



**Town of Acton**  
**Department of Public Health**  
 472 Main Street, Acton, MA 01720  
 Phone: (978) 929-6632 Fax: (978) 929-6340  
 www.acton-ma.gov

**ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER**

Facility Name: Harris Street WWTP Date 10/3/2014  
 Address: 33 Harris Street  
 Type of Business: Wastewater treatment plant  
 Telephone: 978-868-8484 Email: Lduval@universalmgt.com  
 Contact Person: Lian Duval Initial Inspection  Re-Inspection

Housekeeping:	Y	N	Comments
Area clean	✓		
Spills present		✓	
Appropriate material storage	✓		
Materials and wastes separate	✓		
Cleanup materials available	✓		
Materials have secondary containment	✓		
Materials and wastes are labeled	✓		
<b>Safety:</b>			
Are MSDS sheets available on site	✓		
Employee personal protective equipment on site	✓		In truck
Employees trained in Haz Mat handling	✓		
Emergency procedures posted	✓		
<b>Site Management:</b>			
Waste removed by licensed hauler		✓	
Floor drains present in area of Haz Mat or waste		✓	
Sinks present in area of Haz Mat or waste		✓	
Testing of septic system necessary		✓	
Does site plan on file reflect current arrangement	✓		
Any UST (underground storage tank) present		✓	
If UST present, is it alarmed		✓	

**Action Items:**

1. \_\_\_\_\_ 4. \_\_\_\_\_
2. \_\_\_\_\_ 5. \_\_\_\_\_
3. \_\_\_\_\_ 6. \_\_\_\_\_

Re-inspection required? Yes  No

Re-inspection Date: \_\_\_\_\_

*Lian Duval*  
 Inspector Signature                      Date

*Lian Duval*  
 Facility Representative Signature                      Date

D H 10/3/14

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45



# TOWN OF ACTON HAZARDOUS MATERIALS CONTROL ANNUAL PERMIT APPLICATION

Site Address	Mailing Address
Harris St WWTP 75 Harris Street Acton, MA 01720	421 Great Road #2 Attn: Lian Duval Acton, MA 01720
Category: 4, 9, , ,	Fee: \$ 205

### Hazardous Materials Permitting Categories (Renewal)

- |   |  |
|---|--|
| 1. Hazardous Waste Generator (\$65)       | 2. Small Hazardous Waste Generator (\$45)  |
| 3. Hazardous Materials Generator (\$65)   | 4. Hazardous Materials User (\$45)         |
| 5. Discharge Permit (\$140)               | 6. Remediation Permit (\$140)              |
| 7. Hazardous Waste User (\$65)            | 8. Haz. Mat. Storer Large Industry (\$235) |
| 9. Haz. Mat. Storer Small Industry (160)  | 10. Haz. Mat. Storer Large Retail (\$170)  |
| 11. Haz. Mat. Storer Small Retail (\$140) | 12. Haz. Waste Storer Industry (\$65)      |
| 13. Haz. Waste Storer Retail (\$45)       |  |

- Are MSDS's readily available on-site? Yes  No
- Is employee personal protective equipment available on site? Yes  No
- Are emergency procedures posted? Yes  No
- Do all hazardous materials have 110% secondary containment? Yes  No
- Are all materials and wastes clearly labeled? Yes  No
- Are spill cleanup materials available? Yes  No
- Do you have a copy of the Hazardous Materials Control Bylaw on site? Yes  No
- Are you contracting with a DEP licensed waste hauler (if applicable)? Yes  No

Name of hauler: \_\_\_\_\_

Address of hauler: \_\_\_\_\_

- Can you provide copies of waste shipping manifests if necessary? Yes  No  ?
- Contact person for the site is Lian Duval

I hereby certify on behalf of Universal Managers, the applicant for a permit or permit renewal from the Acton Board of Health pursuant to Chapter I of the Town of Acton General By-laws (the "Permit Application") that (a) the information contained in the Permit Application is true, accurate and complete, and (b) the facility located/operating at the above noted site address, Acton, MA and that is the subject of the Permit Application complies with the requirements for Approval of Hazardous Material Waste and Special Waste Permits as defined in section 3.5 of Chapter I of the Town of Acton General By-laws, Hazardous Materials Control, as amended.

Lian Duval  
Authorized Signatory

5/9/14  
Date

Weskn Sampson
Not familiar  
 Manages Property

**A. Hazardous Material (Non-Waste) Inventory Information**

Complete the table below for all non-waste inventory. Use additional pages if necessary.

Chemical/Common Name	Max. Qty (at any one time)	Container Size (single largest container)	Location(s) (see section C)
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	

**B. Hazardous Waste Inventory Information**

(Hazardous Waste Generator Permit Application/Amendment)

Complete the table below for all waste inventory. Use additional pages if needed.

