount to the Acton Health Department within fourteen (14) days of your receipt of this letter to avoid fines.

You may request a hearing before the Acton Board of health by filing a written petition to the Board within seven (7) days of your receipt of this order. At the hearing, you will be given an opportunity to be heard and to present witnesses and documentary evidence as to why this order should be modified or withdrawn. You may be represented by an attorney. You have the right to inspect and obtain all relevant documents relating to this matter from the Acton Board of Health Office, 472 Main Street, Acton, MA 01720 from 8:00 a.m. to 5:00 p.m. Monday through Friday. Any adverse party has the right to appear at the hearing.

Respectfully,

Acton Health Department



Town of Acton
Department of Public Health
472 Main Street
Acton, MA 01720
Telephone: (978) 929-6632
Fax: (978) 929-6340

May 16, 2014

FINE: \$25

Business/Property
Carquest Autoparts
245 Arlington Street
Acton, MA 01720

Dear Business Owner/Manager,

This letter is to inform you of your accrued fine to date. The Acton Health Department has a fine of twenty-five (25) dollar per week after appropriate notification of permit fee non-payment. The fee for your Hazardous Materials Permit in addition to the fine listed above must be paid within seven (7) days of your receipt of this letter to avoid further fines.

Please contact the Acton Health Department with any questions or concerns.

You may request a hearing before the Acton Board of health by filing a written petition to the Board within seven (7) days of your receipt of this order. At the hearing, you will be given an opportunity to be heard and to present witnesses and documentary evidence as to why this order should be modified or withdrawn. You may be represented by an attorney. You have the right to inspect and obtain all relevant documents relating to this matter from the Acton Board of Health Office, 472 Main Street, Acton, MA 01720 from 8:00 a.m. to 5:00 p.m. Monday through Friday. Any adverse party has the right to appear at the hearing.

Respectfully,

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 www.acton-ma.gov

ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: Carquest Date 3/12/14
 Address: 245 Arlington Street
 Type of Business: Auto parts
 Telephone: 978-263-3111 Email: _____
 Contact Person: Rob Initial Inspection Re-Inspection

Housekeeping:	Y	N	Comments
Area clean	✓		
Spills present		✓	
Appropriate material storage	✓		
Materials and wastes separate	✓		
Cleanup materials available	✓		
Materials have secondary containment	✓		
Materials and wastes are labeled	✓		
Safety:			
Are MSDS sheets available on site	✓		On CD
Employee personal protective equipment on site	✓		
Employees trained in Haz Mat handling	✓		
Emergency procedures posted	✓		
Site Management:			
Waste removed by licensed hauler	✓		
Floor drains present in area of Haz Mat or waste		✓	
Sinks present in area of Haz Mat or waste		✓	
Testing of septic system necessary		✓	
Does site plan on file reflect current arrangement	✓		
Any UST (underground storage tank) present		✓	
If UST present, is it alarmed		✓	

Action Items:

1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Re-inspection required? Yes No

Re-inspection Date: _____

[Signature]
 Inspector Signature _____ Date _____

[Signature]
 Facility Representative Signature _____ Date _____

D.H.
 3/12/14

2057 45 file



TOWN OF ACTON HAZARDOUS MATERIALS CONTROL ANNUAL PERMIT APPLICATION

Site Address	Mailing Address
Carquest 5 Arlington Street Acton, MA 01720	245 Arlington Street Acton, MA 01720
Category: 11, 13, , ,	Fee: \$ 205

Hazardous Materials Permitting Categories (Renewal)

- | | |
|---|--|
| 1. Hazardous Waste Generator (\$65) | 2. Small Hazardous Waste Generator (\$45) |
| 3. Hazardous Materials Generator (\$65) | 4. Hazardous Materials User (\$45) |
| 5. Discharge Permit (\$140) | 6. Remediation Permit (\$140) |
| 7. Hazardous Waste User (\$65) | 8. Haz. Mat. Storer Large Industry (\$235) |
| 9. Haz. Mat. Storer Small Industry (160) | 10. Haz. Mat. Storer Large Retail (\$170) |
| 11. Haz. Mat. Storer Small Retail (\$140) | 12. Haz. Waste Storer Industry (\$65) |
| 13. Haz. Waste Storer Retail (\$45) | |

- Are MSDS's readily available on-site? Yes No (VIA CD)
- Is employee personal protective equipment available on site? Yes No
- Are emergency procedures posted? Yes No
- Do all hazardous materials have 110% secondary containment? Yes No
- Are all materials and wastes clearly labeled? Yes No
- Are spill cleanup materials available? Yes No
- Do you have a copy of the Hazardous Materials Control Bylaw on site? Yes No
- Are you contracting with a DEP licensed waste hauler (if applicable)? Yes No

Name of hauler: SAFETY KLEEN

Address of hauler: 50A BRIGHAM MARLBORO MA 01752

- Can you provide copies of waste shipping manifests if necessary? Yes No

10. Contact person for the site is BOB PATENAUO

I hereby certify on behalf of CARQUEST AUTO, the applicant for a permit or permit renewal from the Acton Board of Health pursuant to Chapter I of the Town of Acton General By-laws (the "Permit Application") that (a) the information contained in the Permit Application is true, accurate and complete, and (b) the facility located/operating at the above noted site address, Acton, MA and that is the subject of the Permit Application complies with the requirements for Approval of Hazardous Material Waste and Special Waste Permits as defined in section 3.5 of Chapter I of the Town of Acton General By-laws, Hazardous Materials Control, as amended.

Authorized Signatory

6-12-14

Date

5/1/2014

Expires 5/1/2015

Fee: 205.00

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW**

Is hereby granted a permit to store and use Hazardous Materials at **Carquest, 245 Arlington Street, Acton, MA 01720**. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: **11,13,,**

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$160	\$65
2. Small Hazardous Waste Generator	\$60	\$45
3. Hazardous Materials Generator	\$160	\$65
4. Hazardous Materials User	\$50	\$45
5. Remediation Discharge Permit	\$575	\$140
6. Remediation Permit	\$595	\$140
7. Hazardous Waste User	\$160	\$65
8. Hazardous Materials Storer Large Industry	\$510	\$235
9. Hazardous Materials Storer Small Industry	\$360	\$160
10. Hazardous Materials Storer Large Retail	\$430	\$170
11. Hazardous Materials Storer Small Retail	\$305	\$160
12. Hazardous Waste Storer Small Industry	\$160	\$65
13. Hazardous Waste Storer Retail	\$60	\$45
14. Hazardous Waste Storer Large Industry	\$160	\$65

HAZARDOUS MATERIALS CONTROL PERMIT

**List of Conditions:
CarQUEST
245 Arlington Street
Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall use only nontoxic and biodegradable cleaning compounds.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.

15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
 21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
 25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
 26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
- * There shall be no storage of automotive fluids or automotive parts containing fluids on bare soil.