

## **11. Health Safety and Environmental Training Program**

Geocomp/GeoTesting Training and Education program will comply with State and Federal regulations, as well as Geocomp/GeoTesting policies and procedures. It is Geocomp/GeoTesting's belief that an ongoing, comprehensive safety program, which includes all levels of training and education, sets a positive example and can also pay off in reduced accidents, lower compensation costs and greater productivity.

All Geocomp/GeoTesting employees shall receive an initial New Employee Safety Orientation. This orientation shall be completed by the employee and supplemented by task specific training prior to beginning any assigned field project work. The task specific training will be given by the project supervisor/Field Team Leader or his/her designated competent representative. Upon completion of the task specific orientation, the employee will sign the acknowledgment form which will be included in the project file with a copy forwarded to Human Resources.

The safety orientation and site specific training will consist of but not be limited to the following, selectively as appropriate:

1. Introduction to the Geocomp/GeoTesting history and the who's who organization chart.
2. Review of the company policy and company goals for that particular year.
3. Site safety rules and regulations.
4. Safe work practices pertaining to construction.
5. Hazard communication - "The Right To Know".
6. Emergency Action Plan for the particular site.
7. Disciplinary Action procedures.
8. Overview of the Safety Program.
9. Accident/Injury/Illness reporting procedure.
10. Personal Protective Equipment.
11. Safety incentive program.
12. Reporting of unsafe acts or unsafe conditions.

Geocomp/GeoTesting will conduct training to meet the needs of State and Federal regulation. The following is a list of items that will be covered throughout the year, selectively as appropriate:

1. Hazard Communication
2. Emergency Action Plan
3. Hearing Conservation
4. Respiratory Program
5. Fire Extinguisher

Geocomp/GeoTesting also has its own topics, which are covered throughout the year:

1. Accident Prevention & Hazard Recognition for Supervisors
2. Proper Lifting Techniques and Back Injury Prevention
3. Fire Prevention and Housekeeping Importance
4. Review of Material Safety Data Sheets
5. Accident and Near Miss Reviews

**NOTE:** Other specific items may be added as needed for site specific items, as the project changes or new regulations are introduced and/or implemented.