Name of Hazardous Waste	Treatment/Disposal Method(s) (Definitions provided on bottom of page)	Max. Qty. (at any one time)	Annual Qty. Generated	Location(s) (see Section C)
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/ treatment /disposal	_____ gal. _____ lbs. _____ cu. ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/treatment/disposal	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/treatment/disposal	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/treatment/disposal	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	
	_____ Recycled on-site. _____ Treated on-site. _____ Shipped off-site for recycling/treatment/disposal	_____ gal. _____ lbs. _____ cu. . ft.	_____ gal. _____ lbs. _____ cu. . ft.	

Pd  
160.- ✓

**TOWN OF ACTON  
HAZARDOUS MATERIALS CONTROL  
ANNUAL PERMIT APPLICATION**



Site Address	Mailing Address
33 Spring Hill Commons Swimming Pool 63 Great Road Horns St Acton, MA 01720	421 Great Road #2 Attn: Lian Duval Acton, MA 01720
Category: 9, , , ,	Fee: \$ 160

**Hazardous Materials Permitting Categories (Renewal)**

- |   |  |
|---|--|
| 1. Hazardous Waste Generator (\$65)       | 2. Small Hazardous Waste Generator (\$45)  |
| 3. Hazardous Materials Generator (\$65)   | 4. Hazardous Materials User (\$45)         |
| 5. Discharge Permit (\$140)               | 6. Remediation Permit (\$140)              |
| 7. Hazardous Waste User (\$65)            | 8. Haz. Mat. Storer Large Industry (\$235) |
| 9. Haz. Mat. Storer Small Industry (160)  | 10. Haz. Mat. Storer Large Retail (\$170)  |
| 11. Haz. Mat. Storer Small Retail (\$140) | 12. Haz. Waste Storer Industry (\$65)      |
| 13. Haz. Waste Storer Retail (\$45)       |  |

1. Are MSDS's readily available on-site? Yes  No
2. Is employee personal protective equipment available on site? Yes  No
3. Are emergency procedures posted? Yes  No
4. Do all hazardous materials have 110% secondary containment? Yes  No
5. Are all materials and wastes clearly labeled? Yes  No
6. Are spill cleanup materials available? Yes  No
7. Do you have a copy of the Hazardous Materials Control Bylaw on site? Yes  No
8. Are you contracting with a DEP licensed waste hauler (if applicable)? Yes  No

Name of hauler: Harvey

Address of hauler: \_\_\_\_\_

9. Can you provide copies of waste shipping manifests if necessary? Yes  No

10. Contact person for the site is Lian Duval

I hereby certify on behalf of Universal Management the applicant for a permit or permit renewal from the Acton Board of Health pursuant to Chapter I of the Town of Acton General By-laws (the "Permit Application") that (a) the information contained in the Permit Application is true, accurate and complete, and (b) the facility located/operating at the above noted site address, Acton, MA and that is the subject of the Permit Application complies with the requirements for Approval of Hazardous Material Waste and Special Waste Permits as defined in section 3.5 of Chapter I of the Town of Acton General By-laws, Hazardous Materials Control, as amended.

Lian Duval  
Authorized Signatory

4/29/14  
Date

5/1/2014

Expires 5/1/2015

Fee: 205.00

**TOWN OF ACTON  
PERMIT  
HAZARDOUS MATERIALS CONTROL BYLAW**

Is hereby granted a permit to store and use Hazardous Materials at **Spring Hill Commons Swimming Pool/Harris St WWTP, 421 Great Road, Acton, MA 01720**. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: **4,9,,**

\*See below explanation of permit categories

**HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES**

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$160	\$65
2. Small Hazardous Waste Generator	\$60	\$45
3. Hazardous Materials Generator	\$160	\$65
4. Hazardous Materials User	\$50	\$45
5. Remediation Discharge Permit	\$575	\$140
6. Remediation Permit	\$595	\$140
7. Hazardous Waste User	\$160	\$65
8. Hazardous Materials Storer Large Industry	\$510	\$235
9. Hazardous Materials Storer Small Industry	\$360	\$160
10. Hazardous Materials Storer Large Retail	\$430	\$170
11. Hazardous Materials Storer Small Retail	\$305	\$160
12. Hazardous Waste Storer Small Industry	\$160	\$65
13. Hazardous Waste Storer Retail	\$60	\$45
14. Hazardous Waste Storer Large Industry	\$160	\$65

## **HAZARDOUS MATERIALS CONTROL PERMIT**

### **List of Conditions:**

#### **Spring Hill Commons Apartments – Swimming Pool/ Harris St WWTP 421 Great Road, #2 Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted there with, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
13. A safety eye wash station shall be installed where any Hazardous Materials or Wastes are handled or used.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.

26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.