



Town of Acton
Department of Public Health
 472 Main Street, Acton, MA 01720
 Phone: (978) 929-6632 Fax: (978) 929-6340
 www.acton-ma.gov

ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: Acton WWTF and Mass Ave pump station Date 4/3/2014
 Address: 20 Adams Street
 Type of Business: Waste water treatment facility
 Telephone: _____ Email: Bdickson@woodardcurran.com
 Contact Person: Bill Dickson Initial Inspection Re-Inspection

Housekeeping:	Y	N	Comments
Area clean	✓		
Spills present		✓	
Appropriate material storage	✓		
Materials and wastes separate	✓		
Cleanup materials available	✓		
Materials have secondary containment	✓		→ Addition: please provide spill containment pallet for barrel in pump station.
Materials and wastes are labeled	✓		
Safety:			
Are MSDS sheets available on site	✓		
Employee personal protective equipment on site	✓		
Employees trained in Haz Mat handling	✓		
Emergency procedures posted		✓	Please provide spill procedure- send example to Bill
Site Management:			
Waste removed by licensed hauler	✓		Minimal dilute waste cyanide
Floor drains present in area of Haz Mat or waste	✓		
Sinks present in area of Haz Mat or waste		✓	Drain in pump station 4 goes to wet well.
Testing of septic system necessary		✓	
Does site plan on file reflect current arrangement	✓		
Any UST (underground storage tank) present		✓	
If UST present, is it alarmed		✓	

Action Items:

1. Please provide spill procedure for pump station 4, polymer, acetic acid, waste oil and waste cyanide
2. _____
3. _____
4. _____
5. _____
6. _____

Re-inspection required? Yes No

Re-inspection Date: By email

[Signature]
 Inspector Signature _____ Date _____

William C. Dickson
 Facility Representative Signature _____ Date _____

D.H 4/3/14

HAZARDOUS MATERIALS CONTROL PERMIT

LIST OF CONDITIONS:

Town of Acton Wastewater Treatment Plant

20 Adams Street

Acton, MA 01720

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
9. Floor cleaning procedures and bathroom sanitation products shall us only nontoxic and biodegradable cleaning compounds.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.

13. A safety eye wash station shall be installed where any Hazardous Materials or Wastes are handled or used.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.

Acton WWTP Emergency Contacts

WOODARD & CURRAN PERSONNEL

Brian Bourque – Primary Emergency Coordinator781-858-4730
Rich Hunt – Backup Emergency Coordinator978-360-9734
Bill Luksha – Area Manager207-632-1578
Shannon Eyler – Health & Safety Manager207-807-0713
Portland Office800-426-4262

TOWN OF ACTON PERSONEL

Don Johnson – Town Manager978-264-9612
Doug Halley – Director of Health978-264-9634
Bruce Stamski – Director of Public Works978-264-9628
Bob Graig – Town Emergency Coordinator978-264-9655

POLICE

Acton Police Department911 or 978-264-9638
Middlesex County Sheriff617-494-4400
Massachusetts State Police978-263-4858

FIRE

Acton Fire & Rescue911 or 978-264-9645

RESCUE / MEDICAL EMERGENCY

Acton Fire & Rescue911 or 978-264-9645

MEDICAL

Emerson Hospital – emergency978-369-1400
Marlborough Hospital – non-emergency, U-MASS health clinic508-486-5901

POISON CONTROL CENTER

.....800-682-9211

HAZARDOUS MATERIALS EMERGENCIES

Acton Fire & Rescue911 or 978-264-9645
CHEMTREC – 24 Hour Hotline, (Cleanup Contractor)800-424-9300

ENVIRONMENTAL EMERGENCIES

National Response Center800-424-8802
Mass DEP (24 Hour #)888-304-1133
Margo Webber, Mass DEP – Worcester Office508-792-7650
EPA, Region #1, Boston, Ma617-223-7265
US Coast Guard800-424-8802

UTILITIES

N-STAR Electric800-592-2000
Bursaw Gas & Oil978-263-8752
Acton Water District978-263-9107